

**Panhandle Regional Law Enforcement Academy-Criminal Justice Programs
Advisory Committee Meeting Minutes**

CHAIRPERSON: Toni Brasher, Director		
MEETING DATE: 04/20/05	MEETING TIME: 1:30 PM	MEETING PLACE: Amarillo Public Library- Northwest Branch, Conference Room
RECORDER: Sibbie Sams		PREVIOUS MEETING: 01/19/05

MEMBERS PRESENT:

OTHERS PRESENT:

Name and Title		Name and Title		Name and Title	
	Dale Alwan Chief of Dumas P.D.		Lt. Dale Davis for Bobby Griffin Chief of Canyon P.D.		Stacey Urbanczyk PRPC
	Dave Thurman for Joel Richardson Sheriff of Randall County		Bo DeArmond Sheriff of Moore Co. S.O.		Damaris Schlong Dean Workforce & Economic Development
	Richard Martindale Assistant District Attorney, 47 th District Court-Potter County		Trevlyn Pitner Chief of Pampa P.D.		Toni Brasher Director of CJ Programs
	Bill Quackenbush Civilian		David Brown for Mike Shumate Sheriff of Potter County		Sondra Beighle Associate Director of CJ Programs
	Bob Russell Civilian		Terry Easterling Director Potter, Randall & Armstrong Counties CSCD		Eric Wallace Coordinator Intervention Programs
	Frankie Scott Sheriff of Hartley Co. S.O.				Alex Chancia Coordinator Criminal Justice Programs
	Wes Langham, Ph.D. Civilian				

Agenda Item	Action Discussion Information	Responsibility
Continuing Business:	Meeting called to order	Dale Alwan
	Approval of minutes	Dale Alwan

CJ Programs-Intervention Programs Education Report:		Toni Brasher
Frank Phillips College:		Damaris Schlong
Academy-Law Enforcement In-Service Training Updates:		Alex Chancia
Upcoming Trainings:		Toni Brasher
Committee Roundtable:		Toni Brasher
Miscellaneous:		Toni Brasher

MINUTES

Key Discussion Points	Discussion
Continuing Business:	<p>Meeting was called to order at 1:30 p.m. by Toni Brasher, Director of Criminal Justice Programs.</p> <p>Bob Russell made a motion to approve the minutes from the January Advisory Committee meeting. Bill Quackenbush seconded the motion. Motion carried.</p>
CJ Programs-Intervention Programs Education Report:	<p>Toni passed out the newest organizational chart for Criminal Justice Programs. She pointed out our position under the Workforce Development Division. The Criminal Justice Department is separated into two areas, Criminal Justice Programs and Intervention Programs. Under Criminal Justice, we have always provided training for Correctional Officers and Law Enforcement personnel. In August 2002, we added Intervention Programs to our department.</p> <p>Using a power point presentation, Toni outlined the training provided under Intervention Programs. This program covers training for offenders of DWI, DWI Repeat Offender, MIP (Minor In Possession), Adolescent Tobacco, Anger Management, and Shoplifting. We also train Alcohol Sellers and schedule the Defensive Driving course through the Intervention programs.</p> <p>DWI Alcohol Education Program is a 12-hour required course for first time DWI offenders who are on probation. This is a state certified program. DWI - Repeat Offender is a 45-hour required course for people with more than one DWI offense. Class size is limited to 15, and most of the students enrolled in this class have between 3 to 4 DWI convictions. Alcohol Education Program for Minors (MIP) is required for minors charged with possession of alcohol. This is a 6-hour class certified by and reported to TCADA (Texas Commission on Alcohol and Drug Abuse). The instructors have to be certified by TXA&M.</p> <p>Adolescent Tobacco Cessation Program (ATCP) is an 8-hour required course for anyone under 18 who is charged with possession or consumption of tobacco. The minor charged will have his driver's license suspended until he can prove he took this class. Anger Management is a 12-hour course required for anyone convicted of assault. Shoplifting/Employee Theft Program is required for individuals convicted of shoplifting or theft at work. Responsible Money Management is required for people who commit theft by check.</p> <p>Alcohol Seller Education Program (ASEP) covers certification for anyone selling alcohol products. The certification last for two years and is overseen by T.A.B.C. (Texas Alcohol Beverage Commission). United Supermarket is one of our largest customers for this training.</p>

