

**AMARILLO COLLEGE  
NURSING DIVISION FACULTY ORGANIZATION MINUTES**

DATE: January 10, 2011

TIME & PLACE: 1:30 p.m. - West Campus Jones Hall, Room 251

ATTENDANCE: Present: - LaVon Barrett, Jan Cannon, Michelle Conrad, Ginny Coppock, Angela Downs, Theresa Edwards, Jeanette Embrey, Marcia Green, D'dee Grove, Deborah Hall, Carol Hergert, Denise Hirsch, Paul Hogue, Verena Johnson, Marianne Jones, Tabatha Mathias, Liz Matos, Susan McClure, Khristi McKelvy, Marjeanne Moore, Sheryl Mueller, Pat Murray, Phyllis Pastwa, Richard Pullen, Tamara Rhodes, Kelly Savage, Lyndi Shadbolt, Jennifer Siess, Teresa Smoot, Tammie Tabor, Rebecca Vincent, Kim Wright, Kerrie Young, Mona Yarbrough and Carolyn Leslie, Administrative Assistant.

ABSENT: Lindy Billington, Melanie Gray, Ruth Whitehead

AGENDA: See Attached.

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/ RECOMMENDATION
<p><b>1.0 OPENING REMARKS</b>  <b>S. Mueller</b>            Call to Order            Approval of Minutes            Announcements                Welcome                Thank you                Birthdays</p> <p><b>2.0 REPORT FROM DIVISION CHAIR - S Mueller</b></p>	<p><b>1.0 OPENING REMARKS – S. Mueller</b></p> <ul style="list-style-type: none"> <li>• Ms. Mueller called the meeting to order at 1:30 pm.</li> <li>• Ms. Mueller delayed the approval of previous meeting minutes until the February 9, 2011 meeting.</li> <li>• Ms. Mueller welcomed the new faculty and staff, including Michelle Conrad-Level II OB faculty, Kim Clark-Level II OB CTA and Olga McAlister-Level III Pediatric CTA.</li> <li>• Ms Mueller offered a thank you to Tina Thomas for providing the wonderful refreshments for the meeting. Ms. Mueller also read a thank you note from Vic Freese to the faculty for inviting him to the plaque dedication in memory of his wife and SI Leader, Glo Hooker-Freese.</li> <li>• Ms. Mueller announced funeral services for Ruth Whitehead's mother-in-law for Friday and for former employee, Teddy Mitchell, on Wednesday. She requested that Kerrie Young e-mail the details of Teddy's funeral to the faculty when available.</li> <li>• Birthday wishes were offered to those celebrating birthdays during the month of January: Liz Matos (7), Ruth Whitehead (10), Melanie Gray (15), Jan Cannon (16), Michelle Conrad (20) and Angela Bray (26). Happy Birthday to all!</li> </ul> <p><b>2.0 REPORT FROM DIVISION CHAIR</b></p> <ul style="list-style-type: none"> <li>• <b>First Week Schedule</b>—The General Assembly for all faculty and staff will be in Ordway Auditorium on January 11<sup>th</sup> at 9:45 am. The faculty meeting with Dr. Lowery-Hart is scheduled for 10:30 am that day. Faculty should also attend other scheduled events on January 11<sup>th</sup>, including Dr. Matney's Listening and Learning Session at either 11:00 am or 1:00 pm in Ordway Hall Auditorium. On Wednesday, January 12<sup>th</sup>, all nursing faculty should attend the Health Sciences Cluster meeting at 2:00 pm in WCB-102. ADN Team Coordinators will have meetings on Wednesday and Thursday. Boot Camp for the incoming generic ADN students will be on</li> </ul>	<p>Minutes from the Nursing Division Faculty Organization Meetings on November 17, 2010 and January 10, 2011 will be approved on February 9, 2011.</p> <p>Minutes from the ADN Faculty Meeting on December 1, 2010 will also be approved on February 9, 2011.</p>

