



Planning and Evaluation Tracking

College Year: 2010-2011

Division of: ITT

Person Responsible: Ed Nolte

Department of: Truck Driving Academy

Person Responsible: Robert Mathews

Purpose Statement:

Goal Statements	Objectives/Outcomes (including assessment tools and standards)	Results	Use of Results (including improvements and revisions)
1. Qualify students for employment as Professional Truck Operators.	1. Upon completion of the commercial Driver License Class over 99% of all graduates will have in their possession a Commercial Drivers License issued by the Texas Dept. of Public Safety Motor Vehicle Department with all endorsements A. After completion of Phase I, the student will possess a C.D.L. with all Endorsements B. After completion of Phase II, the student will possess the knowledge and skills necessary to operate as a Professional Truck Driver.	1. A-2007-2008-Total Students 985 Total Contact Hours-37,600 2. 2008-2009-Total Students 1312 Contact Hours 47,506 3. 2009-2010-Total Students 1209 Contact Hours-45,034	1. In order to pass Phase I, students must now pass 10 written exams and four practice exams conducted by the Texas Department of Public Safety. They also must complete and pass a Defensive Driving course put out by The National Safety Council. They must also complete Fork Lift Training. Results: Students that successfully complete Phase I will: a. Possess a Commercial Drivers License from the Texas Department of Public Safety. This license will allow them to operate a Commercial tractor/trailer, a School Bus, a Passenger Bus and pull all types of trailers anywhere in the US, Canada or Mexico. b. They will be OSHA Certified Forklift operators.

They will have
National Saety Council
Cert.

2. Increase the number of Commercial Drivers in the Transportation Industry.

2. At the completion of Phase I and II of the Truck Driving Academy, of those desiring work, 95% will have a minimum of one pre-approved employment officers with Trucking Companies. This figure is based on pre-graduation interview.

2. Over the past three years, we have been able to increase or maintain our student count, Even with the down turn in the economy. we lost the majority of our contract work, which occurred in 2008-2009. We were still able to maintain a high student level.

2. With the Phase I class being four weeks long and Phase II, A three weeks-class - both running concurrently, we are able to complete 24 classes per year. RESULT: Expanded Training for our students in the shortest time frame.

3. Perform contract commercial Driver License Training for Industry to up grade present employees and to recruit employees for the work force.

3. Upon completion of the course the student has a commercial driver license and will be promoted and employed as a professional truck driver within the company. 96% of the students moved up

3. With the up turn in the economy, we have seen contract classes return. The addition of the new CDL Prep Course of 32 hours, has been very successful, with Texas Department of Transportation. The new 80 Hour class for Halliburton has been successful and Halliburton gave us a contract for the 2nd Quarter for seven classes, 9 to 10 students each.

3.A. We have instituted a new course in our contractor Tool Box-we offer a 32 Hr. course for TX Dept. of Transportation preping their employee and helping them pass all the written exams for a Commercial License, including getting them a Commercial Permit to drive. The state then allows them to work driving their equipment. The student goes through the practice CDL Testing at a later date. We have had five classes since Sept. and expect more

A Survey of one of the contract employees showed 28 of the 30 employees upgraded through our CDL program to Truck Driving position were still with the company two years after the change. This turn over rate of less than 10% is a vast improvement over the Industries rate of over 80%.

B. We have also become the exclusive trainer for

4. Increase the number of students going through the Truck Driving Academy

4. Obtain additional contract classes. Try to set up a dual credit course with high schools for students over 18
Recruit women
Recruit personnel coming out of the Military
Find additional funding sources for prospective students.

5. Develop ways or methods to produce a more intelligent, productive, safe, and desirable employee for the Transportation Industry.

5. Expand Phase I of the Training to include a Defensive Driving Course. Expand Phase I to include Fork Lift Training. Introduce Electronic on board recording for logging hours of service for Phase I Phase II Students.

4. We have added additional training to Phase I & II. As a result, we have had an increase in Truck Company Recruiters visits. Presently average three recruiters per class.

5. Forklift Training has added potential jobs for students plus improves their desirability. Training in the new on board Electronic Recording of Hours of Service will place our students Technology ahead of all new drivers.

Halliburton with a 80-Hr. class for their new hire. During this class the new employees receive their CDL plus some road training. We have had 9 of these classes and expect more.

4. Phase I and II have been scheduled so we may have 24 Sections each. To increase student participation, we have lengthened the class days to 8.5 hrs. for Phase I and 9 hr. for Phase 2. This allows us to offer Forklift Training, Defensive Driving and still get the students CDL License. This has helped increase our enrollment.

5. In the past year we have installed Forklift Instruction in Phase I. We have developed 32 Hr. and 80Hr. classes for contract classes to meet the demands of local and state wide employees. We have the equipment and will start teaching how to use on Board Electronics Recording of hours of Services. This will be a requirement for the Trucking Industry shortly. We are a step a head of the industry and are the first

school in the State with this ability.

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