

AMARILLO COLLEGE

**ASSOCIATE DEGREE NURSING FACULTY COMMITTEE MINUTES
ADN MEETING**

DATE: December 1, 2010

TIME & PLACE: 1:30 p.m. - West Campus Jones Hall, Room 205

ATTENDANCE: Present: Lindy Billington, Jan Cannon, Angela Downs, Theresa Edwards, Jeanette Embrey, Marcia Green, D'dee Grove, Deborah Hall, Carol Hergert, Paul Hogue, Denise Hirsch, Verena Johnson, Marianne Jones, Tabatha Mathias, Liz Matos, Khristi McKelvy, Marjeanne Moore, Sheryl Mueller, Phyllis Pastwa, Richard Pullen, Kelly Savage, Lyndi Shadbolt, Jennifer Siess, Rebecca Vincent, Ruth Whitehead, Kim Wright, Kerrie Young, Ramona Yarbrough and Carolyn Leslie, Administrative Assistant.
Vic Freese attended the meeting for the plaque presentation in honor of Glo Hooker-Freese

ABSENT: Susan McClure and Pat Murray

AGENDA: See Attached

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
1. OPENING REMARKS S. MUELLER Call to Order Approval of Minutes Announcements	1. OPENING REMARKS--MUELLER <ul style="list-style-type: none"> Ms. Mueller called the meeting to order at 1:30 p.m. There were no minutes to approve at this meeting. A plaque was presented to the ADN Program in memory of SI Leader, Glo Hooker-Freese. <ul style="list-style-type: none"> Jan Cannon, Delores Thompson, Richard Pullen and Angela Bray shared thoughts and memories of how Glo had inspired each of them as well as encouraged and helped students during her time at AC as an SI Leader in the ADN Program. Ms. Mueller thanked these individuals for sharing their thoughts as well as Vic Freese for attending the presentation. 	
2. DIRECTOR'S REPORT S. MUELLER	2. DIRECTOR'S REPORT--MUELLER <u>Upcoming Events for the Associate Degree Nursing Program—</u> <ul style="list-style-type: none"> Ms. Mueller will be out of the office from Thursday, December 2 through Wednesday, December 8. Responsibility for the ADN Program has been delegated to Dr. Richard Pullen, Assistant Director, during that time. The Nursing Division Christmas Party for faculty and staff will be December 10, 2010 at 11:00 am at The Plaza. Please bring a \$15 gift to participate in the gift exchange. Paul Hogue will again read the <u>Right-Left Before</u> 	

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	<p>Christmas for the gift exchange time</p> <ul style="list-style-type: none"> • Fall Graduation is scheduled for Saturday, December 11, 2010 at 10:00 am. Please be in place at the Civic Center dressed in your regalia by 9:00 am.. • Dr. Lowery-Hart has scheduled a day of faculty activities to begin the spring 2011 semester. There will be faculty commitments all day on Tuesday, January 11, 2011. • The Nursing Division Faculty Organization Meeting will be on Monday, January 10, 2011 at 1:30 pm. The Team Coordinators will meet that morning at 9:00 am. Level and team meetings can be scheduled on Wednesday, January 12, 2011 and Thursday, January 13, 2011. <p><u>Linda Caputi Workshop—</u></p> <ul style="list-style-type: none"> • The Linda Caputi Workshop will be Friday, January 14, 2011 in WCJH-205 beginning at 8:30 am. Lunch will be provided between 11:30 am-12:30 pm. The title of the workshop is” Reviewing and Revising Clinical Assignments”. Ms. Caputi will be reviewing the outcomes of the student and faculty evaluations of the new clinical instruction model as well as answering faculty questions about clinical instruction methodology. Faculty participating in this workshop will earn continuing education credit. Ms. Mueller thanked Jeanette Embrey and Kim Crowley for arranging for faculty to receive the CEUs for this workshop. <p><u>One-Time Salary Enhancement—</u></p> <ul style="list-style-type: none"> • Full-time faculty members will receive a one-time salary enhancement in their December 17, 2010 paycheck of \$850.00. This money is from the Professional Nurse Shortage Reduction—Regular Program, and the award is a result of the ADN Program producing 6 additional graduates from 2009 to 2010. <p>• <u>Application Period—</u> The application period for spring 2011 admission closes at 5:00 pm on December 1, 2010. There have been 145-150 applications submitted for the generic program. The plan is to admit 110-120 students based on how many students will need to repeat the Introduction semester. There have been 17 applications submitted for the Transition Option. The plan is to admit 20 students.</p> <p>• <u>New Transition Option—</u> The proposal for the new Fast Forward Transition Option has been received by the NLNAC. If the new option is approved for implementation by the NLNAC, the program will begin in May 2011.</p>	

