

**Dean's Council
February 16, 2011
Minutes**

Members Present: Russell Lowery-Hart, Joy Brenneman, Bill Crawford, Daniel Esquivel, Shawn Fouts, Patsy Lemaster, Jerry Moller, Carol Moore, Lou Ann Seabourn and Renee Vincent

Members Absent:

Others Present: Lee Colaw, Sammie Artho

Transfer Event – Sammie Artho

Amarillo College is hosting a transfer event on Monday, February 21 from 10:00-1:00 in the commons of the Library. A flyer detailing the event was distributed to members of the Council.

Reorganization of Planning and Assessment

The Planning and Assessment department is reorganizing. A copy of the new organizational chart was distributed to the Council.

Action Plans from Leadership Retreat

NFO – Patsy

Workspace in Library and KACV – Seabourn will get a small group together to move forward (Patsy and Mark)

Marketable Skills Certificates – Investigating and pursuing within departments and divisions

Early Alert – Russell and Lee – possibly use Allied Health and Nursing departments as test group

FYE – Russell and Tamara Clunis

Fouts – to follow up on automatic awarding of degrees

Budget

SACS Reaffirmation Assignments

Joy sent SACS assignments to the Council via email. Training will be set up soon to allow access to the online documentation.

Cost Savings Suggestion Box

An online Cost Savings Suggestion Box has been created and is accessible via the AC website. The suggestions are not anonymous and public

comment/support is encouraged.

Council members should encourage staff to utilize the site. It will be viewed by Cabinet members and suggestions will be reviewed.

Budget

The upcoming budget will require significant cuts.

Proposed budgets for the 2011-12 year must be submitted with reductions and focus on student success.

The ratio of full-time to adjunct faculty is currently 70/30 with an expectation of moving to a 65/35 ratio. Some faculty positions have been added in the next budget including a nursing position, which has been filled, a psychology/sociology position and a government/history position will be posted.

The deadline for initial budget submission to Theresa Rider is March 4. Russell will be available to meet with anyone regarding budget concerns.

Perkins requests will be prioritized by Dean's Council members and submitted to Russell. He will then submit the information to Danita.

Lee Colaw will send a list of systems requiring replacement to Council members by next Monday, February 21.

Paul Matney will be testifying before the Legislature Friday after 3:00; it will be viewable online.

CE Changes

Damaris Schlong announced her retirement effective March 4, 2011.

Adjourned at 3:25.