

**AMARILLO COLLEGE BOARD OF REGENTS
MINUTES OF SPECIAL BOARD MEETING
December 13, 2011**

REGENTS PRESENT: Mr. John D. Hicks, Chair; Mr. Don L. Nicholson, Vice Chair; Mr. Carroll M. Forrester, Secretary; Ms. Michele Fortunato; Ms. Mary Jane Nelson; Mr. H. Bryan Poff; Dr. Paul L. Proffer; and Dr. David C. Woodburn

REGENT ABSENT: Dr. Gene Norman

OTHERS PRESENT: Mr. Robert Austin, Vice President of Student Affairs; Mr. Terry Berg, Vice President of Business Affairs; Mr. Lee M. Colaw, Chief Information Officer; Mrs. Ellen Robertson Green, Chief of Communication and Marketing; Dr. Paul Matney, President; and Ms. Danita McAnally, Chief of Planning and Advancement

Mr. Bruce Cotgreave – Director, Physical Plant
Mr. Daniel Esquivel – Executive Director, Hereford Campus
Dr. Shawn Fouts – Dean of Career and Technical Education
Mr. Jacob Mayer – representing *Amarillo Globe News*
Mrs. Lori Merriman – Executive Secretary, President’s Office
Mr. Greg Rohloff – representing *Amarillo Independent*
Mrs. Brenda Sadler – Exec. Asst., Pres’s Off. and Asst. Secy. to the Board of Regents
Mr. Robert Sanders – Legal Counsel
Mr. Devin Singleton – representing KAMR-TV, Channel 4
Mrs. Jeanetta Smiley – representing Classified Employees Council
Mr. Joseph Wyatt – Communications Coordinator, College Relations

The meeting was called to order by Mr. Hicks, Chairman. He welcomed all present and asked if there were any public comments. Mr. Nicholson gave the invocation.

HEREFORD CAMPUS PROJECT ARCHITECT AND CONSTRUCTION TYPE APPROVED:

An RFQ was submitted; six firms responded; five were invited to give presentations to the selection committee. The five firms making presentations were: A + E Design Group, Inc.; Dekker/Perich/Sabatini; Lavin Architects; Parkhill, Smith, and Cooper; and Shiver-Megert & Associates. The selection committee consisted of Mr. Hicks, President’s Cabinet, Mr. Cotgreave, Mr. Esquivel, and Mr. Randy Farr, chairman of the Hereford Campus Advisory Committee. The selection committee spent an hour to an hour and a half with each firm on November 29 and December 2. After the final presentation, the selection committee had a robust discussion regarding each firm. Evaluation forms were completed by the selection committee on each firm and the committee met on December 8 to review the results of the evaluations and to determine which firm to recommend to the Board. The Lavin Architect Firm was recommended to the Board to design the Hereford Hinkson Campus.

Ms. Fortunato moved, seconded by Dr. Proffer to approve Lavin Architects to design the Hereford Hinkson Campus. The motion carried unanimously.

**HEREFORD CAMPUS PROJECT ARCHITECT AND CONSTRUCTION TYPE APPROVED
Continued:**

It was recommended that the construction type for the Hereford Hinkson Campus be the Construction Manager At-Risk. This construction type has worked well for current bond issue construction.

Ms. Fortunato moved, seconded by Mr. Nicholson to approve the Construction Manager At-Risk construction type for the Hereford Hinkson Campus. The motion carried unanimously.

FACILITIES MASTER PLAN UPDATE:

On November 23, 2010 the Board approved developing an update to the AC Master Plan which was prepared in fall 2006 and spring 2007. External and internal committees were instrumental in developing the Master Plan. In November 2007, the \$68.3 million bond issue was passed by Amarillo citizens; since then many additional facilities needs have arisen. There was discussion regarding the offices and buildings which need development. Dr. Matney presented the goals of the Master Plan update. Mr. Berg presented the progress on bond projects completed, in progress, and planned; gave expenditures by campuses to-date; and reported that \$5.5 million will still be available after all bond projects already approved have been completed. Four preliminary immediate priority projects were presented: 1) finish out ground floors of Byrd Business Building and Parcels Hall, 2) partially renovate the Student Services Center, 3) minor renovations of College Union Building to accommodate a Career Center, and, 4) Lynn Library renovations to create a more functional and student-oriented design. Cost estimates were presented.

Mr. Forrester moved, seconded by Mr. Poff to move forward with the four projects. The motion carried unanimously.

Mr. Nicholson moved, seconded by Dr. Proffer to approve the 2011 Master Plan update as presented. The motion carried unanimously.

PRESIDENT'S REPORT:

Dr. Matney distributed information from the Texas Association of Community Colleges regarding local revenue survey results and property valuation/tax rates for the 50 Texas community colleges. Out of the 50 colleges, Amarillo College is 25th for in-district tuition/fees; 24th for out-of-district; and 39th for non-resident.

Dr. Matney distributed the 2011-2012 Institutional Priorities. The primary institutional priority for AC continues to be improving student success.

A SACS Accreditation booklet was distributed. Amarillo College's site visit will be in September 2012.

REGENTS' REPORTS, COMMITTEES, AND COMMENTS REGARDING AC AFFILIATES:

Ms. Fortunato distributed an AMoA postcard presenting upcoming event known as the *AMoA Open*; this is an initiative designed to give artists of all ages and levels of experience an

REGENTS' REPORTS, COMMITTEES, AND COMMENTS REGARDING AC AFFILIATES Continued:

opportunity to exhibit their work in a museum setting. The opening party is on Thursday, January 5 and continues through January 14.

ADJOURNMENT:

There being no further business, the meeting was adjourned.

Carroll M. Forrester, Secretary