

**Dean's Council**  
**April 6, 2011**  
**Minutes**

**Members Present:** Russell Lowery-Hart, Joy Brenneman, Bill Crawford, Daniel Esquivel, Shawn Fouts, Patsy Lemaster, Carol Moore, Lou Ann Seabourn and Renee Vincent

**Members Absent:** Jerry Moller

**Others Present:**

**Schedule of Classes**

Student Affairs has requested that no courses with only single sections be offered at noon without approval from the Vice President of Academic Affairs. Some students who participate in campus organizations experience conflicts with class and organization meetings.

Faculty need to adhere to the campus wide schedule and deviate only when legitimately necessary.

**Textbook Affordability Task Force**

Shawn Fouts will chair a new Textbook Affordability Task Force. Task force representatives include Denise Hirsch-Faculty Senate, Nichol Dolby-Faculty and Danita McAnally-President's Cabinet.

**Faculty Evaluations**

A trainer from Class Climate conducted training for use of the system for the faculty evaluation process on campus last week. Evaluations will be broken down at the department level and department heads can compile their own reports. Higher level compilation reports can be generated by the Vice President's office.

**SACS**

Lou Ann distributed a list of programs which included information regarding the availability of a course sequence for each program. Discussion resulted in the possibility of adding degree check lists by semester as documents available online. Carol will work with David White to develop a template and submit to the Dean's Council.

**Budget**

First round budget discussions did not get the budget reductions close to final needs.

Council members were asked to review budgets, identify areas that can be reduced further and bring recommendations to the next Dean's Council meeting.

### **New Items**

Truck driving will offer the first class in Hereford beginning June 13.

The ACTS faculty trip is scheduled for May 16-18, 2011.

Decision for the LMS product will be determined by Fall 2011 with implementation by Fall 2012.

MCC will begin forming community/business focus groups to determine the CTE program needs in their new facility.

Shawn Fouts discovered stipends are being paid in his area for courses that are offered by a third party provider and should be considered part of the staff members required job duties.

West Campus held a health fair on Tuesday, April 4.

Renovation of the Allied Health building will begin soon and should be complete by Christmas. Faculty have been relocated to A building.

AH applicants for fall 2011 are down but there should still be enough applicants to fill program seats.

Lou Ann is making personal visits to all dual credit schools. Dual credit students who have completed 12 hours at AC with a 3.5 GPA will receive honor cords from AC to wear at their high school graduation.

P-16 council is conducting workshops on April 9 to assist high school seniors with admission and financial aid applications.

A campus planning meeting is scheduled today at 5:00 in Hereford.

Honors convocation is scheduled for Sunday, April 17.

Russell distributed copies of *No Excuses University* to the Council. AISD currently has 9, with anticipated growth to 14, No Excuses schools and plans to create a No Excuses high school. Russell has proposed that AC become the first No Excuses Community College in the country. The Council suggested department heads be given copies of the book personally and encouraged to develop ideas to embrace the culture of no excuses.

Adjourned at 3:00.