

**Dean's Council
December 1, 2010
Minutes**

Members Present: Russell Lowery-Hart, Joy Brenneman, Bill Crawford, Daniel Esquivel, Shawn Fouts, Patsy Lemaster, Jerry Moller, Carol Moore and Lou Ann Seabourn

Members Absent: Renee Vincent

Others Present:

Faculty Handbook Committee Recommendations

Jerry distributed a copy of proposed changes to the Ranks section of the Faculty Handbook. The changes clarify the policy relating to the years of service as a faculty moves from temporary to probationary status. The recommendation will be submitted to the Board of Regents for approval.

Dual Credit Load Guidelines

Jerry distributed a copy of proposed guidelines for determining faculty load in dual credit courses. The guidelines were compiled and reviewed by a representative group of faculty and department chairs to ensure compensation is equitable across campus.

Council members recommended the guidelines be added to the Faculty Handbook. The guidelines will be taken to the Faculty Handbook Committee for review and, if approved, a recommendation to add the guidelines to the Faculty Handbook will be sent to the Board of Regents.

Advisory Board Meetings

The Strategic Plan places greater emphasis on the need for active advisory boards. Staff in the ITT division are developing a database to house advisory board minutes. Shawn Fouts indicated they have received some resistance when asking for information from programs regarding advisory boards.

The Council supported the idea of a central repository for advisory board minutes and will encourage programs in their areas to support the effort by submitting advisory board minutes.

Faculty Evaluation from Senate

Faculty Senate will be submitting recommendations to update the process of faculty evaluation to the Dean's Council. A working model will be sent to Council members as Faculty Senate develops the proposal.

Marketable Skills Certificates, Tech Prep Credit

Lana Jackson and Becky Burton submitted a request to the Academic Affairs Committee to create Marketable Skills Certificates. A copy of the proposal along with supporting documents will be sent to Council members.

Next Council Meeting on West Campus

Once a semester Russell would like the Council to meet on one of the campuses and allow Council members to learn more about each campus. The host campus will be asked to present information regarding activities on that campus.

New Business

On Thursday, December 2 the East Campus will host a Parents University for parents at San Jacinto Elementary School as part of the No Excuses partnership with Amarillo College.

Mark Taylor presentations on Tuesday, November 30 received very positive evaluations.

There will be a spring general assembly on Tuesday, January 11. Russell asked that ideas for the 10:30 faculty session be submitted to him before the Christmas break. An Academic Leadership retreat is also scheduled for Thursday, January 13.

Adjourned at 3:05.