

FACULTY SENATE MEETING MINUTES
May 06, 2011
Private Dining Room, CUB
Call to Order by Carol Buse, President, 3:07pm

Members Present	Dr. Carol Buse, Pam Trujillo, Mark Rowh, Dr. Michael Barnett, Cherie Clifton, Jana Comerford, Dr. Nichol Dolby, Rebecca Easton, Jill Gibson, Denise Hirsch, Judy Isbell, Tiffany Lamb, Anne Nail, Michelle Orcutt, Tamara Rhodes for Teresa Smoot, Victoria Taylor-Gore, Collin Witherspoon
Members Absent	Theresa Edwards, Tom Shelton, Becky Burton
Visitors	Lee Colaw, Delton Moore, Matthew Craig, Amanda Wheeler, Brent Cavanaugh, Jerry Terry, Bruce Moseley, Angie Ross, John Chaka

Topics	Discussion/Information	Actions/Decisions Recommendations/Timelines
Approval of Minutes	Dr. Carol Buse, President, asked members for a motion to approve minutes of the April 01, 2011, meeting.	Jill Gibson-1 st motion to accept. Dr. Nichol Dolby-2 nd . Unanimous vote.
Welcome Newly Elected Senators	Buse welcomed Amanda Wheeler, Brent Cavanaugh, John Chaka, Tamara Rhodes, Bruce Moseley, and Jerry Terry.	The Senators will begin their terms in fall 2011 semester.

<p>Lee Colaw Presentation</p>	<p>Lee Colaw, Chief Information Officer, provided Senate members with a handout, entitled “CONNECT 2011-2012, The Quick & Easy Reference Guide to Technology at Amarillo College,” which is an information guide from the Technology Information Center at AC. The guide will be available to students so that they have contact information if experiencing problems with computer viruses, connectivity to the wireless environment, or computers that malfunction.</p> <p>In addition, the guide provides steps to setup ACNetIDs (usernames) and passwords for all online resources, such as AC Google Apps Email, myACcount system for maintaining all technology accounts, WebAdvisor for checking grades, class schedules and financial information, AC Alert for monitoring emergency information, and AC Online to access the online learning management system (LMS).</p> <p>Internet access, wireless internet, cable TV, ATM and public telephone locations are also found within the guide.</p> <p>Students may also check out MAC and PC laptops, projectors, digital voice recorders, cameras, various cables and more by making reservations through the TIC.</p> <p>Colaw also reported on the numerous viruses that have plagued AC’s computers. At one point, there were 400 open tickets to fix computers, but Colaw stated that he did not believe there were any breaches of information.</p> <p>Colaw stated that Symantec Security Response has developed an Application and Device Control (ADC) Policy for Symantec Endpoint Protection, which is the protection application that AC has.</p> <p>Senate members asked if their classroom computers could have priority when virus problems were encountered, and Colaw said the computers that were considered to be “spreaders” needed prompt attention first.</p> <p>Colaw also suggested that faculty leave computers on during the</p>	<p>This “Get Connected” guide will be available to students beginning 2011-2012 academic years.</p> <p>Cost to leave on daily is minimal, but turn computers</p>
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	work-week but turn them off for the weekend.	off for the weekend.
Student Evaluations Update	<p>Buse reported that evaluations were launched but that the system was unable to handle preferred hotmail addresses, and students had problems receiving the survey instruments.</p> <p>Discussion ensued regarding House Bill 2504, and Buse said that legislation still has not passed to post instructor evaluations on the Web.</p>	All student evaluations will be launched within Google email next fall.
Employee Pinning Ceremony	<p>Buse reported that pinning ceremonies will include recognition from all employee groups instead of having separate ones.</p> <p>She met with leaders of the various groups to get ideas about types of awards to be given to recipients.</p>	A subcommittee will be formed to refine the details of the pinning ceremonies.
Professor Emeritus Committee	<p>Pam Trujillo noted that the reception for Willie Weaver is on hold for now due to illness.</p> <p>Anne Nail said that he was transferred to Dallas for long-term care.</p> <p>There was discussion about having a summer reception or waiting until the fall so that more faculty would be available to help with the reception.</p>	Plans are to have the reception in the fall semester.
Salary Proposal	<p>Trujillo, chair of the Salary Committee, sent the salary proposal to Senate members so that they could see the information that was to be presented to the President's Cabinet.</p> <p>The proposal included information that focused on the value of community colleges and the contributions of faculty to individual student success, community needs, and economic growth.</p> <p>Proposal priority #1 asked that a 4% raise be considered if more funds were distributed to education initiatives in Texas.</p> <p>Priority #2 proposed reserved parking for faculty who wished to purchase spaces, which would generate revenue for the college.</p> <p>Priority #3 proposed that there be no change in summer parity or overload pay for faculty.</p>	<p>The Salary Committee met with the President's Cabinet on May 10, 2011, to present the proposals.</p> <p>No decisions made at this time.</p>

