

Panhandle Regional Law Enforcement Academy-Criminal Justice Programs Advisory Committee Meeting Minutes

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| CHAIRPERSON: Toni Gray | | |
| MEETING DATE: 11/12/08 | MEETING TIME: 1:30 PM | MEETING PLACE: Amarillo College- Polk Street Campus, Room #112A |
| RECORDER: Sibbie Sams | | PREVIOUS MEETING: 5/21/08 |

MEMBERS PRESENT:

OTHERS PRESENT:

| | Name and Title | | Name and Title | | Name and Title |
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| X | Dale Alwan Chief Dumas Police Dept. | ✓ | Michael Hubbs Civilian | ✓ | Cherie Clifton Assistant Professor Advising & Counseling |
| X | Jamie Baker Assistant Warden TDCJ Bill Clements Unit | ✓ | Robert Huddleston Sergeant Potter County S.O. | ✓ | Shawn Fouts Corporate Development Consultant Workforce Development |
| X | Dale Davis Lieutenant Canyon Police Dept. | ✓ | David Johnson Lieutenant Potter County S.O. | ✓ | Toni Gray Director Criminal Justice Programs |
| ✓ | Bo DeArmond Sheriff Moore County S.O. | ✓ | Art Lopez Trooper DPS | ✓ | Sondra Beighle Associate Director Criminal Justice Programs |
| ✓ | Terry Easterling Director Potter, Randall & Armstrong Counties CSCD | ✓ | Bill McLean Civilian | ✓ | Eric Wallace Coordinator Intervention Programs |
| ✓ | Strecia McCaig for Ken Funtek Captain Amarillo Police Dept. | ✓ | Trevlyn Pitner City Manager Pampa | ✓ | Alex Chancia Coordinator Criminal Justice Programs |
| ✓ | Donald Gaines Assistant Chief Potter County Juvenile Probation Dept. | ✓ | Dawson Stubbs Lieutenant Texas Tech Police Dept. | | |
| ✓ | Kelle Hall Lieutenant Randall County S.O. | ✓ | Pat Michael for David Wagner Chief Hereford Police Dept. | | |

| Agenda Item | Action Discussion Information | Responsibility |
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| Continuing Business: | Meeting called to order | Toni Gray |
| | Approval of minutes | Toni Gray |
| Education Report: Panhandle Regional Law Enforcement Academy (PRLEA) | | Alex Chancia |
| Academy-Law Enforcement In-Service Training Updates: | | Alex Chancia |
| Specialized Training: | | Toni Gray & Eric Wallace |
| Intervention Programs: | | Eric Wallace |
| Academic Update: | | Toni Gray |
| Committee Roundtable & Miscellaneous: | | Toni Gray |