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	<p>Thursday, January 13<sup>th</sup>, from 8:30 am -12:30 pm. On Friday, January 14<sup>th</sup>, all faculty will attend the Linda Caputi workshop from 8:30 am to 3:00 pm in WCJH-205. Lunch will be provided at about 11:30 am. This workshop will count as 6.1 contact hours of continuing education.</p> <ul style="list-style-type: none"> <li>• <b>Jones Hall Office Furniture</b>—The long-awaited office furniture for the Nursing Division is slated to be delivered on Thursday, January 13<sup>th</sup>. Please be ready for the delivery of desks (if ordered), bookcases, file cabinets, and desk chairs. Carolyn will coordinate the delivery of the office furniture in my absence that day. If necessary, have the movers place the new furniture in the hallway until you are ready to receive the furniture. The new over-bed tables for the NRC have been delivered and some additional table and chairs for the NRC Resource Room will be delivered on February 1<sup>st</sup>.</li> <li>• <b>Computer Replacements</b>—Several nursing faculty members will be receiving new replacement computers beginning in late January. These include Mathias, Young, Hall, Siess, Vincent, Billington, Savage, Pastwa, Coppock, Barrett, Conrad and Yarbrough. Staff members receiving computer replacements are Bray, Lax, Leslie, Balderas, and Matos. Three computers in the NRC will be replaced and all WCB-112 testing center computers will be replaced.</li> <li>• <b>Security in Jones Hall</b>—During the week of December 13<sup>th</sup>, there was an altercation in Jones Hall between AC custodial staff and some individuals not affiliated with the college. This altercation took place after business hours, but before the building was locked down at 7:00 pm. Because of this situation, the outside doors of Jones Hall are now being locked at 5:00 pm. However, Bruce Cotgreave plans to resume the 7:00 am to 7:00 pm schedule when students return on January 18<sup>th</sup>. Please be cautious, if you choose to work in Jones Hall after business hours and on the weekends. Notify the AC Police when you are still in the building after business hours and anytime you enter and leave the building after business hours during the week and on the weekend.</li> <li>• <b>SSS Health Sciences Grant</b>—Please assist Melissa Eder to recruit qualified nursing students to participate in the SSS Grant for Health Sciences. Please utilize the handout Melissa prepared for student recruitment and refer students to the application in the Nursing Division Office. Recruitment will be most intense in the next few weeks. Applications should be submitted to Melissa in WCA-205B.</li> <li>• <b>Sim Central</b>— <ul style="list-style-type: none"> <li>◦ <b>Website</b>—The new and improved Sim Central website, now hosted by Texas Tech, is up and operational at <a href="http://www.sim-central.com">http://www.sim-central.com</a>.</li> <li>◦ <b>Renovation Delay</b>—The renovation/expansion project at Sim Central has been delayed due to some unknown and unexpected asbestos findings. The project will not likely be completed until March or April instead of mid-February as planned. This delay will impact simulation scheduling at Sim Central this semester. John Smoot and Guy Gilbert are committed to fulfilling as many requests from the academic programs as possible. Please consult the scheduling calendar on the Sim Central website and contact John or Guy with any questions or concerns.</li> </ul> </li> <li>• <b>BON News</b>— <ul style="list-style-type: none"> <li>◦ <b>Proposals for New Programs</b>—There is an emerging trend of increasing numbers of</li> </ul> </li> </ul>	Please see handout

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	<p>proposals for new proprietary nursing programs being submitted to the BON. Proposals for five new programs will be presented to the BON at the January 27<sup>th</sup> meeting. These include two VN programs (Houston and El Paso), two ADN programs (San Antonio and Richardson) and one BSN program (Houston). Although, none of these programs are in our service area, we need to be cognizant of the possibility that there will be proposals submitted to the BON for our area in the future. Increasing the number of programs in an area creates issues with clinical placements of students and competition for students and faculty among programs.</p> <ul style="list-style-type: none"> <li>• <b><u>NCSBN</u></b>— <ul style="list-style-type: none"> <li>◦ <b><u>Increased NCLEX-PN Passing Standard</u></b>—The NCSBN voted on December 8<sup>th</sup> to raise the passing standard for the NCLEX-PN Exam. The new passing standard is -0.27 logits and will take effect on April 1<sup>st</sup> in conjunction with the 2011 NCLEX-PN Test Plan. The NCSBN BOD determined that safe and effective entry-level PN practice requires a greater level of knowledge, skills and abilities than was required in 2008 when the current passing standard was implemented.</li> <li>◦ <b><u>New Publication</u></b>—The NCSBN now has an official, peer-reviewed academic/professional journal, which will be published quarterly. The journal is dedicated to advancing regulatory excellence for the public’s protection and providing a worldwide forum for sharing research, evidence-based practice, and innovative strategies and solutions related to nursing regulation and practice. The NCSBN believes that this journal will also be an effective teaching tool for nursing programs. An article in the October 2010 journal, which was written by the chair of the Texas BON, is entitled, “Integrating Regulation into Nursing Curricula”.</li> <li>◦ <b><u>Simulation Study</u></b>—The NCSBN recently announced the selection of 10 US nursing programs to serve as study sites for a landmark research project to examine the use of simulation in nursing education. The study will highlight currently known best practices in simulation use, evaluate the learning occurring with various amounts of simulation substituting for clinical hours (10%, 25% ADN 50%), establish key simulation standards and learning experiences in each core clinical course during the study, and evaluate new graduates’ ability to translate educational experiences into the workplace. The AC ADN Program was one of the 614 ADN program participants in Phase 1 of the NCSBN Simulation Study, which included completing a survey about simulation use in the program. The findings of the national survey conducted during Phase I are available in the October issue of the Journal of Nursing Regulation. Please note that one of the nursing programs chosen to participate during Phase II of the study is the University of Southern Mississippi in Hattiesburg, Mississippi. Jill Rushing, former ADN faculty member, who is now a faculty member at USM will participate in Phase II of this landmark study.</li> </ul> </li> <li>• <b><u>NLN</u></b>—During December, the NLN released new recommendations (“Reflection &amp; Dialogue”) for end-of-program assessment and evaluation in nursing education programs. These recommendations address “high-stakes” testing, which is the practice of blocking graduation or</li> </ul>	<p>Ms. Mueller will make the article available to faculty in the Faculty Library, WCJH-222.</p> <p>A copy of the Phase I findings will be placed in the Faculty Library.</p> <p>Ms. Mueller asked the faculty to go to the NLN website and click on the “high status link”. She</p>

