

Dean's Council
July 6, 2011
Minutes

Members Present: Russell Lowery-Hart, Joy Brenneman, Tamara Clunis, Bill Crawford, Kim Davis, Daniel Esquivel, Shawn Fouts, Patsy Lemaster, Jerry Moller, Carol Moore, Renee Vincent

Members Absent:

Others Present:

Advertising Part-Time Instructors

The Council was asked to identify the critical information needed on a part-time faculty application for employment. The information identified includes:

- Teaching/professional experience
- Times available (days/hours)
- Academic credentials
- Ability to use technology
- Willingness to teach on multiple campuses
- Medical Credentials (when applicable)
- Texas Licensure Credentials (when applicable)

The Continuing Education department includes the following statement in their course schedule "...is always looking for new ideas, classes and programs. We invite individuals with specific training, education, knowledge and expertise to join our staff as a part-time instructor." A similar statement could possibly be included in advertising for academic adjunct faculty.

Joy will schedule an appointment for Russell to meet with Lynn Thornton, Brenda Waren, Janet Barton and Carol Moore to discuss the part-time faculty employment application.

Council members were also asked to submit a list of part-time faculty needs for the fall. Submitted requests include:

- Arts and Sciences
 - Chemistry
 - English
 - Humanities
- CTE
 - Diesel Technology

- Health Science
 - Paramedicine
 - Nursing
- Moore County Campus
 - CIS – BCIS-1305 part-time in Fall
 - Government
 - Biology
 - Sociology
 - Speech
- Hereford Campus
 - Biology – Life Science, Human Anatomy, Microbiology, Chemistry, Physics
 - Sociology
 - Business – Economics, Management
 - Reading – Developmental
 - Math – Developmental
- Continuing Education
 - CNA for Continuing Healthcare

Academic Reorganization

Michael Kopenits has stepped down as Biology department chair and will resume a faculty position and Mary Graff, department chair of Physical Sciences, is retiring. Kathy Wetzel has agreed to assume responsibility of those departments and will become chair of the Mathematics, Sciences and Engineering department.

Due to significant restructuring across the campuses, each Council member was asked to provide an organization chart for each area within their division. Russell needs to present the charts to the President's Cabinet next Tuesday, so Joy needs to receive them no later than Monday morning.

Council members also asked that certain division titles be changed during this process. Some of the recommended changes include:

- Academic Transfer becomes the Arts and Sciences division
- Allied Health and Nursing become the Health Science Division
- All E-Learning references become Center for Teaching and Learning

Kick-Off Week

General Assembly kickoff is Wednesday, August 17 at 9:00am. A hamburger cookout will be held for all employees at noon. Time for departmental meetings

has been set aside between 12:30 to 3:30. Meeting agendas will be distributed at the next Dean's Council meeting, but the Deans can determine who needs to attend within each division and the location of the meetings. Notify Russell of the locations.

Paul Matney will be leading the Achieving the Dream process.

All members of Academic Affairs **are required** to attend activities on Friday, August 19 at the Civic Center Grand Plaza. There will be a faculty meeting from 8:30 to 9:00am to present a year-long plan for Achieving the Dream and No Excuses College. It will be followed by Poverty Training with guest speaker Donna Beegle. She will also conduct a youth conference for AC students on Saturday, August 20.

Faculty will also be required to attend faculty professional development days on October 21, 2011, January 11, 2012 and February 17, 2012.

New Items

As a result of budget reductions, doing more with less has become the "new normal". Council members indicated there are concerns about elevated expectations among employees and faculty.

Adjourned at 3:05