

Panhandle Regional Law Enforcement Academy-Criminal Justice Programs
Advisory Committee Meeting Minutes

CHAIRPERSON: Toni Gordy, Director		
MEETING DATE: 11/15/06	MEETING TIME: 1:30 PM	MEETING PLACE: Amarillo College-Polk Street Campus, Room #112A
RECORDER: Sibbie Sams		PREVIOUS MEETING: 08/16/06

MEMBERS PRESENT:

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Dale Alwan Chief of Dumas P.D.	Lt. Ken Dougherty For Ken Farren Chief Deputy Potter County S.O.	Damaris Schlong Dean, Workforce and Economic Development
Bo DeArmond Sheriff of Moore Co.	Wes Langham, Ph.D. Civilian	Toni Gordy Director of CJ Programs
Jeff Lester Lt. of Training and Personnel Amarillo P. D.	Brent Harrison Sheriff of Deaf Smith Co.	Sondra Beigle Associate Director of CJ Programs
Richard Martindale 47 th District Attorney's Office	Dave Thurman Chief Deputy Randall County S.O.	Eric Wallace Coordinator of Intervention Programs
Morice Jackson Constable, #2 Precinct Potter County	Michael Hubbs Civilian	Alex Chancia Coordinator of Criminal Justice Programs
Donald Gaines Assistant Chief of Potter County Juvenile Probation	Terry Easterling Director Potter, Randall & Armstrong Counties CSCD	

Agenda Item	Action Discussion Information	Responsibility
Continuing Business:	Meeting called to order	Toni Gordy

	Approval of minutes	Toni Gordy
Education Report: Panhandle Regional Law Enforcement Academy		Alex Chancia
Academy-Law Enforcement In-Service Training Updates:		Alex Chancia
Intervention Programs:		Eric Wallace
Degrees & Certificates:		Toni Gordy
Committee Roundtable:		Toni Gordy
Miscellaneous:		Toni Gordy

MINUTES

Key Discussion Points	Discussion
Continuing Business:	<p>Meeting was called to order at 1:35 p.m. by Toni Gordy, Director of Criminal Justice Programs. She welcomed everyone and introduced Andrea Loyd, Senior Staff Assistant for Intervention Programs.</p> <p>Terry Easterling made a motion to approve the minutes from the August 16, 2006, Advisory Committee meeting. Ken Dougherty seconded the motion. Motion carried.</p>
Education Report: Panhandle Regional Law Enforcement Academy	<p>We have received notice from TCLEOSE that we are on "At-Risk" status. The status is calculated on our testing percentages during fiscal year September 1, 2005, through August 31, 2006. During that time period our Basic Jail testing percentage was 69% and the 1st time testing percentage for the 93rd Academy in August was 50%. Alex stated that TCLEOSE has a proposal on the table to change the at-risk criteria to a three year testing percentage average. If TCLEOSE was using the three year formula now, we would not be at risk.</p> <p>Toni turned the meeting over to Alex who detailed the corrective actions planned to help improve the TCLEOSE passing percentages.</p> <p>Corrective actions for the Basic Peace Officer program include:</p> <ul style="list-style-type: none"> • 80% will be required on all testing - recruits must re-test if they score below 80% on any test. • Three or four Pop Test will be administered per month. • Each recruit will be issued a CD with TCLEOSE learning objectives study guide to be completed and submitted to Alex electronically. • Mid-Terms and Finals will be administered on-line. • On-line InSite program used for two research papers per Academy to check for plagiarism. • Recruits will be limited to 32 hours absence for the length of the Academy. • An endorsement will not be issued to any recruit we feel is not ready to pass the state exam. • Remedial training will be required if the recruit is not ready to test or if he/she fails on the first testing.

	<p>Corrective actions for the Basic Jail include the following measures:</p> <ul style="list-style-type: none"> • All classes will be held at Amarillo College West Campus. • Instructors will be Randall County S. O. personnel. • There will be a minimum of three topic test during the 96-hour course. • There will be a four hour review before the final exam. • The final exam will be administered on-line. • Students will be required to make 80% on the final or they will not be issued an endorsement to take the TCLEOSE exam. <p>Toni remarked that the changes in the Basic Jail course had resulted in an 84% passing rate (16 out of 19 passed) on TCLEOSE testing last week. She stated that we would know how well our corrective measures are working for the Academy when the 94th takes the TCLEOSE test in March.</p> <p>Alex has fulfilled the TCLEOSE requirement to inform recruits and applicants for the Academy of our "At-Risk" status.</p>
<p>Law Enforcement Academy & In-Service Training Updates:</p>	<p>Alex went over the newest In-Service training schedule:</p> <ul style="list-style-type: none"> • The mandated "Intermediate Crisis Intervention Training" #3841 will be held at the Moore County Campus on February 27 & 28, 2007. • To be added to our new mailing list, go to www.actx.edu/cj and enter your e-mail address. • Intermediate Jailer classes have low enrollment. Let your Jailers know these classes are scheduled and available for them. • If there is any other training you need, please contact Alex. <p>Eric gave information on the following recently held and upcoming Specialized Schools:</p> <ul style="list-style-type: none"> • The Women in Criminal Justice Conference (WICJ) held in October had 104 people attend with an additional 137 enrolled in the "Addiction" seminar. Total enrollment for the 3-day conference was 241. Evaluations were good. • Twenty-six people attended the "Management by Leadership" training taught by Wade Ford. Randall County S.O. has already requested this training again. Ford was excellent. • TCLEOSE Basic Instructor Course #1014 is scheduled to be taught by Thomas Manson on January 22 to 26, 2007. PowerPoint training is included.

