

# AMARILLO COLLEGE

Division of: Allied Health  
 Department of: Medical Data Specialist

Person Responsible: Bill Crawford  
 Person Responsible: Judy Massie

## Planning and Evaluation Tracking 2009-2010

**Purpose Statement:** The Amarillo College Medical Data Specialist Program provides a curriculum and practicum that will graduate an educated, entry-level, multi-skilled individual who can be employed in a professional medical facility performing administrative duties for the Amarillo and surrounding community medical professionals, therefore, enhancing the life of the graduate.

Goal Statements	Objectives/Outcomes (including assessment tools and standards)	Results	Use of Results (including improvements and revisions)
1. To provide the students with the knowledge necessary for completion of a comprehensive exit exam of the Medical Data Specialist.	1. After completion of MDCA 1264, Practicum course, the students will demonstrate expertise by 70%, the knowledge necessary to pass the capstone exit exam administered during the Summer semester.	1. Pass rate for 2008-09 was 100%. N = 3/3 (100%). 90-100 range = 1 80-89.9 range = 2	1. Results were satisfactory.
2. To guide the students toward the skills necessary for performing specific administrative duties in various medical settings.	2. After completion of specific MDS courses and evaluation from the practicum supervisor at the end of the program, the students will demonstrate proficiency by 80% in the performance of basic entry-level skills necessary for a Medical Data Specialist.	2. Pass rate for 2008-09 was 100%. N = 6/6 (100%). 90-100 range = 1 80-89.9 range = 2	2. Results were satisfactory.
3. Students will be guided to demonstrate overall professionalism while performing all duties required of the Medical Data Specialist.	3. After completion of specific MDS courses and evaluation from the practicum supervisor at the end of the program, the students will demonstrate proficiency at an 75% level in the performance of basic entry-level professional skills necessary for a Medical Data Specialist.	3. Pass rate for 2008-09 was 100%. N = 3/3 (100%). 90-100 range = 1 80-89.9 range = 1 75-79.9 range = 1	3. Results were satisfactory.