



Planning and Evaluation Tracking

College Year: 2010-2011

Division of: Allied Health

Person Responsible: Bill Crawford

Department of: Mortuary Science

Person Responsible: Lisa D. Meehan

Purpose Statement: Provide valuable educational opportunities for those seeking a career in funeral service. Maintain our commitment to providing excellent training through our long standing relationships with individuals, agencies, and institutions that rely on us to provide quality and flexible training.

Goal Statements	Objectives/Outcomes (including assessment tools and standards)	Results	Use of Results (including improvements and revisions)
1.To provide prospective funeral service practioners with the theoretical skills demanded for success in the funeral service industry.	1. After completing 66/67 semester hours, 75% of students will score 75% or higher on the first attempt at the NBE.	1.Time Frame 08/24/2010 through May 05/15/2011. # of students > 75%=? # of students< 75%=? %=?	1. 66% of students passed the NBE on the first attempt through December 2009. NBE analysis including spread sheets breaking down the sections/scores of the exams, as well as the manner of delivery have provided proof of areas of strength and weekness. Use of these reults were used for curriculum revisions were made including adding Medical Terminology to the required courses bringing the program up to a 70 credit hour AAS degree. In addition, MRTS-1391 review course was revamped to tie the NBE to equal 1/3 of the grade in the course. Students have been able to take an incomplete in the course

2.To provide prospective funeral service practioners with the theoretical skills demanded for success in the funeral service industry.

2.After completing 66 semester hours, 90% of students will pass the Texas Law Exam with 75% or higher.

2.Time Frame
08/24/2010 through
05/15/2011.
of students > 75%=?
of students< 75%=?
%=?

and take the NBE within 90 days after completion of all course work. This seems to be working, but is giving the students too much time to procrastinate before scheduling the exam. After the NBE results for 2010 year end are analyzed there maybe a stipulation that the student must take the NBE prior to course completion date rather than taking an incomplete in the course. The exit interview implemented Spring Fall 2009 with the program director prior to certification for the exam seems to be eliminating any graduate requirements missing.

2.The Texas Law Exam was given May 2010 on the Amarillo Campus and 13/15 students taking the Exam passed. An onsite review the night prior to the Exam was conducted and seemed to boost scores dramatically from previous years. The exam is open book, but the program director has developed a review the night before to help students tab their law book and certain sections that are important information for a petential licensee.

This format will be followed as the 2 that failed the exam were not present for the review.

3.To Provide certification of funeral directors in the state of Texas.

3.After completing 35 semester hours 100% of students will score a 75% or higher on the Texas Board Exam and The Texas Law Exam.

3.Time Frame
8/24/2010 through 05/15/2011.
Texas State Board
of students>75%=
#of students<75%=
%=
Texas State Law Exam
of students.75%=
#of students<75%=
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3. 2009 21/23 passed the Texas State Board Exam, 91.3% with 75% or higher. The curriculum changes made have had a significant effect on these scores. The review class has raised the final grade to be 85% or higher for people to pass the class, MRTS-1291. This class needs to be passed before a student can take the Texas State Board Exam. Results from raising this percentage will not be evaluated until May 2011.

4. To regain and maintain accreditation with the American Board of Funeral Service Education

4.After highering an oustside independent consultant, Amarillo College will implement recommendations to regain and maintain accreditation with the ABSFE

4.Time Frame
9/01/2009 Through 12/31/2010

Accreditation YES/NO

4.Yet to be determined.

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