	<p>Defensive Driving is the course individuals take in order to save 10% on their car insurance or for ticket dismissal.</p> <p>Ending her presentation, Toni added that the class schedules for the Intervention Programs were mailed out three times a year. She asked everyone to pass all of this information on to their county officials.</p>
<p>Frank Phillips College:</p>	<p>Toni turned the meeting over to Dean Damaris Schlong who gave the newest information on the Frank Phillips College (FPC) situation. She handed out maps indicating the areas or counties covered by Clarendon College, Frank Phillips College, and Amarillo College. The Texas Higher Education Co-Board designates the college which will provide the training in each county.</p> <p>Each year we are required to provide an Out-of-District plan stating where we want to schedule training and what training we want to provide. If we schedule a class in the counties covered by Clarendon College or Frank Phillips College, we are required to ask permission from them and they are required to ask our permission if they want to do training in our area.</p> <p>If we want to hold training in counties other than our own, we call Lou Ann Seabourn, our Director of Extended Programs, and she makes a call asking permission for us to schedule the training. If we have to ask Clarendon College for permission to hold a class, they usually say "yes". If we ask Frank Phillips College, they usually say "no". Frank Phillips has a very active workforce training department and they prefer to do their own training. Clarendon College is more open to allowing our training in their area since they do not have a strong workforce development department.</p> <p>We are a TCLEOSE training provider for the basic academy and the law enforcement in-service training. For many years, we have been doing training in the top 26 counties of the Texas Panhandle. In April of this year, Frank Phillips College asked TCLEOSE for approval to provide law enforcement in-service training. At that time, FPC asked Amarillo College to remove all law enforcement in-service training scheduled to be held in their counties from our Out-of-District plan. Currently FPC does not have TCLEOSE approval to provide their own in-service training and we plan to leave our classes scheduled as before until FPC has received the approval.</p> <p>Damaris said we might find out something during this summer. Sondra said Frank Phillips would have to go before the Commission and the next TCLEOSE meeting will be held in June. Damaris stated we would not change a thing until Frank Phillips College notifies us that they have TCLEOSE approval to provide their own in-service training. At that time we will immediately stop the training (and marketing) in all FPC counties.</p> <p>Damaris informed the Committee that she was staying in close contact</p>

	<p>with John Kiehl of PRPC. The PRPC contract covers any law enforcement officer in the top 26 counties. If officers from the Frank Phillips College counties want to come to our classes, they will still be covered by PRPC funds.</p>
<p>Academy-Law Enforcement In-Service Training Updates:</p>	<p>Alex gave the committee the latest news on the academies. We have 39 students in the 91st Academy. They will be taking their 1st Semester Final this week and will start their 2nd Semester on May 2. This Academy is scheduled to graduate on August 26. Alex is also working on the upcoming daytime academy scheduled to begin in October.</p> <p>The most recent class schedule was handed out and Alex went over the upcoming in-service training. We have a "Special Topics" and a "Cultural Diversity" scheduled at the Moore County Campus. "Standardized Field Sobriety Testing" (SFST) certification will be held on May 4 through 6 in Amarillo and there will be a "SFST" re-certification on May 30. Hank Blanchard is scheduled to teach a TABC Update on July 5.</p> <p>We have scheduled "Advanced Firearms" training on May 19 to 21 and the "Firearm Instructor" course on May 23 to 26. Discussion was held on the requirement to take the 30-hour "Advanced Firearm" training prior to the 40-hour "Firearm Instructor" course. This requirement was set by the instructor, Alan Mongold. Alex agreed with the requirement since some officers have not had firearm training since their basic training. Discussion was held on how difficult it is for an agency to let an officer take off 70 hours to attend both weeks of firearm training. Alex told the Committee members to contact him about this matter and he would try his best to help.</p> <p>Alex was asked about the "Basic Jail" course. We have had several "Basic Jail" classes since TCLEOSE increased the total hours from 80 to 96. Johnny Sluder is still teaching, but he is training several people to take his place when he retires.</p> <p>"Enhanced Spanish for Emergency Responders" will be held August 15 through 19. Alex was asked by TEEX Public Safety & Security to host this training. This is a free 40-hour class open to law enforcement, fire, and emergency medical services. Course covers TCLEOSE #2109 Intermediate Spanish.</p>
<p>Upcoming Training & Co-Sponsorships:</p>	<p>Eric Wallace provided information on upcoming conferences.</p> <p>"Preventing Sexual Abuse: One Child at a Time" will be held on April 28 at the Polk Street Campus. This is the annual child abuse conference Amarillo College holds in coordination with the Child Abuse Prevention Advocate Society. We have extended the enrollment deadline until April 25. If you do not register by then, you can enroll the day of class but you may not have a lunch.</p>

	<p>We are working on scheduling "Challenges of Terrorism for the Criminal Justice Professional" conference. Dr. Harry Hueston from WTA&MU will be the presenter. This will be scheduled in late June or early July. We will let you know when we set the final date and times for this class.</p> <p>We are holding the 5th Annual "Woman in Criminal Justice Conference" on May 18, 19, and 20. The committee responsible for this conference is comprised of Amarillo College, Corrections, Law Enforcement, and Probation personnel. The committee has worked hard to arrange for good speakers and activities for the conference. This is not covered by PRPC, but the \$40 cost of the conference includes a free WICJ t-shirt.</p>
<p>Committee Roundtable, & Miscellaneous:</p>	<p>Toni turned the meeting over to the "roundtable" discussion.</p> <p>Discussion was held on the information gained from the Focus Group meetings on February 22, 23, and 24. We are in the process of completing the final copy and will be sending this out as soon as possible. Toni said the Focus Groups were the most beneficial of anything we've ever done. We plan to train where we can share information and knowledge among all Criminal Justice fields. Toni plans to use the information gained through the Focus Groups to change the look and focus of the Criminal Justice Programs. Look for the changes later this summer. She will be scheduling mini conferences covering various topics of interest to all CJ professionals.</p> <p>Alex was asked about the scheduling for the mandated classes. Toni told everyone to contact us if they had a need other than what was already scheduled. She said we would help as much as possible, because we know how crucial it is for officers to fulfill the mandated requirements by the end of August.</p> <p>Meeting was adjourned at 2:30 p.m.</p>

CHAIRPERSON SIGNATURE:	DATE: 08/17/05	NEXT MEETING: 08/17/05
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