

Core Team Meeting

May 3, 2013
1:00 – 2:00 p.m.

Minutes

MEMBERS PRESENT: Bob Austin; Diane Brice; Lee Colaw; LuLu Cowan; Cara Crowley; Melodie Graves; Dr. Russell Lowery-Hart; Dr. Paul Matney; Jason Norman; Mark Rowh; April Sessler; Jeanetta Smiley; Renee Vincent; Dr. Kathy Wetzel

Others present: Alexa Maples

Recorder: Joy Brenneman

MEMBERS ABSENT: Dr. Mike Bellah; Dr. Tamara Clunis; Sharon Doggett; Pam George; Ellen Green
Dr. Lana Jackson; Patsy Lemaster; Danita McAnally; Charlotte Rhodes; Tony Thomas

AT-RISK SCORES AND COACHES/CHAMPIONS UPDATE (Bob Austin)

- At-risk scores
 - Registrar's office creating a query which will take a snapshot of students (pilot group)
 - Defined risk issues (first generation, male/female, PELL eligible, etc.)
 - Used data to identify characteristics that make a student more at risk on a scale of 1-5 with 5 being high risk
 - Will associate index with student's record, store in colleague, and make accessible in records where staff and faculty may be looking to assist students (e.g. class rosters, eval screen)
 - More formal evaluation will come later
 - Should be ready to demonstrate within the next few days
 - Ideally in the future, after analysis, the score would update automatically, for example, first-time in college student completes a semester, index score goes down
- Coaches and champions update
 - Jason, April, and others have been involved in personalized registration process with ACE and GEAR UP students this Spring
 - Some Palo Duro and Caprock students are graduating as ACE active; all other seniors at those schools are in the GEAR UP program
 - Many students registered; received positive feedback from these students
 - Students learned about the coaches and champions program and were encouraged to participate
 - This Fall will have the largest group of students participating
 - New coaches training took place last week

PEER COLLEGE VISIT (Dr. Russell Lowery-Hart)

- Met with Angelina and Lee Colleges at Lee College in late January where discussion centered around many of AC's programs and initiatives
- As a result representatives from these colleges are coming to AC June 12th to look at our CE, ESL, GED, and DevEd programs; also interested in learning more about our CNA integration and poverty initiatives

EARLY ALERT SYSTEM TIMELINES (Cara Crowley)

- 869 early alerts to date, mostly in gateway courses – math, English & psychology
- Cara reviewed the Retention Alert Guidelines (attached)
- Other discussion
 - Blackboard will update grades weekly on Fridays; faculty will still need to post the final grade
 - Is there a way other entities such as Financial Aid and coaches could also get this information?
 - Working on a classroom ID swipe for attendance – eventually would post to gradebook/attendance
 - Looking into the possibility of tying to retention alert at some future date
 - AC is the only pilot in the nation

BOARD OF REGENTS COMMITMENT TO ACTION (Dr. Paul Matney)

- Dr. Matney conducted a broad discussion of AC's student success initiative
 - Good progress in just two years
 - Reviewed what has taken place (see Annual Reflection attached)
 - Most important constituency is our students, teaching and learning is our main focus, we are taking big steps and moving in the right direction
 - The Board of Regents is very aware of our focus on student success and is behind it; four have now attended the Trustees Institute
- ACE program is 20 years old
 - 44 of the Spring graduates were ACE students
 - Five out of ten 9th graders who enter the program are graduating ACE eligible
 - Need to focus on getting those graduates to college graduation/transfer
- Budget officers have been asked to consider student success when working on their budgets
- Cabinet has developed a report card to check the progress in their respective areas
- Paul has been contacted by Martha Ellis from UT regarding a new initiative out of California to take native Spanish speakers through GED programs into college; partnering with them is under consideration
- Talked about the four Highland Park students who graduated High School with their Associate Degree this year
- Reviewed BOR Commitment to Action - attached

INTERVENTION TASK FORCE UPDATES (Task Force Chairs)

Very brief review of a few of these interventions

- Poverty (LuLu Cowan)
 - See report attached to these minutes
- FYS (Lana Jackson)
 - No report
- Tutoring (April Sessler)
 - No report
- Course Redesign (Cara Crowley)
 - See report attached to these minutes
- Developmental Education (Tamara)
 - No report

NEXT MEETING DATE: July 1, 2013; 1:00 – 2:00 pm; Library 113

Retention Alert Guidelines

AC will focus on a key group of courses for alerts. Full-time and adjunct faculty will be required to submit 2-week and 6-week alerts, and anytime alerts. The key courses will be all gatekeeper courses and all general education courses.

