

**Panhandle Regional Law Enforcement Academy-Criminal Justice Programs  
Advisory Committee Meeting Minutes**

CHAIRPERSON: Toni Gordy		
MEETING DATE: 11/14/07	MEETING TIME: 1:30 PM	MEETING PLACE: Amarillo College- Polk Street Campus, Room #120
RECORDER: Sibbie Sams		PREVIOUS MEETING: 08/22/07

**MEMBERS PRESENT:**

**OTHERS PRESENT:**

Name and Title	Name and Title	Name and Title
Dale Alwan Chief Dumas Police Dept.	Michael Hubbs Civilian	Sean Hardman PRPC
Dale Davis Lieutenant Canyon Police Dept.	Bill McLean Civilian	Damaris Schlong Dean, Workforce and Economic Development
Terry Easterling Director Potter, Randall & Armstrong Counties CSCD	Trevlyn Pitner Chief Pampa Police Dept.	Toni Gordy Director of Criminal Justice Programs
Ken Funtek Captain Amarillo Police Dept.		Eric Wallace Coordinator of Intervention Programs
Donald Gaines Assistant Chief Potter County Juvenile Probation Dept.		Alex Chancia Coordinator of Criminal Justice Programs

Agenda Item	Action Discussion Information	Responsibility
Continuing Business:	Meeting called to order	Toni Gordy
	Approval of minutes	Toni Gordy
Education Report: Advisory Committee		Toni Gordy
Academy-Law Enforcement In-Service Training Updates:		Alex Chancia
Specialized Training:		Eric Wallace
Intervention Programs:		Eric Wallace
Academic Update:		Toni Gordy
Committee Roundtable & Miscellaneous:		Toni Gordy

## MINUTES

Key Discussion Points	Discussion
Continuing Business:	<p>A motion was made to approve the minutes from the August 22, 2007, meeting. Motion was seconded and carried.</p>
Education Report: Advisory Committee	<p>Toni gave a brief presentation on the purpose and requirements for the Criminal Justice Advisory Committee. Each received a handout containing the following detailed information:</p> <ul style="list-style-type: none"> <li>• TCLEOSE Rule #215.7 Training Provider Advisory Boards with an attachment on Texas Occupations Code 1701.052</li> <li>• Amarillo College Advisory Committee Handbook</li> <li>• Amarillo College Workforce Development Division Organizational Chart</li> </ul> <p>We are required by TCLEOSE rules to establish an Advisory Board (Committee) with at least three members. One third of the members of the Committee must be public members (civilians). Toni went over the requirements for civilian members pointing out the qualifications stated in the Texas Occupations Code 1701.052.</p> <p>The purpose, philosophy, and type of this Committee were discussed covering both TCLEOSE rules and Amarillo College Advisory Committee requirements. The PRLEA-CJP Advisory Committee is considered a general committee providing guidance to all areas of our department and is responsible for planning curriculum, evaluating programs, policies, and procedures, surveying for community needs, establishing instructor qualifications, and etc. Toni emphasized how important the Committee is and how much we depend on their input and support.</p> <p>The Committee was asked to look at the organizational chart for Amarillo College Workforce Development Division. Toni went over the Criminal Justice Programs' position in the division and mentioned each member of the CJ staff. Toni pointed out the missing Senior Staff Assistant under Alex. We are in the process of taking applications to replace Connie deJesus who moved to College Relations in October.</p>

