

Advisory Committee Meeting Minutes

PROGRAM COMMITTEE NAME:	Child Development/Early Childhood Education				
CHAIRPERSON:	Beverly Harrison (Hereford Day Care Center)				
MEETING DATE:	11/18/11	MEETING TIME:	9:35 a.m.	MEETING PLACE:	West Campus Child Development Lab School
RECORDER:	Deborah Brown			PREVIOUS MEETING:	August 31, 2010

COMMITTEE MEMBERS

List all members of the committee, then place an X in the box left of name if present

	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL
X	Beverly Harrison	Executive Director	Hereford Community Day Care	806-364-5062	hdaycare@wtrt.net
X	Frances Garcia	Director of Childcare	Panhandle Work Source – CCM	806-372-2836	fgarcia@wspanhandle.com
	Sydney Roach	Director of Early Head Start	Early Head Start	806-677-5420	sydney.roach@esc16.net
	Linda Pitner	Director	KACV General Manager	806-371-5225	ldpitner@actx.edu
	Jerry Moller	Dean	Amarillo College	806-371-5297	jemoller@actx.edu
	Russell Lowery-Hart	Vice President	Amarillo	806-371-5226	rdloweryhart@actx.edu
X	Jill Goodrich	Executive Director	Opportunity School	806-373-4245	jillgoodrich@opportunitieschool.com
	Caytie Martin	Director of Communication Service	Northwest Texas Hospital	806-354-1117	caytie.martin@nwths.com
	Carol Herman	Director	DFPS	806-358-6211	carol.herman@dfps.state.tx.us
	Nancy Brent	Advisor	AC – Adult Student Services	806-371-5450	nfbrent@actx.edu
	Steve Burton	Director	Children’s Learning Center	806-374-5223	sburton@clc-amarillo.org
	Sherry Richardson	Principal	Head Start	806-674-9023	sherry.richards@esc16.net
	Kim Reeves	Director of Alumni Relations	Cal Farley’s Boys Ranch	806-570-6465	kimreeves@calfarley.org
	Deborah Stich	Director	Amarillo ISD, Parents As Teachers	806-672-5412	deborah.stich@amaisd.org
	Janice James	UCAP Coordinator	TPMHMR	806-349-5684	Janice.James@txpan.org

EX-OFFICIO’S PRESENT

X	Mary Clare Munger	Department Chair	AC Education/Child Development Dept.	806-371-5188	mcmunger@actx.edu
X	Rochelle Fouts	Faculty	AC Education/Child Development Dept.	806-371-5206	rlfouts@actx.edu
X	Deborah Brown	Senior Staff Assistant	AC Education/Child Development Dept.	806-345-5585	dobrown@actx.edu
X	Chelsey Munkres	Director	Child Development Lab School	806-356-3636	cbmunkres@actx.edu

AGENDA ITEM	ACTION DISCUSSION INFORMATION	RESPONSIBILITY
Old Business:	None	

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Continuing Business: Welcome / Introductions	Meeting called to order at 9:35 a.m.	Beverly Harrison
Minutes of Last Year's Meeting 2010-2011	Beverly Harrison brought attention to the minutes of last year's meeting and asked for a motion to approve.	Frances Garcia moved to approve. The minutes were then seconded and approved.
Review of 2010-2011	Department Updates Child Development Lab School Allied Health 139 plus offices Smart Board Technology Grants Conferences Course Scheduling Online CEU AC TEACH Club Statewide Early Childhood News	
New Business: Report on Newest Goals	Completion data regarding Certificates and Associate Degrees	
	Success rates for students in the Institutions of Higher Education Grant	
	Home Visitation Grant – new opportunity	
Report from Community Round Table	Needs	
	Accomplishments	
	Ideas for future collaborations, Initiatives or training ideas	
Curriculum Decisions:	Continue as is	
Other:	None	
KEY DISCUSSION POINTS	DISCUSSION	
Old Business:	None	
Continuing Business: Welcome / Introductions	Beverly Harrison welcomed everyone then asked everyone to introduce themselves.	
Review of 2010-2011	<ul style="list-style-type: none"> • Department Updates: www.actx.edu/education • Child Development Lab School – Chelsea Munkres is the new Director of Child Development Lab School. This 	

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	<p>program is still nationally accredited. We have two classrooms in the Texas School Ready grant.</p> <ul style="list-style-type: none"> • Allied Health 139 plus offices – Child Development students and faculty will move into new offices after Thanksgiving. • Smart Board Technology – Smart board software will be installed in Allied Health 139. • Grants – Texas School Ready grant is mentored by Cheri Sherley and Whitney Crain. We served less than half of last year’s program due to budget cuts. • Conferences – This fall conference Love to Learn was held at Business and Industry Center 270 people participated. • Course Scheduling – We offered a smaller number of courses for fall. • Online CEU – 8 Hour Pre-Service Training – is offered 24-7. • AC TEACH Club – We are going into our third year of TEACH club. This fall a big event was tour of WTAMU. • Statewide Early Childhood News – TAEYC, CDEA AND WEST TEXAS3TEP – Mary Clare Munger serves in leadership in all three organizations.
New Business: Report on Newest Goals	<ul style="list-style-type: none"> • Completion data regarding Certificates and Associate Degrees – The state is increasing focus on numbers of students completing Certificates and Associate Degrees.
	<ul style="list-style-type: none"> • Success rates for students in the Institutions of Higher Education Grant – Bill and Melody Gates, No Excuses, and STEM grants. The college has received grants to improve success of students particularly those on Financial Aid.
	<ul style="list-style-type: none"> • Home Visitation Grant – new opportunity our community is considering with the Coalition of Health Services as the Lead Agency.
Report from Community Round Table	Community Round Table Shared updates
Curriculum Decisions:	Continue – degree plans course offerings.
Other:	None
Chairperson Signature:	Date:
Next Meeting:	