



**Amarillo College**  
 Criminal Justice  
 Intervention Programs  
An Equal Opportunity Community College

# Responsible Money Management

**Course Description:** This researched and evidence-based course is most often required for persons who have been charged with Issuance of a Bad Check and/or placed on probation for Theft by Check, Credit or Debit Card Abuse, or Criminal Mischief. It is also appropriate for those who just need to improve their financial management skills.

This 6-hour course is designed to teach participants to understand the process of how to change behavior, to discover how attitudes or beliefs can affect behavior, to understand how to control attitudes and emotions and take more control of their lives, to decide to make positive steps to alter present behavior, and to make a commitment to understand how to create a budget and balance a checkbook. Skills taught are balancing a checking account, budgeting, responsibility, coping with stress, making healthy choices, determining Wants vs. Needs, self-improvement and goal-setting.

## August 2010 – December 2010

**Cost:** The cost of this course is \$50. There will be no checks accepted for this course. Students must pay by either cash or money order. Refunds or class transfers must be requested at least one day prior to the start of class. After this period, students will be required to register and pay for another class.

**Registration:** Full registration instructions are located on the back of this form. For classes in Hereford and Dumas, students should follow the same registration instructions in order to reserve their space in class. **Students are required to register and pay prior to the first class. It is also recommended that students register as early as possible, because classes reach maximum enrollment quickly.**

**Enrollment Eligibility Notice:** Students with outstanding obligations to Amarillo College may not be allowed to enroll in or complete a continuing education course until the obligations are fulfilled. Students who have received a Criminal Trespass Warning from Amarillo College will not be allowed to enroll in courses held on any AC campus unless the warning has been lifted.

**Attendance:** Students must be on time and attend all sessions in consecutive order. There will be no exceptions or make-up classes allowed. Students are required to bring an adult translator with them if they have limited or no proficiency in the English language.

**Questions:** For questions regarding our programs, call (806) 356-3649 or (806) 356-3682 or e-mail [ecwallace@actx.edu](mailto:ecwallace@actx.edu). Se habla español. You may also visit us online at [www.actx.edu/intervention](http://www.actx.edu/intervention).

Any student, who because of a disabling condition may require some special arrangements in order to meet course requirements, should contact disAbility Services (SSC 119, Phone 371-5436) as soon as possible.

Course ID #	Days	Dates	Times	Location
094561	Mon/Wed	August 9 & 11	6:00pm to 9:00pm	AC West Campus, 6222 W. 9 <sup>th</sup> , Bldg. C, Room 102
094562	Saturday	August 21	9:00am to 4:00pm	<b>AC Moore County Campus, 1220 E. 1<sup>st</sup> St., Dumas</b>
095562	Saturday	September 18	9:00am to 4:00pm	<b>Hereford Community Center, 100 Ave. C, Hereford</b>
095563	Saturday	October 16	9:00am to 4:00pm	AC West Campus, 6222 W. 9 <sup>th</sup> , Bldg. C, Room 102
095564	Saturday	November 6	9:00am to 4:00pm	<b>AC Moore County Campus, 1220 E. 1<sup>st</sup> St., Dumas</b>
095565	Saturday	November 13	9:00am to 4:00pm	<b>Hereford Community Center, 100 Ave. C, Hereford</b>
095597	Saturday	December 11	9:00am to 4:00pm	AC West Campus, 6222 W. 9 <sup>th</sup> , Bldg. C, Room 102

## Online Registration

**WebAdvisor** is an online student services delivery system. The system allows students to:

- Search & register for classes
- Change class schedule
- Pay tuition & fees
- Review grades

Go to [www.actx.edu](http://www.actx.edu), click on WebAdvisor, click on Continuing Education, click on Register and Pay for Continuing Education Classes. Select "Intervention Programs" under Topic Code and then click on Submit for a listing of classes.

**E-mail:** If you have questions related to a specific Continuing Education class, please send your questions to [ContEd@actx.edu](mailto:ContEd@actx.edu).

## Mail Registration

• Complete the registration form, enclose check or credit card information, and mail to:

AMARILLO COLLEGE  
REGISTRAR'S OFFICE  
PO BOX 447  
AMARILLO TX 79178

• No acknowledgement will be mailed.

## FAX Registration

• Complete the registration form, include credit/debit card information, and fax to: Intervention Programs, (806) 354-6074.

• No acknowledgement will be mailed.

## In-Person Registration

**Payment for courses is due at time of enrollment. A place in the class will not be reserved if payment has not been made in full.**

**EAST CAMPUS – Student Activity Center – J Avenue, Amarillo, TX**

9 a.m.-6 p.m., Monday through Thursday

8 a.m.-5 p.m., Friday

**HEREFORD CAMPUS, Hereford, Texas – Student Service Center, 241 Ave. H, Hereford, TX**

8 a.m.-7 p.m., Monday through Thursday

8 a.m.-5 p.m., Friday

**MOORE COUNTY CAMPUS, Dumas, Texas – Student Service Center, 1220 E. 1<sup>st</sup> St., Dumas, TX**

7:30 a.m.-10 p.m., Monday through Thursday

7:30 a.m.-4 p.m., Friday

**WASHINGTON STREET CAMPUS – Student Service Center, 2011 S. Washington, Amarillo, TX**

7 a.m.-7 p.m., Monday through Thursday

7 a.m.-5 p.m., Friday

**WEST CAMPUS – Lecture Hall, 6222 W. 9<sup>th</sup> Ave., Amarillo, TX**

8 a.m.-5 p.m., Monday through Friday

### **HOLIDAY/SUMMER HOURS**

Please call 371-5000

### **Registration Form – Responsible Money Management**

Course ID#:	_____	Beginning Date:	_____
Social Security Number:	_____	Date of Birth:	_____
Last Name:	_____	First:	_____
		MI:	_____
Current Address:	_____		
City/State/Zip Code:	_____		
Home Phone:	Work Phone:	Cell Phone:	
_____	_____	_____	
County of Residence:	Residency Status:	_____	
_____	_____	Texas Resident _____ Out-of-State _____ Foreign Country _____	
Gender: _____ Male _____ Female	Personal E-mail:	Business E-mail:	
_____	_____	_____	
Ethnic Origin: (Voluntary Information – Will not affect enrollment) _____ White _____ American Indian _____ Alaskan Native _____ Black _____ Asian/Pacific _____ Islander _____ Hispanic _____ International _____			
I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS COMPLETE AND CORRECT.			
Date:	Signature:		
_____	_____		
Method of Payment: _____ Cash _____ Check _____ Money Order _____ Visa _____ Master Card _____ Discover _____ American Express _____			
Credit Card #:	_____	Expiration Date:	_____
Authorized Signature:	_____		