

Advisory Committee Meeting Minutes

<b>PROGRAM COMMITTEE NAME:</b>	Medical Laboratory Technology				
<b>CHAIRPERSON:</b>	Judy Massie				
<b>MEETING DATE:</b>	4/27/12	<b>MEETING TIME:</b>	11:30 a.m.	<b>MEETING PLACE:</b>	AH 162
<b>RECORDER:</b>	Kim Lacey, Executive Secretary, <a href="mailto:kslacey@actx.edu">kslacey@actx.edu</a> 806.354.6055			<b>PREVIOUS MEETING:</b>	4/18/11

**MEMBERS PRESENT**

List all members of the committee, then place an X in the box left of name if present

	NAME	TITLE	EMPLOYER INFO	PHONE	EMAIL
X	Judy Massie	Program Director, Medical Data Spec.	Amarillo College	806.354.6068	<a href="mailto:jmassie@actx.edu">jmassie@actx.edu</a>
X	Janice Betzen	Lab Manager	Plains Memorial Hospital	806.647.8746	<a href="mailto:Janice.betzen@cchdonline.com">Janice.betzen@cchdonline.com</a>
X	Rebecca Oldham	Technician Director	Coffee Memorial Blood Ctr.	806.358.4563	<a href="mailto:roidham@thegiftoflife.org">roidham@thegiftoflife.org</a>
X	Diane Davis	Medical Technologist	VA Hospital	806.355.9703	<a href="mailto:diane.davis2@va.gov">diane.davis2@va.gov</a>
X	Azure Peak	Medical Laboratory Technician	Physicians Preferred Lab	806.433.0512	<a href="mailto:azurep@labppl.com">azurep@labppl.com</a>
X	Linda Bush	Laboratory Manager	Physicians Preferred Lab	806.358.1211	<a href="mailto:lindab@labppl.com">lindab@labppl.com</a>
X	Denise Marnell	Laboratory Manager	Hereford Regional Hospital	806.349.9213	<a href="mailto:Denise.marnell@cohs.net">Denise.marnell@cohs.net</a>
X	Kendra Flood	Student Representative	Amarillo College	806.282.7363	<a href="mailto:kenflood@suddenlink.net">kenflood@suddenlink.net</a>
X	Rita Berry	Assistant Director/ Laboratory	Northwest Texas Hospital	806.354.1764	<a href="mailto:Rita.berry@nwths.com">Rita.berry@nwths.com</a>
X	Mike Black	Director	Baptist St. Anthony's Hosp.	806.212.5143	N/A
X	Rebecca Lowrance	Education Coordinator	Baptist St. Anthony's Hosp.	806.212.7014	N/A

**EX-OFFICIO'S PRESENT**

X	Jan Martin	Program Director	Amarillo College	806.354.6069	<a href="mailto:jmartin@actx.edu">jmartin@actx.edu</a>
X	Kim Boyd	Faculty/Clinical Coordinator	Amarillo College	806.354.6060	<a href="mailto:kmboyd@actx.edu">kmboyd@actx.edu</a>
X	Bill Crawford	Dean, Health Sciences	Amarillo College	806.354.6070	<a href="mailto:wecrawford@actx.edu">wecrawford@actx.edu</a>
X	Cherie Clifton	Student Advisor	Amarillo College	806.354.6007	<a href="mailto:caclifton@actx.edu">caclifton@actx.edu</a>

AGENDA ITEM	ACTION DISCUSSION INFORMATION	RESPONSIBILITY
Call to Order & Introductions	Massie called the meeting to order and introductions were made.	Judy Massie
Approval of Minutes	The minutes were approved with two corrections: Habitat for <del>Humanities</del> Humanity; <del>They</del> <u>The</u> students would like to see more hands on...	Kim Lacey
Health Science Advisor	Clifton talked about SSS/TRIO which is a grant funded program. The program is designed to improve retention and degree completion of health science students who are low income based, first generation college students, or disabled. Currently, SSS/TRIO has seven Medical Laboratory Technology students. The students, staff and faculty participated in the West Campus' Annual Spring Fling. Summer and Fall registration is currently going on as well.	Cherie Clifton
Student Representative	Martin introduced Kendra Flood as this year's Outstanding Major for the program. Flood reported that the students are happy that they are at the end of the	Kendra Flood