Budget Update	<p>Collin Witherspoon provided an overview of budget considerations that stemmed from a preliminary meeting that Dr. Paul Matney had with the Salary Committee members. The College must have more than one area where cuts are proposed.</p> <p>There will be tuition increases: 11% for in-district, 25% for out-of-district, and 30% for out-of-State.</p> <p>Property tax-rates will increase.</p> <p>Retirement packages were offered to those who are eligible, but only 50% are taking the offers.</p> <p>The positions of those retiring will not be filled.</p>	Budget considerations will be ongoing.
Senate Survey	<p>Judy Isbell reported that the survey results are back, and the committee is working on the results.</p> <p>There was a 33% response rate.</p> <p>Isbell had concerns that the survey needs to be launched earlier because there are other obstacles in the spring semester, causing the results to be delayed.</p> <p>She would like to see the survey go out to faculty in November, but we need to make sure that Dr. Matney is kept in the loop.</p>	Recommendation to move survey to the fall semester is pending.
Mead Award	<p>Victoria Taylor-Gore reported that the candidate was chosen, and Brenda Sadler will send letters to all of those who were nominated.</p> <p>Senate members commended John Chaka, who designed the Mead announcement posters across campuses.</p>	
Committee Recommendations	Buse said that the recommendations were given to Joy Brenneman.	Brenneman will take recommendations to President's Cabinet for approval or changes.

Motion to Destroy Ballots for Senate Elections	Denise Hirsch asked members for a motion to destroy the ballots from the recent Faculty Senate elections.	1 st motion-Dr. Nichol Dolby 2 nd -Jill Gibson Unanimous vote.
Academic Technology Committee	Taylor-Gore reported that ATC will be looking at BlackBoard and Moodle Rooms throughout the summer and encouraged all faculty to participate in the forums that will allow them to have a voice in voting for either application. If faculty members do not vote, then the college will go to BlackBoard. Both systems are within the College's budget, and both will link to Datatel. Colaw encouraged everyone to vote and play in the "sandboxes." The College will save \$103,000 annually by dropping myAC, which will occur in 2012.	Faculty members encouraged to participate in discussion forums and vote for the preferred application. Buse will send email to Patsy Lemaster to get information on how faculty members will vote.
Courtesy Committee	Denise Hirsch reported for Theresa Edwards.	Dan Ferguson -received Doctorate degree Amanda Wheeler-new Faculty Senator Linda Williams-husband Prenis passed away Mark Hanna -Mother passed away Jerry Moller -National Administrator of the year Paul Matney -Sandie Hall of Fame Kim Davis -Promotion Kathy Wheeler-brother passed away Trena Rider-Badger of Honor Kim Boyd-mother-in-law passed away Jennie Sparks-moved to NM Emily Gilbert-New library instructor Jana Comerford-West Campus library instructor (new)
Legislative Committee	No report.	

Instructional Technology Committee	Refer to Colaw's presentation above.	
Questions Committee	This questioned was sent to Cherie Clifton via email: "I have a question about the choice of a new LMS. Basically the question is how will it be selected? I think Lee Colaw already told us this when he met with us, but I don't know where/when to look for that info. Can you help me? Thanks!"	According to Lee Colaw, the selection of the LMS will be a faculty decision. He said a vote should be held, probably through the CTL or a suggestion from a future meeting with Russell Lowery-Hart. Both Blackboard and Moodle Rooms are viable options, and both are within budget. If no vote is held, the default will be Blackboard. The Senate felt a vote would be better placed in the CTL. Buse will follow up and see when and by whom this will be guided. Buse to email Patsy Lemaster to get timeline and mechanism for voting.
Faculty Development Committee	ACTS participants depart from Amarillo on May 16.	FDC minutes are archived.
New Senate Officers	Buse officially passed the title of Faculty Senate President to Pam Trujillo.	New Officers for 2011-2012 academic years: President-Pam Trujillo Vice President-Mark Rowh Secretary-Collin Witherspoon Senate members presented Buse with a gift certificate to Amazon.com, thanking her for the great leadership during her term as president. Trujillo thanked the Senators for serving their 3-year term and welcomed new Senators.

Faculty Senate Subcommittee Assignments	Trujillo provided Senate members with a list of their assignments within the subcommittees.	
Meeting Adjourned	4:59 pm	1 st motion-Hirsh 2 nd -Clifton Unanimous vote.
Next Meeting	September 2011	Date/Place TBA.

Recorder: Mark E. Rowh, M.A., CNMT, RTR/Senate Secretary