	<p>Toni finished her presentation by providing information on each area under Criminal Justice Programs for both academics and continuing education.</p> <p>Regarding future plans, Toni mentioned the upcoming improvements to the West Campus facilities due to the AC bond approval. Nursing and Allied Health have critical needs, so these programs will gain more space than Criminal Justice as Nursing will get a brand new three-story building. Criminal Justice will share building "C" with Mortuary Science; with the additional space, we plan to have one large special area just for scenarios. Look for these changes within the next five years.</p>
<p>Law Enforcement Academy &amp; In-Service Training Updates:</p>	<p>The 96<sup>th</sup> Academy started on October 15 with 26 recruits including eight who are sponsored. A sponsored recruit is one who is hired by an agency and sent through with PRPC funds. Discussion was held on how much sponsored recruits were paid. Alex will take a survey of agencies participating and pass on the information to anyone who is interested. This academy will graduate on March 28, 2008.</p> <p>The 95<sup>th</sup> Academy graduated in August with all 20 recruits passing the TCLEOSE exam on their first attempt. During this last year, we raised our TCLEOSE passing rate for the Basic Peace Officer exam to 97% and improved the Basic Jail to 86%.</p> <p>Alex is currently interviewing for the 97<sup>th</sup> Academy that begins in January. If you know anyone who is interested please have them contact Alex. Our Academy enrollment seems to have increased as we had a total of 35 recruits last year and this year the 96<sup>th</sup> Academy alone has an enrollment of 26.</p> <p>The following In-Service classes were discussed:</p> <ul style="list-style-type: none"> <li>• Instructor for "Intermediate Spanish" in February will not be Chris Tinsley</li> <li>• Three Basic Jail Courses are scheduled for this year (January, April, and July)</li> </ul> <p>Alex turned the meeting over to Sean Hardman who passed out information on the new TLETS Web site and briefly explained how it will work.</p>

<p>Specialized Training:</p>	<p>Eric went over the following Specialized Training items:</p> <ul style="list-style-type: none"> <li>• Feedback from the "Women in Criminal Justice Conference" (WICJ) held in October was good; it was the best WICJ we've ever held.</li> <li>• "Gang" training is scheduled on several dates in order to train new officers. Steve Powers from Amarillo Police Department and Gus Vaquera from Texas Department of Criminal Justice will present this training.</li> <li>• "Safety in the Work Place" will be held in late January. This training will be scheduled twice, so it will not be necessary to send all of your officers on the same day.</li> <li>• "Inside the Criminal Mind" with Stanton Samenow is planned for February. This is expensive training and we have not finalized the contract.</li> <li>• In March or April we will have the Annual Child Abuse conference. The committee chair is working on finalizing the speaker for this conference.</li> </ul>
<p>Intervention Programs:</p>	<p>Eric is currently working on class schedules for January through May, 2008.</p>
<p>Academic Update:</p>	<p>Academic registration started on Monday, November 12, for Spring 2008. Our academic enrollment has increased this year.</p>
<p>Committee Roundtable &amp; Miscellaneous:</p>	<p>The following items were discussed:</p> <ul style="list-style-type: none"> <li>• Canyon Police Dept. will sell a car to Amarillo College if Toni is interested, otherwise they will send it to auction. Dale said the car was valued around \$6700 and was in fairly good shape.</li> <li>• Discussion was held on "Intoxillizer" training provided in Midland, San Antonio, Houston, and Dallas <b>only</b>. The training held in Midland in November was mostly officers from the Panhandle area. Dale Davis suggested Toni submit a letter to the Scientific Director of DPS in Austin requesting the "Intoxillizer" training be held in this area. Toni said she would</li> </ul>

check on this again. Several years ago we found the equipment required for the "Intoxillizer" class was too expensive for us to provide the training.

- Ken Funtek informed everyone the APD Academy had 100% passing on their TCLEOSE test and they will graduate on December 14.
- Funtek mentioned Perry Gilmore's request for Mike Napier to present "Threat Assessment" training. It would cost \$6000 to schedule Napier and Eric said Napier's evaluations were not always good. Toni felt we could find someone less expensive who would be just as good as or better than Napier.
- Sean Hardman reminded everyone to use the Out-of-Region training funds.
- Trevlyn Pitner plans to loan a car to the Academy this year for the "Police Driving" portion of the Basic training.

Meeting adjourned at 2:55 p.m.

CHAIRPERSON SIGNATURE:	DATE: 02/05/08	NEXT MEETING: 02/20/08
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