

**AMARILLO COLLEGE BOARD OF REGENTS  
MINUTES OF REGULAR BOARD MEETING  
October 24, 2006**

**REGENTS PRESENT:** Ms. Lilia B. Escajeda, Chair; Ms. Michele Fortunato, Vice Chair; Mr. Carroll M. Forrester, Secretary; Mr. John D. Hicks; Mr. Frank O. Nelson; Mrs. Sharon Oeschger; Mr. H. Bryan Poff; Mr. Prenis O. Williams; and Dr. David C. Woodburn

**OTHERS PRESENT:** Dr. Steven W. Jones, President; Mr. Terry Berg, Dean of Finance & Administrative Services; Mr. Victor Fite, Dean of Informational Systems & Technology; Dr. Brad Johnson, Dean of College Advancement; and Dr. Paul Matney, Vice President and Dean of Instruction

Ms. Mindy Adams, Coordinator, Community College Teaching Center  
Mr. Ed Braden, guest  
Ms. Elizabeth Bauman, representing Student Government Association  
Ms. Nancy Brent, Coordinator, Adult Students Program  
Curious George, guest  
Dr. David Fike, Division Chair, Sciences and Engineering  
Mrs. Linda Hendrick, Director, Telecommunications  
Ms. Joyce Herring, General Manager, KACV-TV/FM  
Ms. Judy Jackman, Professor/Counselor, Advising  
Dr. Michael Kopenits, Assistant Professor, Biological Sciences  
Ms. Jodi Lindseth, Development Director, KACV-TV  
Mr. Blake McCarty, KVII-TV, Channel 7  
Ms. Jenni McDowell, KVII-TV, Channel 7  
Mrs. Lori Merriman, Executive Secretary, President's Office  
Mrs. Gay Mills, representing Faculty Senate  
Mrs. Sheryl Mueller, Division Chair, Nursing  
Dr. Doug Pickle, Professor, Electronics System Technology  
Mr. Ken Pirtle, Department Chair, Visual Arts  
Ms. Ellen Robertson, Director of Communications  
Mr. Greg Rohloff, representing *Amarillo Independent*  
Mrs. Brenda Sadler, Exec. Asst., Pres's Off. and Asst. Secy. to the Board of Regents  
Mr. Robert Sanders, Legal Counsel  
Mr. George Schwarz, representing *Amarillo Independent*  
Ms. Norma Stary, Marketing Coordinator, College Relations  
Mr. Lynn Thornton, Director of Administrative Services/Human Resources  
Mr. Bill Young, Director, Respiratory Care  
Mr. David Ziegler, Assistant Director, Physical Plant

A tour of the Call Center was given by Dr. Brad Johnson.

The meeting was called to order by Ms. Escajeda, Chairman. She welcomed all present and asked if there were any public comments. Mr. Williams gave the invocation.

**MINUTES APPROVED:**

Dr. Woodburn moved, seconded by Mrs. Oeschger, that the minutes of the regular meeting of September 26, 2006 be approved. The motion carried unanimously.

**STUDENT GOVERNMENT REPORT:**

Elizabeth Bauman, SGA president, reported that General Wesley Clark will be this year's Distinguished Lecture Speaker on November 9; tickets are available. They will be selling poinsettias for Christmas.

**EDUCATION REPORT – KACV:**

Ms. Joyce Herring, General Manager, KACV-TV/FM, presented a PowerPoint regarding the radio station and the television station. She informed the Board that someone signs on the radio at 6:00 a.m. and it shuts down at midnight. They offer alternative programming and give public service announcements. The radio station is tied to the AC academic program. It is an \$85,000 operation. The television station is affiliated with PBS. They work with a \$1.6 million budget; have less than 20 staff members; offer a variety of programming. In December 2009, analog will cease to exist and all television stations will offer digital. Ms. Herring reported on special holiday productions and pledge drives. KACV serves 26 Panhandle counties. She then introduced Curious George who distributed bananas. Curious George is aired on KACV-TV.

