

PRESIDENT'S CABINET MEETING
September 20, 2011
MINUTES

MEMBERS PRESENT:

Bob Austin, Terry Berg, Lee M. Colaw, Ellen Robertson Green, Russell Lowery-Hart, Danita McAnally, and Paul Matney

OTHERS PRESENT:

Brenda Sadler, Lynn Thornton, and Brenda Waren

Core Values: Integrity + Innovation + Teamwork = SUCCESS

Action:

RETIREE SURCHARGE – Thornton distributed a handout regarding the retiree surcharge. Those who retire with TRS have to take off one month before returning to campus. Those who retired before January 1, 2011 are now able to work unlimited hours without forfeiting their monthly annuity from TRS. Those who retired after September 1, 2005 and work 20 hours or more per week for 4.5 months or 90 days are subject to the TRS surcharge. Amarillo College must pay the state a 12.4% surcharge on their gross wages. AC has one person who falls into this category; she works full-time for a salary of \$37,022; the surcharge is \$4,590.73. There is no impact on those who accepted the retirement incentive earlier this year; they signed a contractual agreement stating that they are not eligible to work beyond 19 hours per week. There are two viable options: 1) AC generates a policy that states that TRS retirees can work no more than 19 hours per week on an ongoing basis; or, 2) inform departments of the situation so they are fully aware that the 12.4% salary surcharge will be taken out of their payroll budget. Colaw moved, seconded by Green to restrict TRS retirees, who retired after September 1, 2005, to a maximum of 19 hours per week; however, realizing there may be circumstances that justify an exception, this restriction can be waived by approval of a President's Cabinet member. The motion carried.

Discussion:

FALL 2011 PRELIMINARY ACADEMIC ENROLLMENT REPORT – Austin distributed the fall 2011 12th class day academic enrollment report. AC has a total of 11,474 students enrolled in fall 2011. Dual credit is down 114 students; down 87 other students, for a total of a decrease of 201 students from this time last year. Austin said there has been a decline in students identifying themselves as "white." Lowery-Hart asked if there was data showing how many in-district students vs. out-of-district students; he was referred to the Databook online.

FOOD POLICY – Berg referred to a handout which was previously distributed. Berg encouraged publishing a policy and consistently using campus-wide. Discussion ensued. McAnally and Berg will work together on revamping a policy and bring back to another Cabinet meeting.

CAREER CENTER – Lowery-Hart distributed a partner request for sub-grant funds. The funds for a career center are being requested for from the Amarillo Area Foundation. The purpose for which the funds are requested is to create a career center with services that will include soft skills training,

career assessment and planning, employment placement, liaison between the business community and AC, to integrate career services with instruction and build internship opportunities. The expected project start date is September 2011 with an expected project end date of February 2013. After the sub-grant funds have been depleted, reallocation of funds from sunseted programs may be utilized to continue the center. First order of business is to hire a consultant. Lowery-Hart said that the amount requested from AAF is \$153,430. In order to get this grant, we have to prove that we will have a way to fund the center after the grant funding is gone. McAnally moved, seconded by Green to support the Career Center grant submission to the Amarillo Partners for Postsecondary Success. The motion carried.

After a brief recess, the Cabinet reconvened to discuss the Facilities Master Plan Addendum Priorities.

Next meeting: October 4, 2011

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