

AC Hereford Campus

Advisory Committee Meeting Minutes

December 17, 2009 5:00 P.M.

Members in attendance were Major Diego Barela, Randy Farr, Kelli Moulton, Sara Pesina, Sheila Quirk, Susan Robbins, Karron Smith, and Sue Summers. Guests were Ron Faulkner and Stephen Butler.

Daniel Esquivel introduced new members Sue Summers and Sara Pesina. He stated that Dr. Matney was unable to attend but does want to set a meeting with the committee after the first of the year.

- I. Jerry Smith is stepping down as chair and Randy Farr was nominated and elected as new chair. There was discussion regarding electing a vice-chair and Kelli Moulton was nominated but graciously declined. At this time Daniel named all members of the committee and the discussion for vice-chair was tabled until more members were able to attend.
- II. Daniel Esquivel gave a brief summary of the Campus Planning retreat. He said it went very well and a lot was accomplished.
- III. There was open discussion regarding chair term limits. Sheila Quirk moved for a 3 year term with an evaluation at the end of the term to decide if the chair shall remain or have an election for a new chair. Susan Robbins second. Kelli Moulton suggested that the vice – chair position be in line to take over the chair at the end of the term. There could possibly be a sort of phasing in to the chair position from vice-chair. A treasurer position is in consideration as a new position. Mr. Farr will recommend nominations for that position and will be voted on in the next scheduled meeting. First Nation Bank is used for the general operations of the college.
- IV. Discussion for subcommittee assignments was tabled until more members were present. Possible subcommittees to be formed were:
 - 1) Course/curriculum committee
 - 2) Futures committee
 - 3) Building committee
 - 4) Public relations committee
- V. A scheduled meeting date was approved for the 2nd Tuesday of each quarter, which is February, May, August and November at 5:00 p.m. The Chamber of Commerce Board Room is the tentative meeting place.
- VI. Board responsibilities discussion was tabled.
- VII. Stephen Butler, Architect of A+E Design Group, Inc., presented his plans for possible new campus sites and options.

A letter from Mr. Horn, owner of the Alco building, was presented to the board for their review.

- VIII. Daniel Esquivel gave the director's report stating this fall semester had the largest number enrolled ever. The Fall semester of 2008 had 226 academic students enrolled and the Fall semester of 2009 had 251 students enrolled. As for the Spring semester we already have 167 students enrolled. This same time last year there were only 54 enrolled. Dual credit enrollment opened earlier and Caviness Packing Company has 6 new classes starting in the Spring.
- IX. There are also some events planned for next year including a Business/Job Fair in February or March. A Spring blood drive is scheduled. We also want to host "Taste of the Southwest" in April. The flu clinic that was held in October served almost 300 people.

Mr. Farr made closing comments. Thanked the committee for his new position as chair.

- X. Adjourned.