

PRESIDENT'S CABINET MEETING
February 4, 2011
MINUTES

MEMBERS PRESENT:

Bob Austin, Lee M. Colaw, Ellen Robertson Green, Russell Lowery-Hart, Paul Matney

MEMBERS ABSENT:

Terry Berg, Danita McAnally, and Damaris Schlong

OTHERS PRESENT:

Lana Jackson, Kara Larkan-Skinner, Theresa Rider, and Brenda Sadler

Core Values: Integrity + Innovation + Teamwork = SUCCESS

Discussion:

SPRING 2011 ENROLLMENT UPDATE – Austin distributed a press release announcing that as of the 12th class day, spring enrollment is 11,208 which represents a 2.7% increase from the spring semester of 2010. The number of credit hours is up 4%; the difference between fall 2011 applications and fall 2010 is 14.1%. To date, more than 95% of all fall 2011 cumulative applications were submitted online (ApplyTX).

SCHEDULE FOR CABINET EVALUATIONS – Matney said he does not want to evaluate all Cabinet members within two months; he wants to spread them out throughout the year. Each Cabinet member will be sent a date to prepare their evaluation this year. Matney will evaluate the Executive Directors of both branch campuses this year; Lowery-Hart will do so thereafter.

REORGANIZATION IN ASSESSMENT & DEVELOPMENT DIVISION – Deferred until next meeting.

FACULTY HANDBOOK CHANGES – Lowery-Hart stated that some titles will be changed and the organizational chart will change under the Vice President of Academic Affairs in the Faculty Handbook. Jerry Moller will present changes for approval to the Board at the February 22 meeting.

PINNING CEREMONIES – It was suggested having all employee pinning ceremonies twice a year and save time at fall General Assembly. This will be looked into; the employee groups will be contacted.

COST SAVINGS GRAPHIC & APPROVED MEASURES & COST SAVINGS SUGGESTION PROCESS – Cost savings guidelines with an online system will be made available; it will be a three step process where individuals will first select a category; no anonymous suggestion will be accepted. An email will be sent to everyone from the President's Office regarding the upcoming digital suggestion box. The digital suggestion box should be activated by mid-February. To enter the digital suggestion box all visitors must be authenticated using their ACNetID and password. At this point, one will be able to add a suggestion or view suggestions. The three step process to add a suggestion: select a category; type in cost savings suggestion up to 500 characters; click submit. The submitter will be designated as an employee or a student. The suggestions will be put in date order. Only cabinet members will be able to approve to post each suggestion; it will require two Cabinet members' approval. After it is approved, the suggestion will be available for viewing. After

a suggestion is submitted, the individual will receive a response by email thanking them for their suggestion. Suggestions made will become a standing Cabinet agenda item.

Action:

RIDER 50 STUDENTS/TUITION – Students are only allowed to repeat a class one time; community colleges will not receive State contact hour funding for a course repeated more than once; discussion ensued regarding what charge could be passed on to the student who repeats a class more than once. There was \$98,152 lost in State funding for fall 2010 semester. Additional fees charged for unfunded hours by other institutions are as follows: Victoria - \$80; Dallas -\$50; Alvin - \$80; Austin - \$60; McLennan - \$60; and Odessa - \$60. A college may not charge more than what it is charging for out-of-state tuition; AC’s current in-district tuition/hour is \$36; out-of-state is \$76. If Amarillo College charged the difference between in-district and out-of-state they might charge \$40/hour; the additional rate of \$40 to \$80 will need to be determined. Berg is currently conducting a survey with Datatel Users’ Group (DUG) schools. A decision will need to be made by April if charging an additional fee for courses being repeated more than once if it is to be considered for the fall 2011 semester.

Lowery-Hart moved; seconded by Colaw to approve adding a Rider 50 fee to students who repeat a course more than once. The motion carried.

ACHIEVING THE DREAM – Discussion ensued about AC becoming an Achieving the Dream school. Achieving the Dream is a national initiative which uses extensive data analysis to improve student success. Anonymous funding has been secured for \$40,000 for the next two years. AC would fund \$35,000 per year. We must complete an application and submit by February 18. The Meadows Foundation and Lumina Foundation are involved in funding the Achieving the Dream grants. Dr. Lana Jackson said that Achieving the Dream will help us in analyzing data and create successful student initiatives. Achieving the Dream has five specific data elements; the Quality Enhancement Plan (QEP) team has been looking at three of them; it was mentioned that it is a perfect time to reprioritize the data we are now gathering. Achieving the Dream transformed San Jacinto College according to Byron McClenney; who is project director for The University of Texas Austin’s (UT) involvement in Achieving the Dream: Community Colleges Count.

Lowery-Hart moved; seconded by Colaw to proceed with the application for the Achieving the Dream grant to be submitted by February 18. The motion carried.

Announcements:

- While in Austin, Paul had private meetings with Representative Smithee and Representative Price. Matney asked Green to contact Price and Smithee’s Amarillo offices and request a Friday meeting with our student delegation who had planned to go to Austin for Community College Day. Students were unable to make the trip due to inclement weather.
- The Senate Finance Committee will meet on February 8; TACC has requested all Community College presidents be present.
- A 2011 AISD Information Guide was distributed. The snapshot of AISD students included number of enrollments – 31,483; demographics are: White – 41.6%; Hispanic – 42.2%; African American – 11.6%; Asian – 4.1%; and Native American - .5%.

- Matney distributed a handout from TACC. TACC has projected at least a 20% growth in enrollment in community colleges with a -30% in State funding. Last session the Legislature appropriated \$2.37 billion for the instructional formula, group health insurance, and retirement; \$400 million more is needed to serve the increase in students and to maintain funding at the same level as last session. HB 1 provides \$1.87 billion which is 32.4% less than the total; SB 1 provides \$1.96 billion which is 29% less than the total.
- The Center for Public Policy Priorities, in Austin, is sending all Texas Chambers of Commerce a copy of a letter penned by William Hobby, Lt. Governor, 1973-1991 and CPPP Board member, and F. Scott McCown, District Judge, 1989-2002, and CPPP Executive Director. The letter covers the State shortfall among other items; it address that roughly two-thirds of the shortfall comes form a record-breaking collapse in State revenue caused by the global recession. Sales tax is our major revenue source, but with consumer and business spending down, tax receipts are way down as well. About one-third of the shortfall comes from the 2006 tax swap when the state lowered property taxes and created a new business margins tax to offset the lost revenue; we are now facing the consequences.
- Community Colleges: The Future of Texas Today flyer from TACC was distributed.
- Community College Boards will decide what to do about allowing hand guns on their respective campuses. Requiring a College Police officer at Board meetings was suggested.
- Colaw distributed a handout regarding Google Apps for Education; this will be in place in the near future.

Next meeting: February 15, 2011
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