

November 2, 2013

12:00 – 1:30 p.m.

## Core Team Meeting

### Minutes

**MEMBERS PRESENT:** Bob Austin; Dr. Mike Bellah; Diane Brice; Lee Colaw; Dr. Tamara Clunis; Sharon Doggett; Melodie Graves; Ellen Green; Dr. Lana Jackson; Patsy Lemaster; Dr. Russell Lowery-Hart; Dr. Paul Matney; Danita McAnally; Jason Norman; Mark Rowh; April Sessler; Jeanetta Smiley; Tony Thomas; Renee Vincent; Dr. Kathy Wetzel

Others present: None

Recorder: Joy Brenneman

**MEMBERS ABSENT:** Cara Crowley; Pam George; Melodie Graves; Charlotte Rhodes

#### ENJOY LUNCH, CONVERSATION, AND CELEBRATION

- Lunch provided to thank the core team members for their service over the last 2-1/2 years

#### THANK YOU TO NO EXCUSES CORE TEAM MEMBERS (Dr. Paul Matney)

- Dr. Matney thanked the team personally, and on behalf of the Board of Regents, Cabinet, and students, for their service and work on this initial core team
- The team will be re-purposed and some may still be asked to be on the new team
- Revisited accomplishments over this initial implementation and the lasting and positive impact it will have on student success
- AC's Student Success and Completion Agenda is becoming imbedded, Board of Regents has embraced it, and we now have a critical mass on board

#### "WHAT IS BEST TO CELEBRATE" (Intervention Strategy Co-Chairs)

- Dr. Lowery-Hart asked each Co-Chair(s) to give a two or three sentence highlight
  - FYS – Lana Jackson: Fall to Spring retention rates improved from 2% to 8% (FA2011 – SP2012); Fall to Fall rate improved 7% (FA2011 – FA2012); Fall 2013 data is not in yet
  - Course Redesign – Russell on behalf of Cara Crowley: Have developed a truly faculty driven process that has resulted in double-digit increases; Courses redesigned are ENGL 1301-1302 and all Math courses except Calculus; History is in the pilot stage; and Integrated Reading & Writing, Biology and Engineering are in the que
  - Tutoring – Dr. Kathy Wetzel and April Sessler: 1) Cohesive and systematic student success data collection system; 2) Adopted a college-wide tutor training, qualifications, and pay scale plan; 3) Provided over 37,000 tutoring help session last year! Based on predictive modeling which determines likelihood of success, the amount of time spent in tutoring was the best predictor of success; also creates relationships between students, tutors and faculty
  - DevEd – Dr. Tamara Clunis: Course redesign is impacting DevEd; Learning Center has been redesigned; 10% improvement; reduced drop rates; more use of non-course based DevEd courses
  - Social Services – Jason Norman: Social Services program developed; 1,000 students

served to date; Benefit Bank, Retention Alert, Student Success Score implemented; built a system to sustain help and intervention for students

- This team has laid a foundation with these interventions

#### **RE-PURPOSING AND MEMBERSHIP OF NO EXCUSES CORE TEAM (Dr. Paul Matney and Bob Austin)**

- New team will become an institutional standing committee which can look at and impact policies and procedures
- Comprised of members from all employee groups
- Bob handed the team members a proposed purpose/charge for the new committee and asked for input (attached)
- Reviewed recommendations from the last AtD Coaches visit
  - Now time to focus on the big picture and scaling (what affects the largest number of students?)
- Examples of results of the AtD/No Excuses team's work
  - Student success and completion is the No. 1 criteria in the budget process
  - A Student Success Contingency Fund has been approved for the last two years
  - Late registration ended
  - Staff and community support
  - Students looking out for other students; faculty who get involved
  - Superhero awards
  - Greater benefit to Hispanic students
  - Adult Literacy Council moving to the 3<sup>rd</sup> floor of the Library for easier access and connection to campus and programs
  - Champions/Coaches program

**NEXT MEETING DATE: TBA**

# No Excuses Core Team

## **Purpose**

The purpose of the Core Team is to provide coordination, oversight and support for development and implementation of No Excuses goals and objectives.

## **Responsibilities**

This Committee is responsible for identifying existing structures, policies, procedures and systems at the College that affect student retention, progression and completion. Furthermore, this Committee has the authority set and/or revise policies in order to further the College's No Excuses agenda.

- Develop, implement and review interventions to improve progression and completion.
- Consider leverage points to improve student outcomes by leading a process for setting institutional priorities, goals, strategies and indicators for success.
- Ensure that strategies are aligned with the college budget and strategic plan in order to promote sustainability and scalability.
- Provide leadership to spread a culture of inquiry, reflection, and commitment to student success throughout the College.
- Inform departmental philosophies that promote student success and retention in alignment with No Excuses initiatives.
- Implement a marketing plan to continually provide information the college community regarding the work and accomplishments of No Excuses.

## **Team Members**

The No Excuses Core Team is comprised of faculty, staff and administrators with key roles across the College, from data collection to analysis to intervention development and evaluation.

## **Meeting Format**

Meetings are held on a monthly basis and may include the following agenda items: project updates, data reports, intervention reports, ATD workplans update, action items and next steps.