

# PRESIDENT'S CABINET MEETING

March 6, 2012

## MINUTES

### MEMBERS PRESENT:

Bob Austin, Lee M. Colaw, Ellen Robertson Green, Russell Lowery-Hart, Danita McAnally, and Paul Matney

### MEMBER ABSENT:

Terry Berg

### OTHERS PRESENT:

Jeanette Nelson, Theresa Rider, and Brenda Sadler

**Core Values: Integrity + Innovation + Teamwork = SUCCESS**

### Discussion:

**TUITION/FEES** – A handout displaying the comparison of projected tuition budget increases for 2012-2013 was distributed. Credit hours for spring 2011 there were 93,763; an estimate for spring 2012 is 89,208. In fall 2011 there were 92,530 credit hours reported. AC showed 70% of the students as in-district; 27% out-of-district; and .03% as out-of-state students. In calendar year 2011 we raised \$8.3 million in fees; \$8.0 million in the three most recent semesters. After 6% TPEG, and remission and exemption were removed we had a sub-total of \$7.9 million in tuition for calendar year 2011. The estimate of lab fees for the same time-frame was \$666,825. After a 10% reduction of \$17.4 million in tuition/fees, the estimated FY 12-13 total to budget is \$15.7 million. AC is projecting a decrease from FY 11-12 of \$900,000 in tuition/fees revenues. A handout of fees generated by a fee increase was distributed. The projected increase was based on a credit hour budget at 90%; fee revenue generated for summer and fall 2011 and spring 2012 was \$207,434. If general fees were increased by \$1.00, we could raise \$186,691 more revenue. A tuition increase would generate less revenue due to taking out 6% for TPEG; \$175,489. The state average tuition for an in-district student for fall 2011 was \$576; fees \$292. Amarillo College tuition for an in-district student for fall 2011 was \$480 in tuition; \$363 in fees. For in-district students, AC is number 26 out of 50 Texas community colleges for tuition/fees; 24 colleges are less than or equal to AC. The state average of tuition/fees per hour is \$72; AC's is \$70. The state average per hour for out-of-district is \$110; AC is \$106. AC is higher than the state average for out-of-state students with AC charging \$166 per hour and the state average being \$161. The state allocation for the AC 2012 budget was \$15.3 million; based on the TACC estimate, the 2013 budget would be \$14.7 million for a reduction of \$599,814. The TRTF reduction is estimated to be \$225,532 based on 211,989 credit hours. Cabinet will determine whether to increase tuition and fees for FY13 at the March 20 meeting.

**BOARD OF REGENTS SPECIAL MEETING** – Matney explained that he had been approached by an economic development group regarding East Campus. A select few from AC were invited to attend a meeting to hear their ideas. All involved in discussions will be asked to sign a confidentiality agreement regarding the proposal. On Friday, March 9 there will be a special Board meeting for the group to address the Board of Regents in closed session regarding the proposal; there will not be any action taken. The item will be addressed again in closed session at the March 27 Board meeting.

**ACHIEVING THE DREAM CONFERENCE** – Recently a group from Amarillo College attended an Achieving the Dream Conference in Dallas. Matney said it was an excellent meeting with good plenary sessions. Students from Richland College in Dallas gave inspiring presentations. Great progress and discussion was made on the five Achieving the Dream goals; AC will begin implementing these goals. These goals drive everything colleges should be doing. Austin said that he could see the difference in schools that follow these goals. Matney requested that the Board of Regents have a report presented to them in the near future. Lowery-Hart said the five measures of No Excuses should drive decision-making and be integrated into the Strategic Plan. AC needs to focus on “doing the right thing” and “being the right person.” Several Texas schools have adopted a “completion by design” theme. Matney said that student progress and completion equals success. The AtD core team voted to end late registration. Students will need to be registered the day before the class begins. Green will incorporate the registration decision into the AC ads.

**SACS SUBSTANTIVE CHANGE** – McAnally said we need to send in information regarding the additional 12 high schools which offer dual credit classes at AC; it has already been done for Amarillo High School and Randall High School. The substantive change will be sent to SACS prior to submitting the prospectus. We have to submit the physical locations of each of the additional 12 high schools; need to include background and evaluation of each school. Once this information has been submitted to and accepted by SACS, it will not have to be done again.

**MENINGITIS VACCINE** – Matney said several Cabinet members met recently with Dr. Matt Richardson from the City Health Department. They will set up a couple of clinics at the Civic Center to give the vaccinations; the health department will donate supplies; AC will participate in the program and work with the company, Novartis, that sells the vaccines; the health department will store them for AC; we will only be charged for the vaccines used; students will pay AC; the City will keep track of vaccinations given. We may have to charge students \$50 for the vaccine. We will try to get student nurses to help administer the vaccinations. This appears to be the best solution of how to address the State Meningitis Vaccine Law and avoid turning away students for inability to pay for the vaccine.

**BUDGET PRIORITIES** – Matney said he wants the Cabinet to come together to work on student success and “moving the needle.” He wants the five Achieving the Dream goals to be integrated into all aspects of the College. Matney said the following areas need to be addressed when working on the budget: any new position requests will have to be identified and justified; attempt to hold the line on tuition; need to talk about employee raises; look at a slight increase in the debt service rate; inspect a moderate ad valorem tax increase; possibly offer another retirement incentive; and look into use of reserves. Cabinet discussed other alternatives to consider: outsourcing; resource fees; student employment changes; use of LMS for student class handouts, etc.; and copy charges to be implemented by fall 2012.

Next meeting: March 20, 2012

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