

**Dean's Council
April 20, 2011
Minutes**

Members Present: Russell Lowery-Hart, Joy Brenneman, Bill Crawford, Daniel Esquivel, Shawn Fouts, Jerry Moller, Carol Moore, Lou Ann Seabourn and Renee Vincent

Members Absent: Kim Davis, Patsy Lemaster

Others Present: Danielle Arias, Bob Austin, Melissa Bates, Lee Colaw, Alexa Maples, David White

The meeting was held at the Moore County Campus. Renee Vincent gave a brief history of the Moore County facility. The Council then toured the facilities.

Degree Checklists and Catalog Portfolio Feature

David White and Carol Moore have developed an area in CMS to house and display semester by semester degree checklists. They showcased the new site, including program checklists already created and asked for feedback. It was suggested that links be created from within catalog programs directly to the corresponding checklist.

The goal is to have degree checklists online for every program by Fall 2011.

David also demonstrated the portfolio feature in the online catalog. It has the ability to capture prospective student information.

myACcount and Google Apps

Lee Colaw presented information regarding the new myACcount portal. myAC is the current portal and has not been embraced by students or faculty. myACcount will allow students one point of access with links to Webadvisor, AC Online, Datatel, etc.

AC is also converting to Google for student email accounts. Effective May 21, every student will have a Google email account created, unless the student creates it themselves prior to that date. The Google account will be a life-long email account and will not be eliminated when the student leaves AC. Students also have access to applications, such as Word and Excel, within the email system at no cost to the student. myAC accounts will be deactivated in June 2011 and AC will request forgiveness of payment to the provider for the final year of our contract.

Summer Space Plan Savings

Bob Austin distributed a list of recommended building closures and a list of corresponding courses assigned to the buildings for the Summer 2011 semester. It is estimated we could save approximately \$20,000 over the course of the summer by closing buildings. The Council was asked to review the list of courses and determine if courses scheduled this summer can be relocated to different facilities. A decision needs to be made quickly before the completion of the Spring 2011 semester.

Adjourned at 4:10.