MINUTES

| Key Discussion Points | Discussion |
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| Continuing Business: | <p>Toni called the meeting to order at 1:35 p.m.</p> <p>Toni introduced Cherie Clifton, Counselor for West Campus academic students. She also gave a special introduction for Shawn Fouts, the Corporate Development Consultant for Workforce Development Division of Amarillo College. Other introductions were made around the room.</p> <p>Kelle Hall made a motion to approve the minutes from the May 21, 2008, meeting. Bo DeArmond seconded the motion. Motion passed.</p> |
| Education Report: Panhandle Regional Law Enforcement Academy (PRLEA) | <p>Toni informed the Committee of a problem with an individual who was denied acceptance into the Academy. The problem created a situation where we felt it necessary to be sure our Academy application requirements and procedures were legal. We have been working closely with the Amarillo College Attorney and Toni assured the Committee we are and have been legal and the rejection of this individual was necessary. However, as a result of this situation, we decided to make a few changes in our application documents.</p> <p>Copies of the Recruit Application, FAST Fingerprint Applicant Services of Texas form (new required TCLEOSE background check form), PRLEA Steps for Application, and PRLEA Rules & Regulation booklet for the 98th Academy were given to each member. Alex went over the documents and explained the changes. He spoke several minutes about the new Recruit Application used for the 98th Academy applicants and went into detail about the procedure he used for checking references.</p> <p>Discussion was held on creating an interview panel. Toni felt we needed to review the interview procedures we currently have in place and to research the benefits of changing to a panel.</p> <p>Discussion was held on credit background checks. How much should bad credit count against an applicant? An individual's credit rating does show a pattern of behavior. Good credit rating will show responsibility and a poor credit rating during the last year should definitely be considered. Toni suggested a free credit report be required for the applicant's file.</p> <p>Sondra informed the Committee TCLEOSE is talking about making the Psych Exam mandatory for all academy recruits. Currently we only require the PRPC sponsored recruits to take the Psych Exam prior to awarding the PRPC scholarship for our Academy.</p> <p>The 98th Academy started in October with 15 students. Class is doing well and will have their 1st Semester Mid-Term this Friday (November 14).</p> |
| In-Service Training Updates: | <p>Alex went over the following In-Service Training:</p> <ul style="list-style-type: none"> • Everyone must have their mandated training by August 31, 2009. This is the end |

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| | <p>of the training cycle.</p> <ul style="list-style-type: none"> • Intermediate Spanish will be re-scheduled • Basic Instructor class will be held December 1 to 5 • Taser Certification Class in Dimmitt had good feedback • 3 Basic Jail Classes are scheduled this year (in Hereford on January 5-20; at Moore County Campus on April 6-21; and at Panhandle High School on July 6-21) <p>Discussion was held on PLETS. Kelle mentioned she would like to be able to edit or have the ability to cancel the classes she enters on the calendar. Kelle had also suggested Sean add a link to an employment posting Web Site.</p> <p>Alex mentioned our new bulletin board for job postings. If you have any openings, please send to Alex as we have commissioned officers come by to check the postings on our board.</p> |
| Specialized Training: | <p>Eric went over the following Specialized Training:</p> <ul style="list-style-type: none"> • “Woman In Criminal Justice Conference” (WICJ) was held in October with an average of 125 attending per day. WICJ received good evaluations. • “Advanced Child Abuse Conference” was held on October 9 with Philip Alter. We had around 200 enrolled. • “Interview & Interrogation” on October 10 had about 70 attending and received good evaluations. • “Offender Employment Specialist Training” was held in early November at Randall County S.O. and had 25 to 30 attending. • “Sexually Violent Crimes” with Roy Hazelwood is tomorrow. We currently have 109 enrolled. • “Integrity-Driven Leadership” with Jim Dodson will be held on February 4 & 5. • “Character-Driven Success” with Dr. Beverly Chiodo will be held on February 6. • “Money Laundering, Asset Forfeiture & Financial Investigation” will be held on March 11 & 12. • “Child Abuse Conference” will be held on March 26 (no speaker yet) • “Emotional Survival for CJ Professionals” with Kevin Gilmartin is scheduled for Monday, April 6. <p>Toni took a few moments to go over the situation on the “Leadership Challenge Conference” with Michael Palazzo. She assured everyone we did not give out phone numbers or contact information. If the training does make, it should be quality training. However, we have to have at least 15 paid registrations before November 14 for the class to make.</p> <p>Discussion was held on the “Emotional Survival” training presented by Kevin Gilmartin. It was decided to allow spouses to attend free of charge. Total cost to have Gilmartin is \$3,800 plus his travel expense. Amarillo Police Department had previously agreed to put in \$2,000 for this training.</p> <p>Eric listed two additional trainings from the Midwest Counterdrug Training Center (funds for training are provided through federal grant money):</p> |