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<b>3.0 COLLEGE COMMITTEE REPORTS</b>	<p>denying eligibility to take the NCLEX exam based on predictive testing during the program. The NLN in its recommendations to the nursing education community notes that there is a need to evaluate student achievement, but there is just as great a need to support student learning and evaluate and improve teaching and program effectiveness.</p> <ul style="list-style-type: none"> <li>• <b>AJN</b>—Please make note of the e-mail that Denise Hirsch forwarded to all faculty on January 3<sup>rd</sup>. AJN has issued a “Call for Manuscripts” on various clinical topics in various formats. This is a great opportunity for faculty to share their expertise with the nursing community and get published in the process!</li> <li>• <b>Spring 2011 ND Faculty Organization Meetings</b>—These meetings are scheduled for February 9<sup>th</sup>, March 2<sup>nd</sup> and April 6<sup>th</sup>. There will be an ADN-only faculty meeting on May 4<sup>th</sup>.</li> <li>• <b>Faculty Handouts</b>— <ul style="list-style-type: none"> <li>◦ Evolve—“Writing Test Questions” by Jean Burt</li> <li>◦ Teaching and Learning in Nursing—“From the classroom to clinical: A Family Educational Rights and Privacy Act Primer for the Nurse Educator” by Teresa Shellenbarger and Cristina Perez-Stearns.</li> </ul> </li> </ul> <p><b>3.0 COLLEGE COMMITTEE REPORTS</b></p> <p><b>3.1 Academic Technology--Johnson</b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b>3.2 Assessment, Instructional Subcommittee--Hirsch</b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b>3.3 Commencement—Edwards</b></p> <ul style="list-style-type: none"> <li>• The first Fall Commencement went well.</li> </ul> <p><b>3.4 Faculty Professional Development—Pastwa</b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b>3.5 Faculty Evaluation--Shadbolt</b></p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p><b>3.6 Faculty Handbook--Savage</b></p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p><b>3.7 Faculty Senate—Smoot, Hirsch and Edwards</b></p> <ul style="list-style-type: none"> <li>• The committee met on Friday, December 3, 2010.</li> <li>• Lee Colaw, CIO, wants to talk about the future of Angel. <ul style="list-style-type: none"> <li>◦ The current learning management system, Angel, has been bought by Blackboard.</li> <li>◦ The AC contract expires in May 2013.</li> <li>◦ Faculty needs to look at the next alternative.</li> </ul> </li> </ul>	<p>asked Theresa Edwards and the Testing Committee to look at this information.</p> <p>The handouts will be placed in faculty mailboxes.</p>

