

## ADVISORY COMMITTEE MEETING MINUTES

**PROGRAM COMMITTEE NAME:**

Vocational Nursing

CHAIRPERSON: LaVon Barrett, MSN, RN, CNE		
MEETING DATE: March 30, 2011	MEETING TIME: 9:00 a.m.	MEETING PLACE: WCJH Room 308
RECORDER: Connie Lax, Staff Assistant		PREVIOUS MEETING: N/A

**MEMBERS PRESENT:**

**OTHERS PRESENT:**

Name and Title:	Employer Info:	Email and Phone Number
Melanie McCarty, RN	Triumph Hospital	806.467.7000
Celestine Reed, RN	Northwest Texas Health Care System	806.354.1000
Kim Sims, LVN	Bushland ISD	806.359.5418
Teri Skelton, RN	Baptist St. Anthony's Hospital, Pediatrics	806.212.2169
Yvette Wiggins, RN	Ware Memorial Care Center	806.376.1177
Jeanette Williams, RN	Amarillo VA Health Care System	806.355.9703
Alan York, Student Representative	Amarillo College	
Matthew Dilworth, Student Representative	Amarillo College	
Haleigh Halliburton, Student Representative	Amarillo College	
<b>EX-OFFICIO'S PRESENT:</b>		

Bill Crawford	Dean of Health Sciences	806.356.3663
Sheryl Mueller, MEd, MSN, RN	Nursing Division Chair	806.354.6011
Debby Carey	Advising Associate	803.371.5995
Ginny Coppock, RN	LVN Instructor	806.354.6019
Tamara Rhodes, RN	LVN Instructor	806.354.6023
Teresa Smoot, MSN, RN	LVN Instructor	806.356.3602
Tammie Tabor, RN	LVN Instructor	806.354.6017
<b>Agenda Item</b>	<b>Action / Discussion / Information</b>	<b>Responsibility</b>
<b>Welcome:</b>		
Welcome and Introductions: LaVon Barrett	LaVon Barrett welcomed everyone to our 1st	
	meeting and thanked everyone for their.	
	support.	
	Members were introduced.	
<b>New Business:</b>		
Purpose of Committee: LaVon Barrett	Barrett expressed to the committee the	
	importance of their membership.	
	We want to hear from them and	
	value their opinions. Each member was	

	given general instructions for advisory	
	committees and a copy of the Amarillo	
	College Advisory Committee Handbook.	
Election of Officers: LaVon Barrett	Officers were elected and are as follows:	
	Chairperson - Yvette Wiggins	
	Vice Chairperson - Jeanette Williams	
	Secretary - Melanie McCarty	
Members Issues and Comments/Concerns:		
Kim Sims	Sims stated the LVN students are excited and	
	eager to learn. They are very "hands on".	
	Their attendance is great, they work hard and	
	there have been no problems.	
Jeanette Williams	Williams is very passionate about LVN's.	
	At this time, the VA is 5 LVN's over and she	
	is unable to hire at this time. They will rehire	
	LVN's when the staffing situation allows. She	
	stated their facility has 53.4 LVN's at this	
	time. They have just been approved for a	
	new LVN position for outpatient.	

Melanie McCarty	McCarty said Triumph values their LVN's.	
	They are great clinicians at bedside. LVN's	
	are eager to learn and clinically sound.	
	Triumph is hiring LVN's contrary to rumor.	
	They mentor new graduates.	
	They had a large amount of LVN applications	
	after our Spring 2010 class but the graduates	
	did not have their IV certification - this will be addressed.	
	In June 2011 Kindred Health Care will	
	will acquire Triumph. A new agreement will be necessary.	
Celestine Reed	Reed said her unit at NWTN enjoy students	
	They always look forward	
	to them being there. It is unknown if NWTN	
	will be able to replace LVN's as openings	
	become available.	
Yvette Wiggins	Wiggins advised that our students are	
	amazing. They ask lots of questions and are	
	very eager to learn.	
	LVN's are a very big part of long	
	term care. At this time, their facility does	

	have openings for LVN positions.	
<b>Discussion of Program Issues: LaVon Barrett</b>		
Board of Nursing Visit	The Board of Nursing will conduct a site	
	visit in October. The LVN faculty are making	
	necessary preparations.	
Curriculum - New Differentiated	DELCS have been replaced with the new DECS.	
Essential Competencies (DECS)	The process of updating the	
	objectives, program outcomes and	
	competencies has been started. This helps to identify gaps	
	in the program.	
Enrollment - Advising	There has been a lower number of students	
	being advised this semester. Fall enrollment	
	is open until July 29th so it is possible that	
	the numbers will be higher over the summer	
	months.	
BON Pass Rates	Currently our pass rate is 93.5%. Our pass	
	rates are typically in the high 90's. In the last	

	semester class there were 33 graduates and	
	31 students have tested-29 have passed.	
Other Issues: LaVon Barrett	There has been a discussion regarding AC	
	implementing a new marketable skills	
	certificate. What do we need? What would	
	help our students? It was discussed that	
	an IV Certification course would make the	
	graduates more marketable. Other	
	suggestions were for Med Aide Certificate	
	or Health Care Informatics. The members	
	were asked to email with their input and	
	their thoughts on what the community needs.	
	The LVN department is discussing possible	
	implemenation of an Honor Code policy.	
	There have been several discipline issues this	
	semester. It is thought that a policy	
	would hold the students to higher	
	expectations and it would strengthen the	
	integrity of the program. This policy would	

	be addressed at the start of the program so	
	there would be no question as to what is	
	expected from the students.	
Input from members:	Bill Crawford stated that he deals with	
	academic dishonesty on a weekly basis.	
	McCarty and Wiggins said they also have	
	problems at their facilities with stealing,	
	time management and conduct.	
	The student representatives were asked	
	their thoughts on the subject. They all	
	thought the honor code policy was a great	
	idea. "You can't cheat your way through a	
	career". "Why risk what you have worked so	
	so hard for"?	
	There was also discussion regarding the	
	internet, electronics, cell phones and how	
	this has affected this generation of students.	
	This generation is self consumed with	
	devices. Some facilities allow cell phones on	
	the floor and other do not. Each facility has	
	their own policy. Triumph and NWTHS have	

	dedicated computers for the students to use.	
<b>Other Business:</b>		
Bill Crawford	Crawford thanked everyone in attendance	
	for their support of the LVN program. He	
	also thanked them for offering and taking	
	the students into their facilities.	
LaVon Barrett	Barrett adjourned the meeting.	
<b>Adjournment: 10:00 a.m.</b>	<b>DATE: March 30, 2011</b>	<b>NEXT MEETING:</b>