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| | <ul style="list-style-type: none"> • Latino Crime Cultural Community course on April 29 to May 1 (no charge for this 3-day class) • Detecting Danger in May (free 1-day class) <p>“Criminal Interdiction Training and Seminar” will be held January 6-8 at the Ambassador Hotel in Amarillo. This class is free, but enrollment is limited to 75.</p> |
| <p>Intervention Programs:</p> | <p>Intervention had 2400 students last year which was a slight decrease from the previous year. Toni and Eric recently met with 30 to 35 officers with Child Protective Services and the meeting resulted in a new referral source for us.</p> <p>As a result we have created three new programs:</p> <ul style="list-style-type: none"> • Cognitive Behavioral Change Program for Home Study • Parenting Cognitive Lifeskills for Home Study • Youth/Parent Cognitive Lifeskills for Home Study <p>Cost to take the DWI course increased from \$70 to \$75 (\$85 for the Hereford classes due to travel expense). DWI Repeat Offender price was increased from \$195 to \$210.</p> <p>We are re-writing our TABC course which will take a lot of time as we are starting from scratch. We are revising our Money Management course to meet the requirements set by the US Bankruptcy Court system so anyone filing for bankruptcy will be required by law to take our Money Management course.</p> |
| <p>Academic Update:</p> | <p>Academic registration started on Monday and enrollment is definitely up. All of the CRIJ.AS degree is available on line now. Toni plans to send out postcards to notify everyone about the on line degree.</p> |
| <p>Committee Roundtable & Miscellaneous:</p> | <p>The following items were discussed:</p> <ul style="list-style-type: none"> • Trevlyn mentioned Clarendon College was trying to take over training for Pampa Police Department. Discussion was held on Clarendon’s ability to provide TCLEOSE training. Alex said he had tried to explain the PRPC contract and the TCLEOSE requirement for training providers to Clarendon College, but they just did not understand the situation. Toni said she would pursue the matter and see what she could do, but she did not believe there was much she could accomplish. • Pat Michael, with Hereford Police Department, spoke a few moments about his agency’s interview process including the use of the polygraph. • Sondra passed on information on the “Intoxilyzer” training. The cost for us to provide this training would be 80 to 90 thousand dollars due to the cost of required equipment. Sondra found a Technical Supervisor, Kristie Swearingen from Midland, who can come up twice per year to present this training. This will be a win-win situation for us as she will bring all of the equipment that is needed and the cost will be much less than sending an officer to Midland for a week. We must have at least 12 and not more than 20 attend the training. |

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| | <p>Will PRPC cover the cost? It was agreed Sondra will make arrangements to have the training with Kristie from Midland and Toni will ask PRPC if they will cover the cost.</p> <p>Toni thanked the Intoxilyzer Subcommittee members: Dale Alwan, Dale Davis, Kelle Hall, Ken Funtek, Sondra Beighle and Alex Chancia. She gave special thanks to Sondra for all of her research.</p> <p>Discussion was held on the number of operators allowed for each agency. Sondra will find out if there is a limit on operators. The Re-Certification will still be held through DPS as per Jim Williams.</p> <ul style="list-style-type: none"> • Kelle Hall mentioned the following training scheduled through Randall County: “Interview & Interrogation” for \$425 is scheduled for next week; “Narrow Road of Leadership” with Jack Enter will be held on December 1; and Kelle is working with PRPC to set up “TERT” (Telecommunicator Emergency Response Taskforce) Team Training. • Robert Huddleson gave details on the “NRA Patrol Rifle Instructor Development” course schedule for July 13-17. There will be no range fee, but the class will cost \$525 and will be limited to 24 students. • “Accident Investigation” will be added to the schedule. (Toni estimated a cost of \$600 per person) <p>Our 100th Academy will be held during 2009/2010 year. Toni asked for the members to be thinking of some ideas to have a great celebration.</p> <p>Meeting was adjourned at 3:20 p.m.</p> | |
| <p>CHAIRPERSON SIGNATURE:</p> | <p>DATE: 2/02/09</p> | <p>NEXT MEETING: 02/18/09</p> |