

# **PRESIDENT'S CABINET MEETING**

**October 4, 2011**

## **MINUTES**

### **MEMBERS PRESENT:**

Bob Austin, Terry Berg, Lee M. Colaw, Ellen Robertson Green, Russell Lowery-Hart, Danita McAnally, and Paul Matney

### **OTHERS PRESENT:**

Brenda Sadler

**Core Values: Integrity + Innovation + Teamwork = SUCCESS**

### **Discussion:**

**HEREFORD CAMPUS EXPANSION** – In early September, Mayor of Hereford, Robert Josserand, introduced Bill Hanshaw to Matney; he wanted to donate money for a memorial site in Hereford. Hanshaw was told of our intention in building a new Hereford Campus. Mr. Hanshaw would like to donate \$3 million to help build a new Hereford Campus in memory of his wife and her first husband; Hanshaw's friend. AC is working with Underwood Law Firm to have legal papers drawn up and get agreement in motion. Mr. Hanshaw requests the name of the campus be the Everett and Mabel McDougal Hinkson Memorial Campus. The formal announcement will be made in Hereford on Wednesday, October 19 at 2:00 p.m.

**SALARY ADJUSTMENT DESCRIPTION ON 310'S AND BOARD AGENDAS** – The Board requested that on "Items for Information" when personnel has a change in salary that merely states that there was a salary adjustment is not enough information and requests that more be added to clarify that statement, e.g., salary adjustment due to increased job duties. Regents want more detail.

**TEXAS H.B. 2758 – EMERGENCY ALERT SYSTEM** – Colaw distributed a copy of Texas H.B. 2758 – Emergency Alert System Act. The act was passed June 17, 2011; and went into effect September 1, 2011. Amarillo College is in full compliance already. It is an act relating to mandatory emergency alert systems at institutions of higher education. The emergency alert system must use email or telephone notifications in addition to any other alert method the institution considers appropriate to provide timely notification of emergencies affecting the institution or its students and staff. AC allows all students and staff to "opt out" at their own discretion.

**2012 BELLWETHER AWARD (myACCOUNT INITIATIVE)** – Colaw decided to rescind his nomination of the myACcount initiative for a Bellwether Award this year; he said there was not enough material this year to prepare a commendable nomination.

**SACS NARRATIVES CABINET DISCUSSIONS** – Matney reiterated how important it was for Cabinet to be prepared for the SACS meeting on Friday; he said it was necessary to resolve some questions regarding the narratives. Each member needs to hold the other accountable for these answers. Mark Hanna is now being utilized as an advisor; Jill Gibson will be the main writer.

**RONCO WORKFORCE TRAINING** – RONCO is a project that Dr. Shawn Fouts is working on. Matney and Fouts were approached earlier in the year about working with RONCO; AC, Texas A&M University, and the University of Texas are working as partners. This pilot program will be where we hire an instructor to teach 20 welding students in Kurdistan, Iraq. There will be no financial liability to Amarillo College; RONCO will pay for all plus the hiring of one instructor. There was discussion as to whether this class would be considered a Continuing Education or academic course. Lowery-Hart was requested to have Dr. Fouts address the next Cabinet meeting to clarify some issues regarding this endeavor.

### **Announcements:**

- Jeremy Mares has been hired as the IR Research Assistant.
- Matney distributed a Texas Association of Community Colleges fall enrollment report. This is a report which shows 49 colleges reporting on fall headcount and contact hours from 2009-2011. From fall 2009 to 2010, 46 community colleges increased and two decreased in headcount; from fall 2010 to 2011, 23 colleges increased and 25 decreased in headcount. From fall 2009 to 2010, 45 community colleges increased and 3 decreased in contact hours; from fall 2010 to 2011, 25 colleges increased and 23 decreased in contact hours.
- This month Lowery-Hart; Matney; and Judy Carter, Honors Program Coordinator; have meetings scheduled with AISD and CISD principals. KACV Is going to air a live show regarding AISD students and how many start at Amarillo College and who attend college; guests will include Lowery-Hart, Rod Schroder, AISD Superintendent, and LeAnn Estep, AISD, Career And Technical Education Director.
- Mark White, Amarillo attorney, is participating in the Opportunity School Lip Sync this year; at the end of his routine he will take off his jacket to reveal a t-shirt that reads, "I got my start at Amarillo College."
- Lowery-Hart spoke of partnerships which we have recently made with Clarendon College and Frank Phillips College. Conversations have been conducted with Matney, Phil Shirley, president of Clarendon College, and Jud Hicks, president of Frank Phillips. Advisors and counselors from the three colleges still need to meet with each other. A statement will be announced soon regarding the partnership involving the three colleges.
- An active learning space has been installed in the first floor library as a "test-drive" for three weeks (October 3 – October 21). Active learning spaces help students quickly and easily share information across the table or internationally.
- AC Foundation annual meeting tonight at 5:30 at the Amarillo Club.

Next meeting: October 18, 2011

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