

ADVISORY COMMITTEE MEETING MINUTES

PROGRAM COMMITTEE NAME:		
CHAIRPERSON:	Lindy Forrester	
MEETING DATE: 11/01/10	MEETING TIME: 12:30 pm	MEETING PLACE: Amarillo College East
RECORDER:	PREVIOUS MEETING:	
Paula Badger		
MEMBERS PRESENT:	OTHERS PRESENT:	
NAME AND TITLE	Employer Info	Email and Phone
Ron Faulkner	Amarillo College	371-5930 rlfaulkner@actx.edu
Byron Logue	American Site Builders	-
Mark Palacio	Xcel Energy	457-6209 mark.e.palacio@xcelenergy.net
Jim Woodard	Xcel Energy	
Mike Braden	Xcel Energy	
Sherry Kunka	Sharyland Utilities	358-9070 skunka@sharylandutilities.com
Trent Morris	Workforce Solutions Panhandle	350-1632 tmorris@wspanhandle.com
Art Schneider	Amarillo College	371-5089 aschneider@actx.edu
Ed Nolte	Amarillo College	335-4277 elnolte@actx.edu
Anne Nail	Amarillo College	371- 5265 ahnail@actx.edu
Russell Lowery-Hart	Amarillo College	
Paul Matney	Amarillo College	
Lyndy Forrester	Amarillo Economics Dev. Corp	379-6411 lyndy@amarilloedc.com
Agenda Item	Action/Discussion/Information	Responsibility
Old Business:		
Continuing Business:		
New Business:		
Oklahoma State	Need curriculum	Ed
Edison Electric Institute test	Need copy	Xcel
Xcel training program	Need curriculum	Xcel
Curriculum Decisions:		
Other:		
MINUTES:		
Key Discussion Points	Discussion	
Old business:		
Survey Results	<p>Why another lineman program? Shawn – Program needed for this area. Our program will be built for industry up while other programs offered are proprietary programs that institutions have purchased, delivering a program that was made for nationwide access.</p> <p>Lindy – Last meeting determined by this community that a lot of industry people felt this was a program that needed to be looked at and go forward. Reason being many linemen up for retirement in the next 5 to 10 years.</p> <p>Do we want our program to be a 2 year? Survey wanted a 2 year program</p>	

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Tracts	<p>your efforts but needs to be general enough to help all industry</p> <p>Shawn - need industry to help with what the tracts need to look like. If projected need is construction that would be an A propriety whereas substation would be a B propriety. But if the need is substation that would change what we would offer 1st.</p> <p>Jim – What they look for when hiring a lineman is if he can climb and has basic skills, whereas a substation doesn't look at that part of it.</p> <p>Trent – the key is what happens when a person applies, is there a math test or a DOT physical. If we knew what the application process looked like. We might have a better idea. We could train a prefect lineman but if they do not get through your process, they have wasted a year or two of their time so understanding the process of going to work for Xcel would be helpful.</p> <p>Jim – what they look at hard is a CDL, know how to drive a truck, ability to climb and build lines when hiring.</p> <p>Mark - There is an Edison Electric Institute (EEI) test that all substations and lineman have to take.</p> <p>Shawn - first thing we would offer is a CDL forklift and climbing skills to begin with. Benefit to us as a college and industry in general is if they are successful in that but cannot do the rest we would still produce CDL drivers that could go out and work, student still benefits from some a portion of that program. The OSU is built on a semester class, semester internship, where industry would help supplement the educational experience.</p> <p>Art – Need basic safety equipment training. Amarillo College has specific courses related to safety, transmission electrical wind energy. We could design anything needed for training, but need to know what Xcel is looking for.</p>	
1 or 2 year program	<p>Lindy - We do not want to get into setting up a 2 yr training program and there be such a demand that they complete one year and are pulled away and never finish.</p> <p>Sherry - when they get on with Xcel or anywhere else, you get your foot in the door, but they are going to go through that training program anyway and if they get on with Xcel it takes 2 yrs to get to that point to where you can go apply. You are losing the opportunity to get these people at least some fundamentals where they can get into the program and go with another year of training with Xcel or whoever and be ready to go to work. It seems 2 yrs is holding people back from something they will have to go through anyway.</p>	
Curriculum Decisions:	No decisions made at this time	
Other:		
CHAIRPERSON SIGNATURE:	DATE	NEXT MEETING
		November 15, 2010 12:30 pm