	<ul style="list-style-type: none"> • Mike Napier, from the Academy Group, will be presenting "Sexual Predators: Crimes of Sexual Violence" on February 21 & 22, 2007. PRPC Specialized funds will be used. All law enforcement personnel in the PRPC area will attend this training free of charge.
<p>Intervention Programs:</p>	<p>Eric informed the Committee of changes for Intervention Programs:</p> <ul style="list-style-type: none"> • The Alcohol Seller, Defensive Driving and the Seat Belt training have been put on-line. The companies who created the on-line training for these topics waived the set-up fee since we are educational. • Seven of the ten courses we cover have their curriculum regulated by state agencies (Texas Alcoholic Beverage Commission, Department of State Health Services, and Texas Education Agency). • With the other three classes (Anger Management, Shoplifting, and Responsible Money Management) we are free to use any curriculum we want. • Eric selected standardized curriculum from a company who has proven through research to provide the best product for training. • A trainer was brought in to Amarillo to train Eric's instructors. • After three months with the new curriculum, Eric is excited about the results.
<p>Degrees & Certificates:</p>	<p>Our department has three basic degrees: Criminal Justice AS degree, the Law Enforcement AAS degree and the Corrections AAS degree. The CJ and Law Enforcement degree programs are doing well, but the Corrections degree is not. Only 17 of our 428 declared majors are under the Corrections degree plan and only half of those 17 individuals work for TDCJ. This is a problem since the degree is strictly for TDCJ personnel.</p> <p>Toni asked the Committee for approval to "Sunset" the program. In order to "Sunset" a program, we are required to go through our Academic Affairs Committee to get approval. Then the application will go to Austin. Once the program is marked "Sunset", anyone who is currently working on the degree will be allowed to finish within five years.</p> <p>Toni asked for a motion to "Sunset" the Corrections degree plan. Ken Dougherty made a motion and Donald Gaines seconded the motion. Motion carried.</p>

	<p>The new Forensic degree plan has been approved by Austin and will be ready in Fall 2007. We are planning a kick-off conference in March with the help of Weatherford College.</p>
<p>Committee Roundtable, & Miscellaneous:</p>	<p>What Specialized Training do we want to schedule during 2007/2008? We can spend \$2,500 to \$5,000. Just let Toni know what training you would like to have. Criminal Investigation (intermediate to advance) training was mentioned. Possibly bring in someone from FBI or Secret Service. Toni was asked if she would bring back Hazelwood?</p> <p>Discussion was held on the status of acquiring cars to use for the Academy. The following three members were selected to meet with Sondra and Alex to study all available options and to come up with a plan: Dale Alwan, Jeff Lester, and Trevlyn Pitner.</p> <p>Firearm Instructor school was great and Dale Alwan asked for another one to be scheduled in the Spring. Also, we will try to schedule a rifle school maybe in March 2007</p> <p>Damaris mentioned the ten Winchester shotguns we have. The guns were purchased with Perkins' funds; therefore, we cannot sell or donate them. The only way to get rid of them is to destroy them and Damaris stated she just could not do that. Please find some way to use the guns for training.</p>
<p>Miscellaneous:</p>	<p>Toni commended Eric for all of the changes he has implemented in the Intervention Programs and Alex for implementing the InSite Program for the Academy.</p> <p>We need to replace two Committee members, Warden Joe Nunn who has been transferred to Breckinridge and Rob Roach whose term has expired. Dawson Stubbs and Warden Rodeen were mentioned. Toni will contact them with a request to serve on this Committee.</p> <p>Our next meeting will be moved from February 21 to February 14, 2007, since we have the "Sexual Predators" training with Mike Napier on February 21. Toni will be on maternity leave from November 22, 2006, to February 1, 2007.</p>

CHAIRPERSON SIGNATURE:	DATE: 01/31/07	NEXT MEETING: 02/14/07
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