**CAMPUS ART PROJECT PROPOSAL:**

Mr. Ken Pirtle, Visual Arts, Department Chair, presented a PowerPoint presentation to introduce his art project proposal. The presentation showed mosaics from Texas Tech University and South Plains College. His proposal would honor Louise Daniel by using one of her Panhandle photographs in making the mosaic. Daniel was a civic leader, educator, community volunteer, an AC graduate, an AC Board of Regent, and the 2003 AC Distinguished Alumnus recipient. The planned location will be the south wall of the Student Service Center. The estimated cost of the project could total \$80,000, with materials running close to \$10,000; Mr. Pirtle indicated the cost could be cut dramatically by recruiting volunteers to do the work. Timeline for the project might begin in fall 2006 and be completed in fall 2007; ideally, he would like to unveil the mosaic at a Louise Daniel Lecture in fall 2007. Mr. Pirtle will be the project manager. The AC Foundation will coordinate fund-raising; no College funds will be utilized. The Board enthusiastically endorsed the project.

**PUBLIC HEARING TO CONSIDER DONATION OF LAND ON THE AMARILLO JUNIOR COLLEGE DISTRICT EAST CAMPUS TO THE CITY OF AMARILLO:**

This item was on the agenda in order to conduct a public hearing concerning donation of this land.

No action was taken by the Board except to give opportunity for this public hearing.

**CONSIDERATION OF DONATION OF LAND APPROVED:**

This item is on the agenda for the Board to consider the donation of land to the City of Amarillo for expansion of Lift Station #38.

Passage of a resolution for donation of land to the City of Amarillo was recommended.

**R E S O L U T I O N**

STATE OF TEXAS           §  
                                       §  
 COUNTY OF POTTER       §

WHEREAS, the City of Amarillo, Texas (the "City") as part of its waste water treatment system operates Lift Station No. 38 located on land belonging to Amarillo Junior College District (the "District"); and

WHEREAS the City has requested that the District make transfer to it a one hundred foot by one hundred foot (100' X 100') tract of land (the "land") encompassing Lift Station No. 38 so that a new lift station might be constructed by the City; and

WHEREAS, the Board of Regents of Amarillo Junior College District (the "Board") has held the public hearing required by law about whether or not to donate the land to the City and gave the statutory notice of the hearing by publishing the subject matter, location, date, and time of the hearing in a newspaper having general circulation in the territory of the District; and

WHEREAS, the Board has determined that there are no improvements on the land so requested by the City, and at the time of the requested transfer, the District does not need the land for educational purposes; and

WHEREAS, the City has shown, to the satisfaction of the Board, that the City intends to continue the use of the land for public purposes and the use the City proposes to make of the land will also benefit the District; and

WHEREAS, the District wishes to comply with the request of the City and donate the real property in question to the City for the uses specified and set out above

**NOW THEREFORE BE IT RESOLVED:**

1. That Amarillo Junior College District donate the following-described real property to the City of Amarillo, Texas, so the City might build a new Lift Station No. 38 on the following-described land, to-wit:

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All that lot, tract or parcel of land situated and lying in Potter County, Texas on land owned by Amarillo Junior College District and being described as a one hundred foot by one hundred foot (100' x 100') tract of land encompassing the existing Lift Station No. 38 operated by the City of Amarillo, Texas to be described by metes and bounds in a Special Warranty Deed to be executed by the Chair of the Amarillo College Board of Regents pursuant to this Board Resolution;

2. That Ms. Lilia B. Escajeda, Chair of the Board of Regents of Amarillo Junior College District, be, and is hereby directed to execute a Special Warranty Deed conveying said land to the City of Amarillo, Texas, and do anything else necessary to complete this transfer.

Dr. Woodburn moved, seconded by Mr. Forrester, to approve the donation of land on the Amarillo Junior College District East Campus to the City of Amarillo. The motion carried unanimously.

**CONSENT AGENDA APPROVED:****A. APPOINTMENTS:**AdministratorsMarchicelli, Graziella – Director, Amarillo Museum of Art

Effective Date: October 09, 2006

Salary: \$60,000.00 per year for 12 months full-time

Qualifications: Ph.D., University of Iowa, Iowa City, Iowa  
B.A., University of Iowa, Iowa City, Iowa

Experience: 9 years related work

Replacement for: Thomas R. Toperzer

**Bio:** Dr. Graziella Marchicelli was born in Sardinia, off the coast of Italy and moved to the U.S. while a teenager. She received degrees in art history from the University of Iowa's School of Art and Art History. Dr. Marchicelli has served as Assistant Curator of Education at the Birmingham Museum of Art and Curator of the Southern Alleghenies Museum of Art on the campus of St. Francis College.