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3. ASSOCIATE DEGREE NURSING REPORTS	<p>3. ASSOCIATE DEGREE NURSING REPORTS</p> <p><u>3.1 Level I - Moore</u></p> <ul style="list-style-type: none"> • RNSG 1209: Introduction to Nursing 110 students attending. 6 drops 12 failing • RNSG 1105: Nursing Skills 110 students attending. 1 failing • RNSG 1301: Pharmacology 123 students attending. 1 drop 17 failing • RNSG 1331: Principles of Clinical Decision Making 125 students attending. 5 drops 15 failing <p><u>3.2 Level II - Wright</u></p> <ul style="list-style-type: none"> • 108 total students (83 Generic + 25 Transition; plus 14 Fast Forward ADN Option students taking RNSG 1115) • 83 students are taking RNSG 1247/1263 and/or RNSG 1251/1260 • 4 students have dropped <p><u>RNSG 1247/1263 Concepts of Clinical Decision Making I</u></p> <table> <tr> <td>Section 1</td><td>Section 2</td><td>Total</td></tr> <tr> <td>A = 3</td><td>A = 2</td><td>A = 5</td></tr> <tr> <td>B = 15</td><td>B = 7</td><td>B = 22</td></tr> <tr> <td>C = 26</td><td>C = 20</td><td>C = 46</td></tr> <tr> <td>D = 2</td><td>D = 4</td><td>D = 6</td></tr> <tr> <td>F = 0</td><td>F = 1</td><td>F = 1</td></tr> <tr> <td>Total 46</td><td>Total 34</td><td>Total 80</td></tr> <tr> <td>95.7 % passing</td><td>85.3 % passing</td><td>91.3 % passing</td></tr> <tr> <td>4.3 % not passing</td><td>14.7 % not passing</td><td>8.9% not passing</td></tr> </table> <p><u>RNSG 1251/1260 Care of Childbearing Family</u></p> <table> <tr> <td>Section 1</td><td>Section 2</td><td>Total</td></tr> <tr> <td>A = 8</td><td>A = 1</td><td>A = 9</td></tr> <tr> <td>B = 22</td><td>B = 9</td><td>B = 31</td></tr> </table>	Section 1	Section 2	Total	A = 3	A = 2	A = 5	B = 15	B = 7	B = 22	C = 26	C = 20	C = 46	D = 2	D = 4	D = 6	F = 0	F = 1	F = 1	Total 46	Total 34	Total 80	95.7 % passing	85.3 % passing	91.3 % passing	4.3 % not passing	14.7 % not passing	8.9% not passing	Section 1	Section 2	Total	A = 8	A = 1	A = 9	B = 22	B = 9	B = 31	
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4. ADN COMMITTEE REPORTS	4.ADN COMMITTEE REPORTS 4.1 Admission/Progression--Wright <ul style="list-style-type: none"> The committee will meet next Tuesday, December 7th, Thursday, December 9th and Friday, December 10th. 4.2 Curriculum – Pullen <ul style="list-style-type: none"> No Report. 4.3 Advisory Committee—Mueller <ul style="list-style-type: none"> The ADN Advisory Committee met last Tuesday, November 23rd. This first meeting was well attended by community members and college representatives. 	
5. ADDITIONAL ITEMS Awards for Graduating class Faculty Assignments/Workload	5. ADDITIONAL ITEMS: 5.1 December Graduate Awards/Pinning Ceremony <ul style="list-style-type: none"> Awards for December 2010: <ul style="list-style-type: none"> Ms. Mueller noted that Deni Reid would be the Honor Graduate for the class of December 2010. Pinning Arrangements: <ul style="list-style-type: none"> Rehearsal will be on Thursday, December 9th at 12:30 pm at the Central Church of Christ. The reception will be held in the church foyer/lobby areas. 5.2 Faculty Assignments/Workload <ul style="list-style-type: none"> Richard Pullen, Sheryl Mueller, and Kim Wright conducted a brainstorming session with the ADN faculty to determine concerns related to faculty assignments and workload. The faculty brainstormed for approximately 45 minutes about areas of concern and then established the following as opportunities for improvement: <ul style="list-style-type: none"> Streamline New Faculty Academy at the college-wide level so that it does not conflict with usual faculty workload. A suggestion was to reduce the number of required hours by half. Evaluate clinical workload. Explore the feasibility of increasing clinical workload credit, including allowing workload credit for preparing clinical schedules and grading written work outside of the clinical day. Invite college administration to shadow clinical faculty members so that they will clearly understand the nature, complexity, and the degree of liability that a clinical faculty member has. Streamline the amount of required NRC lab hours to reduce faculty workload and increase the student's accountability in the practice of skills in the NRC. 	After entertaining nominations for Outstanding Major and Clinical Awards, the faculty voted to select Virginia Wagner as the Outstanding Major for the December 2010 graduating class and voted to give the Clinical Awards to Cynthia McElroy and Brittney Rogers.

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6.ADJOURNMENT	<ul style="list-style-type: none"> ◦ Consider requiring experience in a long-term care facility or certification as a nursing assistant as a condition for student admission to the nursing program. Requiring CNA certification on admission is a common practice in many nursing programs. ◦ Combine LVN and ADN Introduction to Nursing. This would maximize faculty and student time in both nursing programs. ◦ Maximize human resources from the Testing Center and NRC during final exam week so that there is sufficient coverage in the Testing Center. Faculty must also be available to proctor during the week of final exams and throughout the semester as necessary. <p>6. ADJOURNMENT</p> <ul style="list-style-type: none"> ▪ The meeting was adjourned at 3:00 pm. 	

 Sheryl Mueller, Nursing Division Chair

 Date