

# Amarillo College Hereford Campus Advisory Board Meeting Minutes

September 8, 2009

Attending: Daniel Esquivel, LuLu Cowan, Jerry Smith, Diego Barela, Randy Farr, Sheila Quirk, Martha Rincon, Mike Schueler, Karron Smith, Jerry Stevens.

1. Jerry Smith opened the meeting.
2. Randy Farr gave invocation.
3. Committee Tenure and Term limits
  1. Invite new members
  2. Elect new Chair position
  3. Recommendations were Jim Davis, Brenda Fuentes, and Sue Summers. Also recommended to go through old list of members.
4. Meeting Dates

Quarterly meetings will be scheduled on the 2<sup>nd</sup> Tuesday of every third month at 5:00pm. The next meeting will be December 8<sup>th</sup>.
5. Committees

The following volunteered to serve as member and tenure committee: Randy Farr, Sheila Quirk and Jerry Stevens.
6. Executive Directors Report

Daniel Esquivel reported AC Hereford campus enrollment was 251. This is an 11% increase from last year. Continuing Education enrollment was down, but more classes start in October.

Contract Caviness for ESL. We are in the process of looking for a new facility to include Industrial Technology and a Work Force development Center.

Work Force Solutions Panhandle is down sizing and could possible have their property available.

Daniel has met with Ed Nolte and Jack Stanley of Amarillo to get ideas. The best option is to rent/lease a property right now.

Wind Energy classes might be good for Hereford, as there are 350 enrolled in Amarillo AC with a waiting list.

The retreat will give more to discuss these matters.
7. LuLu Cowan from AC Amarillo gave everyone a handout on the Steps to jumpstart Futures Committee. (attached)

She went over all of the steps.

LuLu's contact information: [lccowan@actx.edu](mailto:lccowan@actx.edu) and 806-371-5108.

Tentative retreat date will be mid-November. LuLu will email potential dates in November to all of the members.

Suggestions for data needed for the board prior to the retreat:

Forecast the number of students that will attend AC Herford.

Conduct surveys to get the future needs of the current students. Also, survey Civic Clubs at their meetings.

8 – 10 members to attend retreat.

All of the data gathered will be forwarded to members prior to the meeting.

8. Amarillo College Board of Regents Meeting. All Advisory Board members are invited.

9. No other business.

10. Adjourned at 1:00pm