

**AMARILLO COLLEGE BOARD OF REGENTS  
MINUTES OF SPECIAL BOARD MEETING  
August 20, 2007**

**REGENTS PRESENT:** Ms. Lilia B. Escajeda, Chair; Mr. Carroll M. Forrester, Vice Chair; Ms. Michele Fortunato; Mr. John D. Hicks; Mr. Prenis O. Williams; and Dr. David C. Woodburn

**REGENTS ABSENT:** Mr. Frank O. Nelson; Mrs. Sharon Oeschger; and Mr. H. Bryan Poff, Secretary

**OTHERS PRESENT:** Dr. Steven W. Jones, President; Mr. Terry Berg, Dean of Finance & Administrative Services; Mr. Victor Fite, Dean of Informational Systems & Technology; Dr. Brad Johnson, Vice President and Dean of Development; and Dr. Paul Matney, Vice President and Dean of Instruction

Mr. James Anderson, representing KFDA-TV, Channel 10  
Mrs. Norma Campbell, Marketing Coordinator, College Relations  
Mr. Bruce Cotgreave, Director, Physical Plant  
Mrs. Kim Davis, Director, Continuing Education  
Mrs. Lori Merriman, Executive Secretary, President's Office  
Mr. Gabriel Morales, representing KFDA-TV, Channel 10  
Mr. Brad Newman, representing *Amarillo Globe-News*  
Ms. Ellen Robertson, Director of Communications  
Mr. Greg Rohloff, representing *Amarillo Independent*  
Mrs. Brenda Sadler, Exec. Asst., Pres's Off. and Asst. Secy. to the Board of Regents  
Mr. Robert Sanders, Legal Counsel

The meeting was called to order by Ms. Escajeda, Chairman.

**PUBLIC HEARING ON THE PROPOSED TAX RATE FOR 2007:**

In accordance with provisions of Section 26.05 of the Texas Property Tax Code, a notice of public hearings regarding the proposed tax rate for 2007 was published in the newspaper on August 10, 2007.

At this time any person and/or persons wishing to come before the Board of Regents regarding the proposed tax rate for 2007 for the Amarillo Junior College District were given the opportunity to be heard. There was no public opposition to the proposed tax rate.

**DATE, TIME, AND PLACE OF THE MEETING TO ADOPT THE TAX RATE ANNOUNCED:**

Ms. Escajeda announced that the date to adopt the 2007 tax rate is set for Tuesday, August 28, 2007 at 6:00 p.m., in the Palo Duro Room of the College Union Building on the Washington Street Campus.

**SHIVER-MEGERT REPORT REVIEWED:**

Shiver-Megert representatives came to Amarillo in May and toured all campuses and buildings and assembled the Master Plan which includes a planning process, project vision, and goals for

**SHIVER-MEGERT REPORT REVIEWED Continued:**

AC campuses. Jones referred the Regents to chapter 2 of the plan which summarizes the projected requirements for Amarillo College and presents recommendations for capital projects. In chapter 10 they present a preliminary cost analysis associated with identified projects. Amarillo College does not need many new facilities; we do need to take better care of existing facilities, however. Jones introduced Bruce Cotgreave who been the liaison between AC and Shiver-Megert from the beginning and has been heavily involved with both the internal and external capital needs assessment committees. Cotgreave maintains a master plan for maintenance projects which are integrated into the alterations and improvements budget. Some projects could be pulled out of the Shiver-Megert Master Plan and scheduled for implementation during a budget year and paid out of A & I funds. There was discussion regarding recommended projects on each of the Amarillo campuses. Jones told the Board that the President's Cabinet met and prioritized the projects in the Master Plan and came up with a short list of critical priorities. Escajeda stated that the Board will make the final recommendations and decisions concerning the short list and Master Plan.

Jones discussed different ways to raise the revenue to pay for these needed projects. Following are the various suggestions:

- private gifts
- increase in tuition and fees to retire revenue bonds
- continue to cover capital improvements out of A&I budget
- consider raising tax rate
- public bond issue

**ADJOURNMENT:**

There being no further business, the meeting was adjourned.

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Lilia B. Escajeda, Chair