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<p><b>4.0 NURSING DIVISION COMMITTEE REPORTS</b></p>	<ul style="list-style-type: none"> <li>➤ Blackboard will be expensive.</li> <li>◦ Moodlerooms was discussed as an alternative since Moodlerooms ties in with Datatel.</li> <li>◦ If a change is made, it will begin the summer of 2012.</li> <li>• A recommendation to increase faculty representation on all college committees was made.</li> <li>• According to HB2504, all rank and tenure notebooks have to be on file for 2 years for the Coordinating Board. <ul style="list-style-type: none"> <li>◦ Also, the online syllabus for each class is public record and cannot be password protected.</li> </ul> </li> <li>• Encouraging the Teaching Excellence Model was discussed.</li> </ul> <p><b>3.8 <u>Financial Aid Appeals--Smoot</u></b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b>3.9 <u>Institutional Effectiveness—Young</u></b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b>3.10 <u>Rank &amp; Tenure--Pullen</u></b></p> <ul style="list-style-type: none"> <li>• Notebooks for Professorial Rank are due to the immediate supervisor on February 4, 2011.</li> </ul> <p><b>3.11 <u>Testing and Remediation Committee--Edwards</u></b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b>3.12 <u>Wellness—Cannon</u></b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b>3.13 <u>Other--</u></b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b>4.0 NURSING DIVISION COMMITTEE REPORTS</b></p> <p><b>4.1 <u>Instructional Technology--Hall</u></b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b>4.2 <u>Learning Resources—Hirsch</u></b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b>4.3 <u>Nursing Peer Review—Crowley</u></b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b>4.4 <u>Research and Program Effectiveness--Johnson</u></b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul>	<p>Ms. Mueller announced that if faculty members have specific needs for learning media resources, please let Denise Hirsch know.</p>

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<p><b>5.0 MISCELLANEOUS</b></p>           <p><b>6.0 TREASURER'S REPORT</b></p>           <p><b>7.0 VOCATIONAL NURSING REPORTS</b></p>	<p><b><u>4.5 Student Activities—Jones</u></b>  <ul style="list-style-type: none"> <li>• No Report.</li> </ul> </p> <p><b><u>4.6 Testing—Edwards</u></b>  <ul style="list-style-type: none"> <li>• No Report.</li> </ul> </p> <p><b>5.0 MISCELLANEOUS</b></p> <p><b><u>5.1 NRC -- Hirsch</u></b>  <ul style="list-style-type: none"> <li>• There are 2 positions open in the NRC for student workers.                         <ul style="list-style-type: none"> <li>◦ The positions are for 15-20 hours per week and pay minimum wage.</li> <li>◦ If you know of someone who might be interested, please let Denise know.</li> </ul> </li> <li>• There is also an NRC Staff Assistant position open for 19 hours per week.                         <ul style="list-style-type: none"> <li>◦ This position pays \$7.50 per hour.</li> </ul> </li> <li>• The NRC will not be open until 7:00 pm on weekdays or on Saturday until further notice, since there is no one to staff extended hours.</li> </ul> </p> <p><b><u>5.2 Computer Testing Center -- Gray</u></b>  <ul style="list-style-type: none"> <li>• No Report.</li> </ul> </p> <p><b><u>5.3 Advising -- McClure</u></b>  <ul style="list-style-type: none"> <li>• Susan met with Melissa Eder concerning the SSS Health Sciences Program.                         <ul style="list-style-type: none"> <li>◦ There are great resources for students that are struggling with academic courses.</li> <li>◦ Copies of the grant application are in the Nursing Division Office.</li> </ul> </li> </ul> </p> <p><b><u>5.4 Staff Development – Young/Tabor</u></b>  <ul style="list-style-type: none"> <li>• E-mails will be sent to notify the faculty as to upcoming staff development sessions for the spring 2011 semester.</li> </ul> </p> <p><b><u>6.0 Treasurer's Report--Hirsch</u></b>  <ul style="list-style-type: none"> <li>• There is currently \$375.61 in the faculty account.</li> <li>• Those who have not paid faculty dues need to do so immediately.</li> <li>• New faculty for the spring semester only need to pay \$20.00 for the one semester.</li> </ul> </p> <p><b>7.0 VOCATIONAL NURSING REPORTS</b></p> <p><b><u>7.1 Coordinator's Report – Barrett</u></b>  <ul style="list-style-type: none"> <li>• Level I has 58 students. There are 51 new students with 7 repeaters.</li> <li>• Level II has 49 total students. There are 47 new students with 2 repeaters.</li> <li>• The VN Program is looking for a new place for the pinning ceremony on Tuesday, May 10, 2011.</li> </ul> </p> <p><b><u>7.2 Level I-Rhodes</u></b>  <ul style="list-style-type: none"> <li>• No Report.</li> </ul> </p>	<p>Faculty can contact Susan McClure on how to be effective in providing the SSS Grant resources to the students.</p>

