



Planning and Evaluation Tracking

College Year: 2009-2010

Division of: Business Affairs

Person Responsible: Terry Berg

Department of: Physical Plant

Person Responsible: Bruce Cotgreave

Purpose Statement: To provide a pleasant and safe learning and working environment for students, faculty, staff and community. Provide services to ensure that facilities, grounds, and equipment are functional, clean, comfortable, accessible and well maintained.

| Goal Statements | Objectives/Outcomes (including assessment tools and standards) | Results | Use of Results (including improvements and revisions) |
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| <p>1. Provide AC with furniture and equipment moves.</p> | <p>1. Conduct a survey throughout AC, with the overall goal of a mean score of 4, or better, with the statement in the survey question #10. "The Custodial staff moves office furniture and equipment as scheduled and without damage." (Revised to 1a.2009)</p> <p>1a. REVISED After meeting with Supervisors, the survey score will increase from 3.95 to 4.0, or better, for question #10. "The Custodial staff moves office furniture and equipment as scheduled and without damage." as measured in the 2009-2010 Facilities Management survey.</p> | <p>1. Fiscal Year '07-08 Survey – Desired result of a mean score of 4, or better, on a scale of 1 to 5. Results reveal a score of 3.95</p> <p>N= 277 (people who completed the survey)</p> | <p>1. After review of survey results, the score of 3.95 was unsatisfactory. <u>Plan of Action:</u> Follow-up will be done with work group Supervisors to identify the expectations and review the survey results. The survey will be redone and outcomes updated for the 2009-2010 cycle to achieve improvement. See Objectives/Outcomes 1a.</p> |

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| <p>2. Provide AC with heating/cooling that is pleasant and comfortable.</p> | <p>2. Conduct a survey throughout AC, with the overall goal of a mean score of 4, or better, with the statement in the survey question #19. “Overall, the heating and cooling of facilities provides a pleasant and comfortable environment.” (Revised to 2a. 2009)</p> <p>2a. REVISED After improvements were implemented to the HVAC system as identified in “Use of Results 2”, the survey score will increase from 3.82 to 4.0, or better, for question #19. “Overall, the heating and cooling of facilities provides a pleasant and comfortable environment.” as measured in the 2009-2010 Facilities Management survey.</p> | <p>2. Fiscal Year '07-08 Survey- Desired result of a mean score of 4, or better, on a scale of 1 to 5. Results reveal a score of 3.82</p> <p>N= 277 (people completed the survey)</p> | <p>2. After review of survey results, the score of 3.82 was unsatisfactory. The survey will be redone and outcomes updated for the 2009-2010 cycle to achieve improvement. See Objectives/Outcomes 2a</p> <p><u>Plan of Action:</u> Data will be reviewed with appropriate personnel and make improvements to the following:</p> <ul style="list-style-type: none"> ▪ complete study on chilled water loop ▪ make improvements at chiller plant ▪ upgrade Johnson Controls system <p>See Objectives/Outcomes 2a.</p> |
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