Lindseth, Jodi L. – Development Director, KACV-TV

Effective Date: September 01, 2006

Salary: \$44,603.00 per year for 12 months full-time

Qualifications: B.S., University of Mary, Bismark, North Dakota

Experience: 7 years related work

Note: Job Reclassification

**Bio:** Jodi Lindseth has worked at KACV-TV as Development Coordinator since July 2004. Ms. Lindseth has previous experience in development with the Don Harrington Discovery Center and the Texas Panhandle Heritage Foundation. Ms. Lindseth earned Bachelor of Science degrees in Mass Communications and Music Education from the University of Mary in North Dakota and will complete requirements for an MBA in Marketing from the University of Phoenix in December.

**B. BIDS AND PROPOSALS:****Request for Proposal No. 1112 – Demolition and Removal of Structures Located at 1911 D Avenue and 1910 F Avenue, Amarillo College, East Campus**

RFP No. 1112, for the demolition and removal of the structures located on the East Campus, was advertised in the newspaper. Project Documents were obtained by nine (9) contractors. Five (5) Contractors submitted proposals. A tabulation of the proposals received is attached at page 37.

It was recommended to award Proposal No. 1112 to Grant Construction, the low bidder to the specifications, for the amount of \$149,450.00. Funds for the project are available in the current 2006-2007 A & I Budget.

**Purchase of Laerdal SimMan Patient Simulator for the Nursing Resource Center**

The administration recommended the purchase of the Laerdal SimMan Patient Simulator to be used for instruction purposes in the Nursing Resource Center, from the only source, the manufacturer, Laerdal Medical Corporation, for the amount of \$37,216.04.

The new simulator will be used to improve the clinical instruction of nursing students by building and validating certain clinical competencies and critical thinking skills in the safety of the lab environment, without risk to “real” patients in the clinical agencies.

Funds for this procurement are available from the Carl Perkins grant.

**Purchase of Respironics, Esprit Ventilators for the Respiratory Care Program**

The administration recommended the purchase of two Esprit Brand Ventilators to be used for instruction purposes in the respiratory care program, from Respironics Inc., for the amount of \$29,000.00. Respironics Inc. is the single source for this equipment.

The new ventilators will be used in training students in the principles and technologies of respiratory patient care.

Funds for this procurement are available from the Carl Perkins grant.

**Purchase of 130A Upgrade to 130E NIDA Corporation Trainers for Electronics Systems Technology**

The administration recommended the purchase of 14 NIDA trainers, for the amount of \$28,080.00, to replace existing 130A models which are no longer supported by the manufacturer. This will upgrade the Electronics Systems Technology lab equipment located at Parcels Hall, which was purchased over ten years ago. Teaching Systems, Inc. is the sole source provider of this equipment for the Texas area. Funds for this procurement are available from the Carl Perkins grant.

Ms. Fortunato moved; seconded by Mrs. Oeschger that the consent agenda be approved. The motion carried unanimously.

Minutes of the Amarillo College Board of Regents Regular Meeting of October 24, 2006**BUDGET AMENDMENTS APPROVED:**

A list of budget amendments for approval by the Board is attached at page 38.

Dr. Woodburn moved, seconded by Ms. Fortunato, to approve these budget amendments. The motion carried unanimously.

**FINANCIAL REPORT ACCEPTED:**

The financial statements as of September 30, 2006, are attached at pages 39 through 48. Mr. Berg discussed the financial report.

Revenue

Forty-six percent of academic tuition and fees has been received.

Expenditures

Institutional support is at 11%; fringe benefits are at 15%. Physical Plant operations and maintenance is up some due to equipment purchases.

Auxiliary Enterprises

Bookstores show loss; all fall 2006 book sales show up on August 2006 statement. On-line sales is a newly added category which shows on-line products sold.

Restricted Funds

Pell grants show a decrease of \$227,306.

Cash & Investments

There was \$26.8 million in September 2006; \$24.5 million in September 2005; and \$24.9 million in September 2004.