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<p><b>8.0 ASSOCIATE DEGREE NURSING REPORTS</b> <b>ADN Director's Report</b> <b>Level Reports</b></p>	<p><b>7.3 <u>Level II-Smoot</u></b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b>7.4 <u>Admission/Progression—Barrett</u></b></p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p><b>7.5 <u>VN Advisory—Barrett</u></b></p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p><b>8.0 ASSOCIATE DEGREE NURSING REPORTS</b></p> <p><b>8.1 ADN Director's Report—Mueller</b> <b><u>Program Numbers</u></b>—In a report of 2010 enrollment, graduation, and admissions for professional nursing programs in Texas, the AC ADN Program had the third largest pre-RN total enrollment among the 62 ADN programs. Only Austin Community College (582) and El Centro College in Dallas (678) had a greater pre-RN total enrollment than AC (557) in fall 2010. However, nine other ADN programs produced more graduates than the AC ADN Program in 2010. The low graduation rate for the AC ADN Program is contributing to a situation of high enrollment numbers and expenditure of resources with less than desired outcomes. Of the BSN programs in Texas, only TWU (834) and UT-Arlington (582) had a greater number of pre-RN students enrolled than AC.</p> <p><b><u>Faculty Assignments/Workload</u></b>—the Team Coordinators will distribute and discuss faculty assignments and workload with individual faculty members this week. The overload is significantly more than last semester for most faculty members because of the approved increase in clinical workload allocation from 0.6 to 0.75. Some faculty members do actually have greater assigned workload than last semester, but for many faculty the overload is a reflection of the increased clinical workload allocation. Richard, Marcia, Phyllis, Lyndi, Theresa and Tina have all worked very hard to streamline faculty responsibilities for care group and NRC activities. Also, the program is making use of a many part-time faculty members to cover care group and NRC activities whenever possible.</p> <p><b><u>New Faculty Position</u></b>—A new, additional ADN faculty position is open and posted. So far, there have been no applicants. Please encourage qualified individuals to apply for this position.</p> <p><b><u>HESI Admission Assessment Exam</u></b>—Please make note that the cost for the HESI A2 Exam is now \$32.00 not \$29.00.</p> <p><b><u>Evolve REACH Contract</u></b>—The Evolve REACH contract is subject to renewal this semester. Faculty need to think about the pros and cons of renewing the contract.</p> <p><b><u>ENMU Online BSN Program</u></b>—ENMU has established a totally online BSN program for RNs. A brochure specifically targeting AC ADN graduates is being developed.</p> <p><b>8.2. <u>Level I -- Moore</u></b></p> <ul style="list-style-type: none"> <li>• <b>Introduction to Nursing-RNSG 1209</b></li> <li>• 121 generic students are registered for Introduction.</li> <li>• <b>Pharmacology-RNSG 1301</b></li> <li>• 104 students are enrolled in Pharmacology.</li> </ul>	<p>This Nursing Success Task Force will review this data at their next meeting</p> <p>The Curriculum, R&amp;PE and Testing Committees will bring recommendations to the ADN faculty at the February meeting.</p>

