

ADVISORY COMMITTEE MEETING MINUTES

PROGRAM COMMITTEE NAME:

SONOGRAPHY

Agenda Attached

CHAIRPERSON: Joann Wood

MEETING DATE: January 14, 2011

MEETING TIME: 7:00 a.m.

MEETING PLACE: Allied Health 155

RECORDER: Kim Lacey, Executive Secretary
kslacey@actx.edu 354-6055

PREVIOUS MEETING: N/A

MEMBERS PRESENT:

Name and Title:	Employer Info:	Email and Phone Number:
Joann Wood	Women's Health Center Sonographer	457-2258
Sandy Thompson	Amarillo Diagnostic Clinic, Sonographer	358-0227
Cindy Brassfield	Comprehensive Breast Center , Sonographer	356-1905
Linda Leathers	Amarillo Diagnostic Clinic, Sonographer	358-0227
Becky Burton	Amarillo College - Radiology Director	bkburton@actx.edu 354-6099

EX-OFFICIO'S PRESENT:

Cindy Manchester	Program Director, AC	ckmanchester21@actx.edu 356-3613
Bill Crawford	Dean, Health Sciences, AC	wecrawford@actx.edu 354-6070
Dr. Lowery-Hart	VP of Academic Affairs, AC	rdloweryhart@actx.edu 371-5226
Cherie Clifton	Advisor/Counselor, AC	caclifton@actx.edu 354-6007

Agenda Item	Action / Discussion / Information	Responsibility
Old Business: N/A		
Continuing Business: N/A		

New Business:		
Welcome & Introductions	Ms. Manchester welcomed everyone and turned the meeting over to Ms. Wood, Chairperson, who asked everyone to introduce themselves.	
Ms. Clifton, Advisor for Health Science	Clifton explained her job duties as an advisor and counselor to all health science students. She added that last fall and this spring the college has had a record enrollment.	
Bill Crawford, Dean	Crawford gave everyone a copy of the Advisory Handbook and explained the purpose of their charge.	

MINUTES:

Key Discussion Points	Discussion	
Old Business: N/A		
Continuing Business: N/A		
New Business: New Sonography Programs		

<p>Program Director, Cindy Manchester</p>	<p>Manchester explained the one-year certificate program that is in progress now but it is only a one-time deal and accepted 10 students. Manchester went on to explain the proposed two-year associated degree program that will start January 2012. A copy of the proposed curriculum was handed out and discussed. Crawford explained the admission process and pointed out that in reality this will be three-year program because of the general education courses that are included. The courses were chosen from the inventory listing which is located in the Workforce Education Course Manual (WECM). There was some discussion regarding males doing mammographys. Manchester gave everyone a tour of the sonography lab. The current lab will be used until renovations take place which will include a brand new sonography lab.</p>	<p>It was recommended that the students do a research paper with a case presentation in the spring of their second year. A comment was made that if female students are allowed to do mammograms then you must allow males to do them as well. <i>The proposed two-year curriculum was approved as written by all voting members.</i> Manchester and Crawford thanked the committee for their support and input of the program.</p>
<p>Adjournment:</p>	<p>No further business.</p>	<p>Meeting adourned at 8:30 a.m.</p>
<p>CHAIRPERSON SIGNATURE:</p>	<p>DATE:</p>	<p>NEXT MEETING: January 2012</p>