2 week alerts are given for:

- missing more than 2 class
- missing, incomplete or poorly completed homework/class assignments
- low test grades (if given)

6 week alerts are given for:

- missing more than 2 classes between 2-week mark to 6-week mark
- low test grades
- academic integrity (plagiarism, etc)
- came to faculty for assistance ... lack of understanding on a concept, etc

The alerts will trigger students to attend academic workshops, specialized tutoring for math/science/writing, and career/academic advising to address these alerts.

The academic workshops included:

- study skills
- how to succeed in an online course
- college level reading techniques
- time management
- financial literacy

Faculty can also send Anytime Alerts for students experiencing:

- mental health concerns
- significant life changing events
- financial stress

These alerts will trigger students to receive specialized interventions, connection to additional resources, and/or counseling services. These alerts can be sent at any time during the semester. They are not relegated to only the two and six-weeks mark.

Dates for Alerts/Grade Transfers from Blackboard:

Fall 2013

- 2-week – September 6th
- 6-week – October 4th
- 8-week/Midterm – October 18th
- 16-week (Final Grade) – December 13th

Fall Too 2013

- 2-week – November 1st
- 4-week/Midterm – November 15th
- 16-week (Final Grade) – December 13th

Achieving the Dream Board of Trustees Institute

Santa Fe, NM

March 28 – 30, 2013

Commitment to Action

- Specifically define the metrics of what constitutes student success; explain the data points are we collecting
- Conduct a Board of Regents retreat on student success
- Brief the Board on proposed performance-based funding in Texas and student “success points”
- Continue implementation of the five student success initiatives:
 - Expansion of tutoring
 - Course re-design
 - Developmental education revision
 - Poverty initiative
 - First Year Seminar
- Add “student success” reminder at board table positions
- Continue student success branding, story-telling, and visibility
- Continue to provide student success updates to the Board on a periodic basis

AtD
Poverty Initiative Report
June, 3, 2013

Primary Interventions

1. Student Profile
 - a. Bob Austin

2. Social Service Coordinator
 - a. Served 281 students, April 2012 – May 2013

3. Benefit Bank
 - a. September 1, 2012 – April 30, 2013
 - i. Served 35 families
 - ii. Served 49 people
 - iii. Valuation of \$101,535
 - b. April 2012 – April 2013
 - i. Served 49 families
 - ii. Served 70 people
 - iii. Valuation of \$160,503

4. Retention Alert
 - a. Through April served 600 students

Course Redesign No Excuses Report

Monday – June 3rd

1) 2012/2013 Redesigns completed and pilots will be Fall 2013

- a. Title V – History I & II – 5 faculty
- b. HSI STEM – Foundations of Math I & II (3 faculty) ; Math for Business Decisions I & II (4 faculty); and College Algebra for STEM Majors (4 faculty)

2) Money Spent on Course Redesign Faculty Stipends in 2012/2103

- a. Title V – \$62,700
- b. HSI STEM – \$106,000

3) 2013/2014 Proposed Redesigns with a pilot in Fall 2014

- a. Title V – Biology I & II; Life Sciences I & II – 6 faculty
- b. HSI STEM – Trigonometry (3 faculty); Contemporary Math (3 faculty); Calculus I (2 faculty); and, Intro to Engineering (2 faculty)
- c. Pending DoE permission for HSI STEM – Basic Math (2 faculty); Beginning Algebra (2 faculty); and, Chemistry I & II (3 faculty)

4) English (Composition I) and Math (Intermediate Algebra & College Algebra) Pilot Data

In Fall 2012, AC piloted redesigned sections of Intermediate Algebra and College Algebra. As you can see below, both piloted courses show a significant improvement over Fall 2011 success data.

