

AC Safety Committee Minutes for November 3, 2010 Meeting

Where: East Campus, Building L, Rm. 213

When: Wednesday, November 3, 2010

Time: 3:00 pm to 4:30 pm

The following Members of the Safety Committee were present: Rebecca C. Archer, Tania E. Cooper, Rusty Cornelius, Michael W. Duval, Joe M. Gandy, Sandra M. Jefferson, Nora L. Moore, Edward L. Nolte, Charles L. Proctor, and Paul E. Whitfield

1. Review of past events:

- Accidents totals for year: Students – 12 (Sharps 8)
Employees - 2
- Signage under review
- Crossing streets looking both ways has been incorporated into all safety talks
- Radiological inventory is completed if you would like a copy please let me know.
- Access to trespass information – IHE are evenly split about whether or not they allow other than LE access to trespass info. This will be a policy decision; does the Committee wish to recommend this to the Cabinet?
- Hot Buttons for EPRM on web site. This is an issue that will be driven by SACCs and the Safety Audit.

2. Junior College Safety and Security Audit and how this dovetails with the SACS project. Suggestions of going forward.

- The committee recommends that the Safety and Security Audit be completed by campus.
- Individual committee members will be the lead for specific campuses.
- When the campus safety and Security Audit is completed they will be combined into a single comprehensive review and audit of the College.
- The campus leads are:
 - East Campus: Nora Moore, Ed Nolte and Joe Gandy
 - Washington Street: Rebecca Archer and Charles Proctor
 - West Campus: Paul Whitfield
 - Other Campuses: TBD
- Information was requested of the Emergency Manager.

3. Severe weather: the committee conducted a general discussion and exchange of ideas on how to prepare for severe winter weather, both personally and in our immediate work areas.
4. Comments on the AC Alert test: the committee members present reported having received the test.
5. What is happening on our campuses (concerns):
 - East Campus is concerned with securing buildings. Sometimes buildings are left open and or unlocked.
 - The spread out nature of the East Campus makes security a concern due to the releasing of prisoners from the Potter County Detention Center and the TDCJ-ID facilities.
 - Lighting on the East Campus is also a concern especially Buildings V and the Aviation building.
 - WSC and WC continue to be concerned over parking and pedestrian walkways.
6. Open Forum:
 - The committee supports the idea of having AEDs throughout the College. Paul Whitfield is inquiring with Pantex to see if they are replacing any AEDs. If Pantex is retiring AEDs that can are functional, would they donate them to AC.
 - Ed Nolte is conferring with the AC Trucking Driving Academy to determine the feasibility of using their vehicles in the event an evacuation was necessary. Liability issue will be considered and discussed.
 - The question of whether or not child car seats must be used for small children in evacuations was raised. The answer is unresolved.
 - A request was made to consult with the Child Care facility being leased from AC on what their evacuation plans are.
 - The Committee suggest that the following groups be added as recipients of the AC Alert system messages:
 - parents of children enrolled in the Child Develop Lab and gymnastics;
 - and Continuing Education students.
7. Next meeting date and location:
To be Confirmed: Monday, December 6, 2010, WC, Allied Health Building, Room 175A