TOPIC	DISCUSSION/RATIONALE	ACTION/ RECOMMENDATION
<p>9.0 ADN COMMITTEE REPORTS</p>	<ul style="list-style-type: none"> <li>• <b>Principles of Clinical Decision Making-RNSG 1331/1362</b></li> <li>• 104 students are enrolled.</li> </ul> <p><b>8.3 <u>Level II – Wright</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>RNSG 1247/1263 Concepts of Clinical Decision Making I</u></b> <ul style="list-style-type: none"> <li>◦ 100 students are registered.</li> </ul> </li> <li>• <b><u>RNSG 1251/1260 Care of Childbearing Family</u></b> <ul style="list-style-type: none"> <li>◦ 104 students are registered.</li> </ul> </li> <li>• <b><u>RNSG 1115 Health Assessment</u></b> <ul style="list-style-type: none"> <li>◦ 96 total students are registered for Health Assessment.</li> </ul> </li> <li>• <b><u>RNSG 2307 Transition to Nursing Practice</u></b> <ul style="list-style-type: none"> <li>◦ 16 students are registered.</li> </ul> </li> <li>• <b><u>HPRS 2200 Pharmacology for Health Professionals</u></b> <ul style="list-style-type: none"> <li>◦ No report given</li> </ul> </li> <li>• There will be a Level II team meeting on Thursday, January 13, 2011, at 11:00 a.m. in WCJH-208.</li> </ul> <p><b>8.4 <u>Level III – Pullen</u></b></p> <ul style="list-style-type: none"> <li>• Level III team meeting will be January 13, 2011 at 9:30 am in WCJH-208.</li> <li>• Total students--126.</li> <li>• 12 Fast Forward ADN Option students are in Mental Health only.</li> <li>• <b><u>RNSG: 1248—Concepts of Clinical Decision Making</u></b> <ul style="list-style-type: none"> <li>◦ 83 students enrolled.</li> </ul> </li> <li>• <b><u>RNSG: 2201--Pediatrics</u></b> <ul style="list-style-type: none"> <li>◦ 82 students enrolled.</li> </ul> </li> <li>• <b><u>RNSG: 2213—Mental Health</u></b> <ul style="list-style-type: none"> <li>◦ 92 students enrolled.</li> </ul> </li> </ul> <p><b>8.5 <u>Level IV-Grove</u></b></p> <ul style="list-style-type: none"> <li>• The first West Campus Allied Health and Nursing Health Fair is being planned for this semester.</li> <li>• <b><u>RNSG 1110/2161 – Community</u></b> <ul style="list-style-type: none"> <li>◦ 81 students are enrolled.</li> </ul> </li> <li>• <b><u>RNSG 2231/2262 – Critical Care</u></b> <ul style="list-style-type: none"> <li>◦ 88 students are enrolled.</li> </ul> </li> <li>• <b><u>RNSG 2221/2263 -- Management</u></b> <ul style="list-style-type: none"> <li>◦ 85 students are enrolled</li> </ul> </li> </ul> <p><b>9.0 ADN COMMITTEE REPORTS</b></p> <p><b>9.1 <u>ADN Advisory Committee—Mueller</u></b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b>9.2 <u>Admission/Progression--Wright</u></b></p>	



TOPIC	DISCUSSION/RATIONALE	ACTION/ RECOMMENDATION
<b>10.0 ADDITIONAL ITEMS</b>	<ul style="list-style-type: none"> <li>• The committee met January 7<sup>th</sup>, January 9<sup>th</sup> and January 10<sup>th</sup>.</li> <li>• 27 letters were received and reviewed.</li> <li>• The committee will meet on Wednesday, January 12<sup>th</sup> at 11:00 am to review 5 more letters.</li> </ul> <p><b>9.3 Curriculum—Pullen</b></p> <ul style="list-style-type: none"> <li>• The next meeting is January 26, 2011.</li> </ul> <p><b>10.0 ADDITIONAL ITEMS</b></p> <p><b>10.1 Recruitment Task Force—Cannon</b></p> <ul style="list-style-type: none"> <li>• Welcome to the Real World will be on Wednesday, January 12, 2011, at the Civic Center.</li> <li>• The Task Force will attend AC functions this semester, but will not recruit aggressively in the community at this time. Interest in nursing is strong and many applicants have not been admitted during the last few semesters due to competition for limited slots available.</li> <li>• The Recruitment Task Force recruits for both the VN Program and the ADN Program.</li> </ul> <p><b>10.2 Nursing Student Success Task Force--Pullen</b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b>10.3 Other</b></p> <ul style="list-style-type: none"> <li>• Khristi McKelvy talked about the “End of Life” Simulation scheduled for January 20<sup>th</sup> and 21<sup>st</sup>. <ul style="list-style-type: none"> <li>◦ WTAMU nursing students will participate in the simulation this semester for the first time.</li> <li>◦ Ms. McKelvy requested that faculty interested in helping with the simulation contact her.</li> </ul> </li> <li>• Verena Johnson stated that she has survey results completed by students and faculty for the clinical instruction model. These will be available at the Linda Caputi workshop.</li> <li>• Kerry Young requested that anyone who needs to renew their CPR certification contact her.</li> </ul>	Susan McClure commended Kim Wright and other A&P Committee members for their accuracy and attention to details in the letters written to students who are reviewed by the committee. She noted that the diligent efforts of the committee members make her job easier in advising students.
<b>11.0 ADJOURNMENT</b>	<p><b>11. ADJOURNMENT</b></p> <p>The meeting was adjourned at 2:45 pm by faculty consensus.</p>	

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Sheryl Mueller, Nursing Division Chair

\_\_\_\_\_  
Date