- Intermediate Algebra had a success rate of 63.7% (191 students) in the redesigned sections in comparison to Fall 2011 data, which showed a success rate was 55.6%.
- College Algebra had a success rate of 64.2% (258 students) in the redesigned sections in comparison to Fall 2011 data, which showed a success rate of 60.2%.

In Fall 2012, AC implemented department-wide its successful course redesign of English 1301 (Composition I). English 1301 had a success rate of 77.9% for Fall 2012 in comparison to 74.58% for Fall 2011. English 1301 course redesign was piloted in Spring 2012.

5) Faculty/Department Summer Training Programs

- a. English Department - Led by Frank Sobey and Margie Waguespack, the English department hosted its summer training program to 19 faculty (full-time, adjunct, and dual credit) with regard to implementation of its Comp I and II redesign courses..
- b. Math Department - Led by several faculty members, the Math department hosted its summer training program to 37 faculty (full-time, adjunct, and dual credit) with regard to implementation of its Intermediate and College Algebra redesign courses.

2013/2014 Course Redesign Plan

| Course | Faculty Name | Grant Source | Stipend Amount | | | |
|--|----------------------|--------------|----------------|------------------|------------------|------------------|
| | | | Fall | Spring | | |
| Biology I & II AND Life Sciences I & II | Dan Porter | Title V | \$ | 5,000.00 | \$ | 5,000.00 |
| | Blaine Thompson | | \$ | 5,000.00 | \$ | 5,000.00 |
| | Briony Foster | | \$ | 5,000.00 | \$ | 5,000.00 |
| | Robert Dillon | | \$ | 5,000.00 | \$ | 5,000.00 |
| | Matt Craig | | \$ | 5,000.00 | \$ | 5,000.00 |
| | Dale McCurdy | | \$ | - | \$ | - |
| Total | | | \$ | 25,000.00 | \$ | 25,000.00 |
| Trigonometry | Penelope Davies | HSI STEM | \$ | 2,500.00 | \$ | 2,500.00 |
| | Mandi Wheeler | | \$ | 2,500.00 | \$ | 2,500.00 |
| | Collin Witherspoon | | \$ | 2,500.00 | \$ | 2,500.00 |
| | Total | | | \$ | 7,500.00 | \$ |
| Contemporary Math | Kim McGowan | HSI STEM | \$ | 2,500.00 | \$ | 2,500.00 |
| | Aimee Martin | | \$ | 2,500.00 | \$ | 2,500.00 |
| | Sherri Clowe | | \$ | 2,500.00 | \$ | 2,500.00 |
| | Total | | | \$ | 7,500.00 | \$ |
| Calculus I | Monique Dupruis | HSI STEM | \$ | 2,500.00 | \$ | 2,500.00 |
| | Shannon Cornell | | \$ | 2,500.00 | \$ | 2,500.00 |
| | Total | | | \$ | 5,000.00 | \$ |
| Intro to Engineering | Dr. Richard Chambers | HSI STEM | \$ | 2,500.00 | \$ | 2,500.00 |
| | Dr. Kathryn Wetzel | | \$ | 2,500.00 | \$ | 2,500.00 |
| | Total | | | \$ | 5,000.00 | \$ |
| Basic Math 0301 | Karen White | HSI STEM | \$ | 2,500.00 | \$ | 2,500.00 |
| | Gretta Johnson | | \$ | 2,500.00 | \$ | 2,500.00 |
| | Total | | | \$ | 5,000.00 | \$ |
| Beginning Algebra 0302 | Edie Carter | HSI STEM | \$ | 2,500.00 | \$ | 2,500.00 |
| | Gale Brewer | | \$ | 2,500.00 | \$ | 2,500.00 |
| | Total | | | \$ | 5,000.00 | \$ |
| Chemistry I & II | Emery Shier | HSI STEM | \$ | 5,000.00 | \$ | 5,000.00 |
| | Jennifer Rabson | | \$ | 5,000.00 | \$ | 5,000.00 |
| | Mark Shadix | | \$ | 5,000.00 | \$ | 5,000.00 |
| | Total | | | \$ | 15,000.00 | \$ |

| | | |
|---|-----------|------------------|
| Title V Total | \$ | 50,000.00 |
| HSI STEM Total | \$ | 50,000.00 |
| HSI STEM DoE Request for Inclusion Total | \$ | 50,000.00 |