

**Panhandle Regional Law Enforcement Academy-Criminal Justice Programs
Advisory Committee Meeting Minutes**

CHAIRPERSON: Toni Gray		
MEETING DATE: 08/19/09	MEETING TIME: 1:30 PM	MEETING PLACE: Amarillo College- Polk Street Campus, Room #112A
RECORDER: Sibbie Sams		PREVIOUS MEETING: 05/20/09

MEMBERS PRESENT:

OTHERS PRESENT:

Name and Title		Name and Title		Name and Title	
✓	Dale Alwan Chief Dumas Police Dept.	✓	Kelle Hall Lieutenant Randall County S.O.	✓	Sean Hardman Regional Services Assistant Director/C J Coordinator PRPC
✓	Jamie Baker Assistant Warden TDCJ Bill Clements Unit	✓	Michael Hubbs Civilian	X	Cherie Clifton Assistant Professor Advising & Counseling
✓	Donny Brown Interim Chief Pampa Police Dept.	X	David Johnson Lieutenant Potter County S.O.	✓	Mike Duval Chief Amarillo College Police Dept.
X	Dale Davis Lieutenant Canyon Police Dept.	X	Art Lopez Trooper DPS	✓	Shawn Fouts Corporate Development Consultant Workforce Development
✓	Bo DeArmond Sheriff Moore County S.O.	✓	Bill McLean Civilian	✓	Toni Gray Director Criminal Justice Programs
✓	Terry Easterling Director Potter, Randall & Armstrong Counties CSCD	X	Harry Smith Sergeant Potter County S.O.	✓	Sondra Beighle Associate Director Criminal Justice Programs
✓	Ken Funtek Captain Amarillo Police Dept.	✓	Dawson Stubbs Lieutenant Texas Tech Police Dept.	✓	Eric Wallace Coordinator Intervention Programs
✓	Donald Gaines Assistant Chief Potter County Juvenile Probation Dept.	✓	David Wagner Chief Hereford Police Dept.	✓	Alex Chancia Coordinator Criminal Justice Programs

Agenda Item	Action Discussion Information	Responsibility
Continuing Business:	Meeting called to order	Toni Gray
	Approval of minutes	Toni Gray
Education Report:		Toni Gray
Law Enforcement Academy & Law Enforcement In-Service Training Updates:		Alex Chancia
Specialized Training:		Eric Wallace
Intervention Programs:		Eric Wallace
Academic Update:		Toni Gray
Committee Roundtable & Miscellaneous:		Toni Gray

MINUTES

Key Discussion Points	Discussion
Continuing Business:	<p>Toni welcomed everyone and called the meeting to order at 1:30 p.m. A motion was made to approve the minutes from the May 20, 2009 meeting. Motion was seconded and carried.</p>
Education Report: Workforce Development Division (WDD) CE Update	<p>Toni provided a PowerPoint presentation on Workforce Development Division of Amarillo College covering contact hours and state reimbursement information for a three year time frame (2006/2007, 2007/2008, and 2008/2009) showing how much we have been producing as a division.</p> <p>Our Continuing Education (CE) contact hour state reimbursement rate is \$3.55 per contact hour with contact hours calculated by the number of students enrolled times the number of hours per course. Contact hours are calculated during base years which run from March 1 (in an even year) to February 28 of the following year. Our department does not receive the state reimbursement funding directly into our budget; the funding goes into an account for college-wide use.</p> <p>The PowerPoint presentation information did not include our academic hours or our non-funded classes. Toni explained the difference between funded and non-funded training.</p> <p>As a college, our contact hour reimbursement has decreased in recent years so we are trying to find other areas for funding.</p> <p>Toni took a few moments to cover basic information on Twitter and Facebook.</p>
Academy & In-Service Training Updates:	<p>Alex gave the following updates on the 99th Academy:</p> <ul style="list-style-type: none"> ● They are currently doing their BPO Review ● Will be taking their Final on Saturday, August 22 ● Will have a Job Fair on Saturday after the Final ● TCLEOSE testing will be on Thursday, August 27th ● Graduation will be held at 6:30 p.m. on Friday, August 28th, at the Oasis Baptist Church. <p>Alex reminded everyone the mandated class cycle for TCLEOSE will end on August 31. We have scheduled our last “CIT” training this week on August 20 & 21. We will also offer our last “Cultural Diversity (#3939)” on Saturday, August 22.</p> <p>A Firearm Instructor class is on the schedule, but we need to change the dates. We will post the date change as soon as we know the new dates.</p>

Specialized Training:	<p>Eric gave the following update on Specialized Schools:</p> <ul style="list-style-type: none"> • On August 5-7, we held the Gang Symposium with 125 people attending. Evaluations were good. • On Friday, August 21, we will hold “Dementia Basics for First Responders”. You may still enroll for the training however you will need to provide your own lunch. • “Institute of Ethical Leadership” will begin in September and we have room for seven more. Sean Hardman with PRPC has agreed to offset the cost of registration by \$200 for up to eight officers. This will cut the total price from \$695 per student to \$495. For anyone wanting to take advantage of the \$200 from PRPC, contact Toni as soon as possible as you will need to process your registration by August 31. <p>This training will use Posner’s <i>Leadership Challenge</i> as a textbook and will be held on one Wednesday each month (lunch will be provided). This is our first year for this special training and we hope to meet the limit of 30 students. We currently have four Criminal Justice people enrolled with seven more spots available.</p> <ul style="list-style-type: none"> • SAC Fall Eldercare Conference will be held on October 6. • On October 8 and 9, we will hold our annual “Women in Criminal Justice Conference (WICJ)”. • Sexual Assault Family Violence Investigator Course (SAFVIC) training is scheduled in October. • Our annual Drug Symposium will be held on October 27-29. <p>All classes are listed on our website.</p>
Intervention Programs:	The new Intervention schedules will be out by next week.
Academic Update:	<p>Academic enrollment is up 8% for Fall 2009. We have 16 enrolled in the Forensic course which has a cap of 20. We are excited about this enrollment as last year we had only 8 students in Forensics.</p> <p>Sarah Uselding, our Academic Instructor, had a baby this summer and was also able to teach two Web classes. Fall classes will begin on Monday, August 24.</p>

Committee Roundtable
& Miscellaneous:

- Toni informed the Committee we requested \$12,000 for cars for our Police Driving training and received \$15,000. Toni stressed to everyone we would still need the roll down cars.
- Alex is interviewing for the 100th Academy scheduled to begin on October 13. We are considering ideas on how to commemorate the 100th class. We are planning an appreciation luncheon for past graduates and officers from all area agencies. Be looking for that invitation and come celebrate with us.
- Chief Duval mentioned this is the first year parking permits will **not** be required for parking on the Washington Street Campus (WSC).
- Ken Funtek has a three day “Highway Interdiction” school scheduled September 22-24 (cost \$75 to attend).
- Kelle Hall has a “Special Investigative Topics (#3232)” and a “CIT” scheduled before August 31.
- Discussion was held on “Street Survival” training and on how much it would cost (\$21,000 for a three-day class). Toni will call to check on this training, but she wanted everyone to understand we would need an escape clause stated in the contract in case we do not reach the required enrollment. If the contract stipulations will work, she will have the dates by our next meeting.
- Kelle and Toni are working on a Telecommunication course. Kelle has been asked to chair a Committee for the State to create training to license Telecommunicators.

After Toni played the 98th Academy class video, the meeting was adjourned at 2:15 p.m.

CHAIRPERSON
SIGNATURE:

DATE: 11/10/09

NEXT MEETING: 11/18/09