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| **PROGRAM COMMITTEE NAME:**  | Transportation and Logistics Institute |
| **CHAIRPERSON:** | Robert Mathews |
| **MEETING DATE:** | June 1, 2011 | **MEETING TIME:**  | Noon | **MEETING PLACE:** | Country Barn |
| **RECORDER:** | Janey Allmon | **PREVIOUS MEETING:** |  |
|  |
| **MEMBERS PRESENT** |
| **NAME** | **TITLE** | **EMPLOYER INFO** | **PHONE** | **EMAIL** |
| X Charlie Sanchez | Safety Manager | City of Amarillo | 806-378-6890 |  |
| X Johnny Puckett | General Manager | Bruckners | 806-679-2592 |  |
| X Rick Davis | Safety Director | Baldwins | 806-383-7650 |  |
| X Wade Black | Sales Manager | Amarillo Truck Center | 806-374-1033 |  |
| X Rusty Dillon | Terminal Manager | Groendyke | 806-335-1686 |  |
| X Billy Stovall | Director of Transportation | Panhandle Transportation | 806-345-7884 |  |
| X Robert Mathews | Program Coordinator | Amarillo College | 806-335-4385 |  |
| X Jerry Terry | Truck Driving Academy Instructor | Amarillo College | 806-335-4372 |  |
| X Ron Faulkner | Contract Coordinator | Amarillo College | 806-371-2929 |  |
| **EX-OFFICIO’S PRESENT** |
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| **AGENDA ITEM** | **ACTION DISCUSSION INFORMATION** | **RESPONSIBILITY** |
| Old Business: | None |  |
| Discussion of Advisory Board | It was discussed that at the next meeting a Committee Chairperson would be appointed for each meeting |  |
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| Continuing Business: |  |  |
| Ideas about Turnover Rate | How to stop turnover rate for drivers and the Advisories ideas |  |
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| New Business: |  |  |
| What do we need, What do we expect an Employee to know? Testing? What should the school teach? What about Quarterly Meetings | We will discuss these questions next meetingQuarterly Meetings were decided upon |  |
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| Curriculum Decisions: |  |  |
| Jerry would like the committee to look at our Syllabus. Jerry discussed we may go to a 5 or 6 week course Combining Beginning And Advance | There will be discussion at the next meeting |  |
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| Other: |  |  |
| Discussion about the XATA Turnpike on board recorders |  |  |
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| **KEY DISCUSSION POINTS** | **DISCUSSION** |
| Old Business: |  |
| When to have Advisory Meetings | Set up for Wednesdays, every quarter |
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| Continuing Business |  |
| Discussion about the Truck Driving School |  |
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| New Business: |  |
| How the school is being conducted, The Turnpipe System, Insurance with no experience. Discussion of women in classes |  |
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| Curriculum Decisions: |  |
| Advisory Board to discuss Curriculum |  |
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| Other: |  |
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| **Chairperson Signature:** | **Date:** | **Next Meeting:** |