Advisory Committee Meeting Minutes

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| **PROGRAM COMMITTEE NAME**:  | Dental Assisting  |
| **CHAIRPERSON:** | Dr. Wilkie  |
| **MEETING DATE:** | 11/2/11 | **MEETING TIME:**  | 7:30 a.m.  | **MEETING PLACE:** | Jones Hall 105 |
| **RECORDER:** | Kim Lacey, Executive Secretary  | **PREVIOUS MEETING:** | 12/1/10 |
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| **MEMBERS PRESENT** |
| **List all members of the committee, then place an X in the box left of name if present** |
|  | **NAME** | **TITLE** | **EMPLOYER INFO** | **PHONE** | **EMAIL** |
| X  | Elaine Howard  | Salesperson  | Midwest Dental  | 806-236-9696 | elaine\_howard831@yahoo.com  |
| X | Dr. Kimberly Gilbert  | Dentist  | Private Practice  | 806-353-6422 | k2g2@sbcglobal.net  |
| X | Amanda Sanders  | Student Representative  |  | 806-355-0756 | mrsasanders@hotmail.com  |
| X | Dr. Eric Wilkie  | Dentist  | Private Practice  | 806-358-8801  | ericwilkie@hotmail.com  |
|  | Bobby Quintana | Dental Assistant  | Dr. William Graves  | N/A | N/A |
|  | Christy Pingle  | Dental Assistant  | Dr. Lamb  | N/A | N/A |
|  | Dr. Vaclav  | Dentist  | Private Practice  | N/A | N/A |
| **EX-OFFICIO’S PRESENT** |
| X | Dana Scott  | Program Director  | Amarillo College  | 806-356-3616 | dcscott@actx.edu  |
| X | Stephanie Lindsey-Goldston | Dental Inst. Clinic Supervisor  | Amarillo College  | 806-354-6065 | sdlindsey@actx.edu  |
| X | Bill Crawford  | Dean of Health Sciences  | Amarillo College  | 806-354-6070 | wecrawford@actx.edu  |
| X | Nickki Darrah  | Part-Time Instructor  | Amarillo College  | 806-433-4780  | nikkidarrah@yahoo.com  |
| X | Dr. Russell Lowery-Hart  | Vice President of Academic Affairs  | Amarillo College  | 806-371-5226 | rdloweryhart@actx.edu  |
| X | Cherie Clifton  | Health Science Advisor  | Amarillo College  | 806-354-6007 | ceclifton@actx.edu  |
| **AGENDA ITEM** | **ACTION DISCUSSION INFORMATION** | **RESPONSIBILITY** |
| Call to order & Introductions  | Dr. Wilkie called the meeting to order and introductions were made around the table. | Dr. Wilkie |
| Minutes | The December 1, 2010, minutes were approved as written. | All committee members |
| Health Science Advisor  |  Clifton reported that the college has approximately 200 less students this fall than last fall, however, contact hours up. The health science programs are full this fall and many calls are still coming in for admittance. Clifton has received more calls from males for this program for this semester than most. Spring registration starts November 7.  | Clifton |
| Student Representative  | Sanders reported that all the classes are going well and the program has excellent instructors. This semester the students were involved with Texas Mission of Mercy and they all enjoyed being a part of such a great community service organization. Her favorite course is Radiology and the hardest course would be Preventive Dentistry.  | Sanders |
| New Business | Crawford thanked everyone for their support of the program and Amarillo College. Currently, Amarillo College has several new missions; ATD - Achieving The Dream is that everyone that comes to college has a dream and we as an institution do not want to disappoint them. Faculty will need to get off of their pedestals’ and get in the trenches with the students and give them the support that they need to succeed. No one is asking faculty to lower their standards – that is not what ATD is about. It is about helping students achieve their educational dream. Along with ATD, Dr. Lowery-Hart added, there are the “No Excuses” Goals. These are 5 goals to help faculty help students earn a certificate, degree or reverse transfer. Amarillo College is currently working on being the first “No Excuses” University. Faculty and staff have and will continue to attend workshops to achieve this status. Also, another mission is the FYE-First Year Experience which is an initiative to help students in their first year and with that, comes a student success course. Each health science program will add Medical Terminology I and Anatomy and Physiology I, two common courses, to their curriculum. Scott will add these two courses to the Dental Assisting curriculum by Fall 2012. *All attending committee members were in favor of this curriculum change.* | Crawford & Dr. Lowery-Hart |
| Directors Report  | Scott reported that she had 14 graduates last May. One student dropped due to a hearing deficit, and changed her major to special education. The program accepted 16 students for the fall semester and all are doing very well. Scott has been working on program accreditation and hopes to have everything completed by April 2012. Some dentists are hiring people off the street and then training on the job. Dr. Wilkie and Dr. Gilbert both added that they do not hire people without some prior dental experience. Scott will be sending out a survey to the dentists asking their views on hiring someone with tattoo’s and body piercings.  | Scott |
| Affiliation Report | Nothing to report at this time. |  |
| Adjournment | Being no further business the meeting was adjourned at 8:00 a.m. |  |
| **Chairperson Signature: Dr. Wilkie** | **Date: 11/2/11** | **Next Meeting: Fall 2012** |