A & I

Budgeted funds - \$11,000 has been spent since September 1.

Designated reserves - \$4,000 has been spent removing East Campus dilapidated structures.

Allocated funds - \$261,000 has been spent for WSC sidewalks and handicap ramps, WSC parking lots, and EC roof replacement.

Tax Schedule

\$13.1 million was budgeted; \$49,000 has been collected

Berg briefly discussed the ending August 2006 statement. There was a \$5 million balance in reserves at the end of August 2006. Year-end-close was at \$2.5 million. He made some recommendations where to put reserves reallocation; \$424,000 back into facilities; and \$368,000 into East Campus A & I designated reserve. In February 2007, we will have to pull some out for parking lots and the removal of two buildings. At the end of 2007, we hope to have \$3.0 million in facilities reserve; \$500,000 in East Campus designated funds; we will set aside \$500,000 for insurance; in the past, one deductible was \$200,000 per occurrence; now it is \$50,000 per occurrence up to 4 occurrences.

**FINANCIAL REPORT ACCEPTED Continued:**

Dr. Woodburn moved, seconded by Ms. Fortunato, to accept the financial report. The motion carried unanimously.

**PRESIDENT'S REPORT:**

Dr. Jones spoke of the upcoming NAACP banquet in which AC would help sponsor the reception.

Dr. Jones distributed a handout which outlined the October 9 meeting with WTAMU officials. Drs. Matney, Johnson, and Jones met with Drs. O'Brien, Chapman and Albrecht to discuss expanding friendships and partnerships between the two institutions and ways to enhance educational attainment levels in the region. He said it was a positive meeting. The group agreed to meet again in January and to involve other staff in planning for new partnerships. Some issues discussed included three-way contracts for students attending both institutions to assure greater transfer options and shorter time to degrees; expanded articulation agreements; and a joint venture in an expanded higher education presence in downtown Amarillo. AC and WTAMU officials will visit a University Center in St. Petersburg, Florida, in December. Also, included in discussion were expanded partnerships in nursing and healthcare technology. WT classes are currently meeting on the Washington Street Campus and an invitation for WT to utilize other AC facilities was extended.

Drs. Jones, Matney, and Johnson and Regents Nelson and Fortunato attended Dr. O'Brien's inauguration on October 21. Dr. O'Brien shared some of his visions for the future which included an increase in enrollment to 9,000 by 2010; build more dorms; recruit and retain outstanding faculty; become more entrepreneurial; have a greater emphasis on fundraising; and create endowed chairs.

AC is better positioned to work closely with WTAMU to enhance educational opportunities in the Panhandle.

**REGENTS' REPORTS AND COMMENTS REGARDING AC AFFILIATES:**

Mrs. Oeschger Amarillo Museum of Art 12 x 12 party on Friday which will cost \$12.00 admittance. There will be an opportunity to bid on artwork; the museum will receive a portion of money bid. Dr. Graziella Marchicelli, recently hired AMOA director, will be invited to come to the January Board meeting.

Mr. Nelson reported that the Athletics Committee has had a meeting and will have another later in the week. Jerry Moller, Division Chair, Behavioral Studies and Jerry Webb, former AC employee and sports supporter, has been included in discussions regarding athletics.

Ms. Escajeda explained that the East Campus Development Committee continues to work diligently. Mrs. Schlong and others will bring an update at the November Board meeting.

**CLOSED SESSION:**

At 7:22 p.m., Ms. Escajeda announced there would be a closed meeting to consult with Amarillo College Attorney concerning a settlement as to attorney fees in Bosquez et al v. Amarillo College District, #2-05CV-323-J, United States District Court, Northern District of Texas, Amarillo Division.

At 8:40 p.m., Ms. Escajeda called the Amarillo College Board of Regents meeting back into open session. Dr. Woodburn moved, seconded by Mr. Poff, that the Amarillo College Board of Regents authorize the payment of \$30,000.00 as a settlement of attorney fees in Bosquez et al v. Amarillo College District, #2-05CV-323-J, United States District Court, Northern District of Texas, Amarillo Division. The motion carried.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned.

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Carroll Mack Forrester, Secretary



























