

Instructional Assessment Sub-Committee Minutes

| | | | | | |
|------------------------|---|---------------|------------|-------------|---------------|
| Committee/Meeting Name | Instructional Assessment Sub-Committee | | | | |
| Date | April 23, 2010 | Starting Time | 11:00 a.m. | Ending Time | 1:00 pm |
| Location | Library 113 | | | Recorder | Betsy Wingert |
| Members Present | Kara Larkan-Skinner, Danita McAnally, Deborah Harding, Aimee Martin, John Robertson, Mark Rowh, Richard Whitaker, Delton Moore, Toni Gray, Denise Hirsch, Judy Isbell | | | | |
| Guests | Dr. Judith Carter | | | | |
| Absent | Jill Gibson, Susan Burgoon, Jerry Moller, Joan Urban | | | | |

| Topics | Discussion, Information Presenter: Kara Larkan-Skinner | Action to be Taken, Decision, Recommendation, Timeline |
|-------------------------------|--|--|
| Approval of Minutes | <ul style="list-style-type: none"> Approved with corrections | <ul style="list-style-type: none"> Motion – Mark Rowh Second – Deborah Harding |
| Introduction of Guests | <ul style="list-style-type: none"> Dr. Judith Carter from the CCSSE Analysis Team | |
| CCSSE Analysis Report | Presentation/Discussion by Dr. Judith Carter <ul style="list-style-type: none"> Handout – The 2009 CCSSE &CCFSSE Report CCSSE asks about current school year only | |

Instructional Assessment Sub-Committee Minutes

| Topics | Discussion, Information Presenter: Kara Larkan-Skinner | Action to be Taken, Decision, Recommendation, Timeline |
|---|---|--|
| <p>Statewide General Education Core Competencies</p> | <p>Danita McAnally – Core Curriculum</p> <ul style="list-style-type: none"> • Anticipated date Fall 2011 • Represents a shift from lecture driven courses to activity driven courses • Not just what happens in the classroom • More global focus • Assessment driven • Handouts <ul style="list-style-type: none"> ▪ Additional Details by Category ▪ Principles of Excellence ▪ How to Judge Community Colleges <p>National Institute for Learning Outcomes Assessment</p> | |
| <p>General Education Competency Committees</p> | <p>Reports</p> <ul style="list-style-type: none"> • Technology – Mark Rowh <ul style="list-style-type: none"> ○ Complete – distributed report ○ Exceeded benchmark of 75% (93%) • Math – Aimee Martin <ul style="list-style-type: none"> ○ Not finished yet • Communication – not present <ul style="list-style-type: none"> ○ Needed more artifacts ○ Almost complete • Critical Thinking – not present | <ul style="list-style-type: none"> • Reports are due May 1st • Think over the summer about how to change/revise competencies |

Instructional Assessment Sub-Committee Minutes

| Topics | Discussion, Information Presenter: Kara Larkan-Skinner | Action to be Taken, Decision, Recommendation, Timeline |
|--------------------------------------|--|---|
| Upcoming Events and Deadlines | <ul style="list-style-type: none"> • PET forms reminder – due no later than September 1 <ul style="list-style-type: none"> ○ Deborah Harding shared outcomes article to use for PET forms ○ She is willing to help when and where it is needed ○ Willing to teach workshop on data collection-outcomes for PET forms ○ Assessing the PET form – Kara talked about the form she has created and is presenting to the Non-Instructional Sub-Committee ○ The Committee is interested in assessing PETs and receiving feedback • Could this committee meet once or twice during the summer? • Recognition of members rotating off the committee and the competency committees • Recommendations for new members | <ul style="list-style-type: none"> • Possibly have a meeting in June • Email suggestions for new members to Kara Larkan-Skinner |
| Next Meeting | <ul style="list-style-type: none"> • TBD; Library 113 | |
| | | |