

Advisory Committee Meeting Minutes

PROGRAM COMMITTEE NAME:	Occupational Therapy Assistant				
CHAIRPERSON:	Jacob Stowe				
MEETING DATE:	4/28/11	MEETING TIME:	7:30 a.m.	MEETING PLACE:	AH 163
RECORDER:	Kim Lacey, Executive Secretary, 354.6055, kslacey@actx.edu			PREVIOUS MEETING:	4/15/10

MEMBERS PRESENT

List all members of the committee, then place an X in the box left of name if present

	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL
X	Jacob Stow	OTR	Jan Werner Adult Day Care	806.535.1098	jacob@janwerneradulthoodcare.org
X	Mark Rowh	Program Director, Nuclear Medicine	Amarillo College	806.354.6071	merowh@actx.edu
X	Melissa Adams	COTA	Bivens Memorial	806.433.6787	meladams0z@yahoo.com
X	Adam Andrada	Student Representative	Amarillo College	806.881.1441	adamdnhadem@yahoo.com
X	Siera May	Student Representative	Amarillo College	806.681.4495	sbmay21@actx.edu
X	Mary Crow	OTR	Castro County Health Care	806.647.8730	mary.crow@cchdonline.com
X	Paula Cornelius	Community Representative		806.433.3973	paula_cornelius@ml.com
X	Eric Bass	COTA	BSA Rehabilitation	806.433.1212	eric.bass@bsahs.org

EX-OFFICIO'S PRESENT

X	Sheree Talkington	Program Director	Amarillo College	806.354.6079	sltalkington@actx.edu
X	Jennie Sparks	Faculty	Amarillo College	806.354.6098	jssparks@actx.edu
X	Cherie Clifton	Health Science Advisor/Counselor	Amarillo College	806.354.6007	caclifton@actx.edu
X	Bill Crawford	Dean of Health Sciences	Amarillo College	806.354.6070	wecrawford@actx.edu
X	Dr. Lowery-Hart	Vice President of Academic Affairs	Amarillo College	806.371.5226	rdloweryhart@actx.edu

SPECIAL GUESTS

X	Melissa Eder & Kathy Martin	SSS/TRIO	Amarillo College	806.354.6086	mseder@actx.edu
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AGENDA ITEM	ACTION DISCUSSION INFORMATION	RESPONSIBILITY
Appointment of Chair & Introductions	Stowe was appointed as the new Chairperson and introductions were made around the table.	Committee
Minutes	The minutes of the April 15, 2010 meeting were approved as written.	Stowe
SSS/TRIO	SSS/TRIO is funded by a grant from the US Department of Education. The program is designed to improve retention and degree completion of health sciences students who are low-income based, first-generation, and/or disabled.	Melissa Adams & Kathy Martin
Advisor/Counselor	Clifton reported that registration for summer and fall started a few weeks ago. She added that if students need money for gas, child care, and textbooks, they will need to see her to see if they qualify for that particular scholarship. Spring Fling is Tuesday, May 3 at West Campus from 11:30-1:30. There will be lots of	Cherie Clifton

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	good food, games, and music...everyone on the board is invited.	
Student Representative(s)	Andrada and May thanked the instructors and affiliations for all their support. They both feel that the program is good, however, they would like to see a bigger area for testing (the lab is crowded), concerns of the cafeteria closing, and the bathrooms are always out of paper towels and toilet paper. The students added that there is a lack of health and wellness facilities at West Campus. Crawford added that in lieu of the cafeteria the college will be adding more vending machines. Clifton added that there is now an ATM Machine located in the "D" Building.	Adam Andrada & Siera May
Bill Crawford & Dr. Lowery-Hart	Crawford went over the advisory handbook with the committee members. Crawford stated the state of Texas is in budget crisis mode. The college must cut \$13 million over the next two years and many things are taking place such as a voluntary retirement package, slight increase in tuition, etc. Dr. Lowery-Hart added that AC has been very well managed over the last decade and will weather this storm. Crawford and Dr. Lowery-Hart both thanked the committee for all their support and for all that they do for the students and Amarillo College	Bill Crawford & Dr. Lowery-Hart
Director's Report	Talkington talked about the faculty history, 2010 accreditation site review with seven years granted, Sparks resignation, 2011 state budget cuts, and how adjunct faculty will fill Sparks' position. She also showed bar graphs of the increase in applicants, increase in students accepted into the program, graduated with A.A.S., passing first time test takers, employed at 6 months, and an increase in students who entered the program from 2004-2010. Talkington also showed graphs of the program trends of increases in applications, students accepted, fall to fall enrollment, pass rates, and employment. The vision of the OTA program is "ACHIEVE SUSTAINABILITY" and their mission is "attract and retain a peak number of applicants who will progress through the program to graduate and then achieve national certification status". Talkington talked about recruitment efforts, and showed a professionally produced student and PD clips. Also, Jennie Sparks received the Badger of Honor last semester which is an award in teaching excellence that is voted on by the students. Tuesday, May 3, from 11:30-1:00 there will be going away party for Jennie. Everyone is welcome to come by and wish her well on her new endeavor!	Sheree Talkington
Faculty Report	Sparks reported that the COTA Club has been doing lots of fundraisers to help pay for their \$600 certification exam. Sparks thanked everyone for all their support over the last 6 years and is excited about moving to Sante Fe, NM.	Jennie Sparks
Academic Fieldwork Coordinator	Talkington stated that fieldwork placement is challenging with so many students.	Sheree Talkington
Affiliation Sites	Jan Werner Adult Day Care - Stowe reported that the students are doing well and that the students are very professional.	Jacob Stowe

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	Castro County Health Care - Crow reported that the students are doing very well.	Mary Crow
	Baptist St. Anthony's Hospital - Bass reported that the students are doing better...they seem to be more professional and eager to learn. Bass stressed the importance of the program and students being involved with AOTA.	Eric Bass
	Bivins Memorial - Adams reported that the students are doing well, they are very professional, they ask good questions, and they are well dressed. She would like to see more interaction between the students and the nursing staff.	Melissa Adams
Adjournment	Being no further business the meeting adjourned at 9:00 a.m.	
Chairperson Signature: Jacob Stowe	Date: 4/28/11	Next Meeting: Spring 2012