

**PRESIDENT'S CABINET MEETING**  
**November 30, 2010**  
**MINUTES**

**MEMBERS PRESENT:**

Bob Austin, Terry Berg, Lee M. Colaw, Ellen Robertson Green, Russell Lowery-Hart, Paul Matney, Danita McAnally, and Damaris Schlong

**OTHERS PRESENT:**

Brenda Sadler

**Core Values: Integrity + Innovation + Teamwork = SUCCESS**

**Discussion:**

**BUDGET ISSUES/COST SAVINGS** – The Cabinet discussed various ideas regarding cost savings for next year's budget. More discussion will follow. Matney will address next year's budget and the 82<sup>nd</sup> Legislative session in the General Assembly on January 11.

**FOLLOW UP ON FIVE-YEAR DATATEL PLAN** – Colaw briefly discussed the plan and recommendations the Datatel representatives presented while they were on campus recently. Their plan gives us some structure. Talks will begin in January regarding "Angel."

**MANDATORY CMS CLASSES** – Green stated that each department should mandate at least one of their employees to attend a CMS class to enable them to maintain and update their websites. The training classes which are being offered are not being attended so therefore they are being canceled.

**Announcements:**

- A letter and summary of strengths and weaknesses from Drs. Hueston and Andersen regarding the table top exercise conducted on November 5 for the Threat Response Team was distributed; Matney asked Cabinet to review.

There was a brief break before Cabinet reconvened to discuss the responses and recommendations to the Employee Survey. Schlong was designated as the note taker for this discussion.

Next meeting: December 15, 2010

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