Advisory Committee Meeting Minutes

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| **PROGRAM COMMITTEE NAME**:  | Physical Therapist Assistant |
| **CHAIRPERSON:** | Randy Clark |
| **MEETING DATE:** | 11/30/11 | **MEETING TIME:**  | 7:30 a.m. | **MEETING PLACE:** | Allied Health Bldg. Room  |
| **RECORDER:** | Kim Lacey, Executive Secretary  | **PREVIOUS MEETING:** | 10/13/10 |
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| **MEMBERS PRESENT** |
| **List all members of the committee, then place an X in the box left of name if present** |
|  | **NAME** | **TITLE** | **EMPLOYER INFO** | **PHONE** | **EMAIL** |
|  X  | Randy Clark  | Director of Therapy Services | Northwest Texas Hospital | 806.354.1000 |  |
| X | Aaron Delong | Physical Therapist | Northwest Texas Hospital  | 806.354.1000 |  |
| X | Valecia Snyder  | Physical Therapist Assistant | Baptist St. Anthony’s Hosp. | 806.212.2000 |  |
| X | Kevin Nicholson | Physical Therapist | VA Hospital  | 806.355.9703 |  |
| X | Issac Valdez | Physical Therapist Assistant  | Jan Werner Adult Day Care | 806.374.5516 |  |
| X | Shelah Blair  | Physical Therapist Assistant  | Turn Center  | 806.353.3596 |  |
| X | Erin Wilson  | Physical Therapist Assistant  | Progressive Step | 806.468.7611 |  |
| X | Christy Ford  | Physical Therapist Assistant  | Kindred Hospital  | 806.353.5533 |  |
| X | Desirae Glidewell  | Physical Therapist Assistant | In Motion Physical Therapy | 806.359.1414 |  |
| X | Matt Wade  | Student Representative  | Amarillo College | N/A |  |
| X | Monica Wade  | Student Representative  | Amarillo College | N/A |  |
|  | Shelly McGee  | Physical Therapist Assistant | Amarillo Spine and Rehab | 806.358.3595 |  |
|  | Stacy Skeen  | Physical Therapist Assistant | Specialized Therapy Serv. | 806.468.9400 |  |
|  | Tom Weaber  | Physical Therapist Assistant | Total PT | 806.467.8181 |  |
|  | Kim Israel  | Physical Therapist Assistant | Plum Creek | 806.351.1000 |  |
|  | Jennifer Saey | Physical Therapist Assistant | Craig Retirement | 806.352.7244 |  |
|  | Gwen Morgan  | Physical Therapist | West Texas PT | 806.353.5425 |  |
|  | Josh Alvarado  | Physical Therapist Assistant | Bivins Memorial  | 806.355.7453 |  |
| **EX-OFFICIO’S PRESENT** |
| X | Dr. Kelly Jones  | Program Director  | Amarillo College  | 806.354.6043 | kjjones@actx.edu  |
| X | Rena Hutches  | Instructor and Clinical Coordinator | Amarillo College  | 806.354.6003 | rshutches@actx.edu  |
| X | Bill Crawford  | Dean of Health Sciences  | Amarillo College  | 806.354.6070 | wecrawford@actx.edu  |
| X | Cherie Clifton  | Health Science Advisor  | Amarillo College  | 806.354.6007 | caclifton@actx.edu  |
| X | Becky Burton  | Director, Career Clusters | Amarillo College  | 806.354.6099 | bkburton@actx.edu  |
| **AGENDA ITEM** | **ACTION DISCUSSION INFORMATION** | **RESPONSIBILITY** |
| Call to Order & Introductions | Clark, Chairperson, called the meeting to order and introductions were made around the table. | Randy Clark |
| Approval of Minutes  | The minutes of the October 13, 2010, were approved as written.  | All committee members |
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| Health Science Advisor | Clifton reported that enrollment for this fall semester is 200 students less than last fall semester. Spring registration started November 7th and enrollment thus far is 20% less than last spring semester.  | Cherie Clifton |
| Career Clusters  | Burton gave the committee the history of Career Clusters and how it will affect AC and the PTA program. Career Clusters, is a national education model, which requires the every health science program add two courses that are common in all health sciences courses. The two courses chosen are Medical Terminology I and Anatomy & Physiology I. The PTA program will adhere to these changes through the Curriculum Committee at Amarillo College. | Becky Burton  |
| Student Representatives | Wade reported that everything was going well. He would like for the clinical sites to somehow report any job openings to the students. Jones added that the clinical sites usually call her or Hutches about jobs and then those jobs are posted on the bulletin board. Chavez stated that one student was having problems locating homework assignments, which are on-line. Hutches asked the representative to have the student contact her and she will be more than happy to help that student navigate the online homework process. Also, another student was asking why the program did not give a grade of D. Crawford added that all health science programs adopted that change several years ago because the professional licensing exams are set at 75 as passing.  | Monica Chavez & Matt Wade |
| Director’s Report | Jones reported that the online employee/student surveys, Survey Monkey, seem to be working okay; however, they will continue to use hardcopy surveys as well. CAPTE requires input from employees and graduates from the program. Jones reported that there were 16 graduates and 13 took the exam and passed on the first attempt. They have not heard from the other three graduates. Jones put the program application online and has received 75 applications nationwide. It is helpful if the student has most of their general education courses completed, however, it is not required. The program will accept 20 students for the fall semester, instead of the usual 24 students. Also, labs will be set up in two sections (10 students in each section). In the past, there have been several unsuccessful students that have entered the program three different times and dropped the program three times. Jones will be seeking advice from the committee on how to handle that particular situation.  | Dr. Kelly Jones |
| Faculty Report  | Practicum placements have been sent out. There are two 7- week rotations and one 2-week rotation. Hutches asked about flu shot requirements in the clinical sites. Hutches added that South Plains College in Lubbock has started a PTA program. Northwest Texas Hospital and Baptist St. Anthony’s Hospital would like for the students to come to clinic with proof of their flu shot. The VA Hospital or other affiliation representatives at the meeting added that they are not mandating the flu shot, however, it is optional. The sophomore students will do some of their rotations out-of-town (Texarkana, Grandbury, etc.)  | Rena Hutches |
| Affiliation Reports | Nothing to report |  |
| Dean of Health Sciences | Crawford thanked everyone for their support of the program and Amarillo College. Currently, Amarillo College has several new missions; ATD - Achieving The Dream is that everyone that comes to college has a dream and we as an institution do not want to disappoint them. Faculty will need to get off of their pedestals’ and get in the trenches with the students and give them the support that they need to succeed. No one is asking faculty to lower their standards – that is not what ATD is about. It is about helping students achieve their educational dream. Along with ATD, there are the “No Excuses” Goals. Faculty and staff have and will continue to attend workshops to achieve this status. Also, another mission is the FYE-First Year Experience which is an initiative to help students in their first year and with that, comes a student success course. | Bill Crawford |
| Adjournment  | Being no further business, the meeting was adjourned at 8:20 a.m. | Randy Clark |
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| Chairperson Signature | Randy Clark Date: 11/30/11 |  |
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| Next Meeting | Fall 2012 |  |