

**Dean's Council
January 26, 2012
Minutes**

Members Present: Russell Lowery-Hart, Joy Brenneman, Tamara Clunis, Bill Crawford, Kim Davis, Daniel Esquivel, Shawn Fouts, Patsy Lemaster, Jerry Moller, Carol Moore and Renee Vincent

Members Absent:

Others Present:

Core Curriculum Task Force

Jerry Moller has been charged with leading a task force to review core curriculum. AC has already adopted 6 new learning outcomes and we will be required to align our core with state requirements and have them in place by Fall 2013. Russell asked the Council for recommendations for task force membership. Shawn and Bill indicated they would like to see individuals from each area to represent the technical programs. Russell also wants to include Kristin McDonald-Willey, Jason Norman and Carol Moore as ex-officio members.

SACS

- President's Cabinet will spend all day Friday, January 27 reviewing all sections
- Faculty Credentials and Qualifications tables must be submitted to Joy immediately
- Russell is re-writing Section 2.8

Coffee Talks

Patsy will schedule times for Russell to meet with individual departments. This will be an opportunity for faculty to clarify our emerging priorities, express concerns and brainstorm ideas. The department and faculty may determine the time, location, etc. for the sessions working with Patsy and Joy.

No Excuses

English department requested AC develop a No Excuses Manifesto to explain our No Excuses philosophy. Faculty members are currently working to put it in writing and will submit it to Faculty Senate for review.

Budget Priorities

At this point AC has not received any information from the state regarding budget cuts. Russell asked that everyone start developing their budget and expect at least a flat budget.

Curriculum Committee

The Curriculum Committee was re-designed last year removing the VPAA from leading the Committee in order to allow the Committee to be faculty driven. Russell asked if there is concern regarding the process of the Committee. Shawn expressed that if the Committee is going to look at revenue over expenses, those items should be included in the submission process of the Committee.

New Business

CTL has asked for guidance when receiving requests to place individuals into online classes at the request of a supervisor. Russell suggested that any requests be copied to the appropriate dean for approval.

In Hereford, enrollment is down but the CE ESL enrollment is the largest ever. The meningitis vaccination requirement is believed to be the primary reason for low enrollment.

Enrollment in Moore County is up for the spring.

CE will be submitting a request to the Curriculum Committee to pursue a Massage Therapy certificate.

The Council expressed concern regarding the marketing of Career and Technical Education programs. Russell suggested members to bring specific program information to the table in February when Ellen Green attends the Dean's Council meeting. The Council will then recommend to Ellen which programs to target in next year's marketing.

Adjourned at 3:30.