



Planning and Evaluation Tracking

College Year: 2010-2011

Division of: Allied Health

Person Responsible: Bill Crawford

Department of: Medical Data Specialist

Person Responsible: Judy Massie

Purpose Statement: The Amarillo College Medical Data Specialist Program provides a curriculum and practicum that will graduate an educated, entry-level, multi-skilled individual who can be employed in a professional medical facility performing administrative and coding duties for the Amarillo and surrounding community medical professionals, therefore, enhancing the life of the graduate.

Goal Statement #1: To provide the students with the knowledge necessary for completion of a comprehensive exit exam of the Medical Data Specialist.

Objectives/Outcomes (including assessment tools and standards): After completion of MDCA 1264 or HITT 1266, Practicum course, the students will demonstrate expertise by 70%, the knowledge necessary to pass the capstone exit exam administered during the summer semester.

Results: Pass rate for 2009-2010 was 100%.

N = 4/4 (100%)

80 – 89.0 range = 3

70 – 79.9 range = 1

Use of Results (including improvements and revisions):

Analysis: Students were successful and results were satisfactory.

Plan of Action: Continue to review for the capstone exam with students.

Goal Statement #2: To guide the students toward the skills necessary for performing specific administrative and coding duties in various medical settings:

Objectives/Outcomes (including assessment tools and standards): After completion of specific MDS courses and evaluation from the practicum supervisor at the end of the program, the students will demonstrate proficiency by 80% in the performance of basic entry-level skills necessary for a Medical Data Specialist.

Results: Pass rate for 2009-2010 was 100%

N = 4/4 (100%)

90 – 100 range = 4

Use of Results (including improvements and revisions):

Analysis: Students were successful and the results were satisfactory.

Plan of Action: None of this time

Goal Statement #3: Students will be guided to demonstrate overall professionalism while performing all duties required of the Medical Data Specialist.

Objectives/Outcomes (including assessment tools and standards): After completion of specific MDS courses at the end of the program, the students will demonstrate proficiency at a 75% level in the performance of basic entry-level professional skills necessary for a Medical Data Specialist.

Results: Pass rate for 2009-2010 was 100%.

N = 4/4 (100%)

90 – 100 range = 2

80 – 89.9 range = 2

Use of Results (including improvements and revisions):

Analysis: Results were satisfactory.

Plan of Action: None at this time.