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	<p>semester and about to graduate. The students have completed their clinical rotations and are thankful for all the support that the clinical sites have given them. Thank you!!!</p>	
Clinical Coordinator/Faculty	<p>Boyd reported that there are 16 freshmen and 13 sophomores. The sophomores will finish June 29. Plus, there are 5 students graduating from the online program in Lubbock. There are 13 applicants so far for the fall semester – the cap is set for 20 students. Boyd thanked all the clinical sites for their donations throughout the year. Also, Boyd will be teaching in-house clinical again this year, as it seems to be working out very well.</p>	Kim Boyd
Director’s Report	<p><b>HAPPY LABORATORY WEEK!</b> Martin reported that all renovations in the lab are complete and she is very pleased with how it all turned out. A tour of the new lab and classroom area will be given following the meeting.</p> <p>Kim Boyd received her promotion to Associate Professor – way to go Kim!</p> <p>The Lubbock program will be closing at the end of June 2012, due to budget cuts. Career Clusters is in full force and because of that, the program curriculum has changed. A copy of the new 2012-2013 curriculum was given to everyone to look over.</p> <p>Lengthy discussion on why graduating students do not sit for their boards. Several affiliation sites said that a big reason may be that some hospitals and laboratories hire graduates who have not taken and passed their boards. Martin has some ideas that she hopes will help increase the number of students taking their board exams. The exam costs \$185...students will do fundraisers and the money raised will go towards paying for their board exam. Seminar I and Seminar II courses are offered with mock board tests and students must pass 1 of 3 mock boards given in order to graduate from the program. Also, students will fill out paperwork and application for the board exams along with the money order attached while still in the program. Hopefully that will get the students motivated and vested to take the exam.</p> <p>Donna Castillo received the ASCP Honor Award.</p>	Jan Martin
Affiliation Reports	<p><b>Baptist St. Anthony’s Hospital</b> – Black suggested for entry into the program that perspective students “job shadow” a lab department for at least four hours. Another suggestion was to put Medical Terminology in the first semester or second semester of the curriculum. Martin replied that the general education courses and required courses can be taken in any order and students are advised to take Medical Terminology first, if possible. The only courses that must be taken in sequential order are the MLAB/PLAB courses.</p> <p>The program does a good job preparing the students coming to clinic; however, the students are not as prepared for Blood Banking as he feels they should be.</p>	

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	<p>BSA does employ graduates that have not taken their board exam; however, they must take and pass their board exam within 6 months of employment.</p> <p><b>Coffee Memorial Blood Center</b> – Oldham reported that students are not currently doing rotations at CMBC. Boyd added that Oldham does come to the campus and help teach the in-house clinical.</p> <p><b>Hereford Regional Hospital</b> – Marnell reported that the students do a good job and they enjoy having them at their facility. They have also hired one of the graduates.</p> <p><b>Northwest Texas Hospital</b> – Berry reported that the students are doing very well!</p> <p><b>Physicians Preferred Laboratory</b> – Bush reported that the students are doing very well. They have hired 6 graduates from the program and are very pleased with them. Not only do the employees evaluate the students, the students have a chance to evaluate the employees.</p> <p><b>Plains Memorial Hospital</b> – Betzen reported that she is a graduate of the program, and is very supportive of the students and the program. The students seem to be lacking documentation and communication skills.</p> <p><b>VA Hospital</b> – Davis enjoys having the students but feel they need to review “theory” a little more. Also, they do not hire MLT’s, only MT’s because MLT’s cannot work alone. She added that maybe they need to rethink that concept because of the shortage of MT’s. Davis stated that she enjoys working with Kim Boyd.</p>	
Adjournment	Being no further business the meeting adjourned at 12:50 p.m.	Judy Massie
Chairperson Signature: <i>Judy Massie</i>		<b>Date: 4/27/12</b>
		<b>Next Meeting: Spring 2013</b>