

**Dean's Council  
May 2, 2012  
Minutes**

**Members Present:** Russell Lowery-Hart, Joy Brenneman, Bill Crawford, Kim Davis, Daniel Esquivel, Shawn Fouts, Patsy Lemaster, Jerry Moller, and Renee Vincent

**Members Absent:** Carol Moore, Tamara Clunis

**Others Present:** n/a

**Budget**

Good budget talks have taken place with President's Cabinet; less than \$500K needs to be cut. The new budget could include substantial raises. We need to get back to flat budgets but it may not be as painful as first expected. The deans need to note reductions on their BCMP reports in red and send them to Theresa Rider. We need to especially review any increases in travel or supplies and submit a copy to Russell and Jeannette Nelson. If travel and supplies have gone up, the Deans will visit with Russell after today's meeting. If the budget was not flat, Russell has already had those conversations with Deans. We are in a better position than other divisions because our budgets are fairly flat, and we are not being scrutinized as closely as they are. Academic Affairs is actually gaining three faculty positions this year.

Co-Board rules on low-performing programs are changing from 5 and 15 to 8 and 24. Russell and Deans will look at programs to see which may be affected. New programs are safe for 10 years.

**Coffee Talks**

There are still a few coffee talks left. Russell thanked Patsy and her staff for getting those set up and wants to continue doing this each year. There was consensus among the deans that faculty appreciated the opportunity and found it informative and informal; visibility is beneficial. Patsy suggested that these could be held off campus in the future. Faculty are sometimes more willing to open up in an off-campus location. Deans could build this meeting into next year's schedule.

**CTL Course Development Stipend Policy**

Patsy is revising the stipend process. Course redesign and master course development will be merged and renamed as a common course. Discussions included requiring formats for traditional, hybrid and online courses. Faculty will have more involvement in creation and a team is working on what the compensation will be (e.g. software, money, etc.). Heather and Brenda are working on standards. After each course is built it will come back to Deans Council for review. She has found some exciting workshops and mentoring opportunities. Course redesign implementations for English and Math have been great. The courses are more applied and technology enriched.

### **Late Registration**

Council was reminded there will be no late registration beginning with the Fall semester. This needs to be communicated to faculty and staff.

### **SACS**

There is a three-hour video conference tomorrow with our SACS liaison to go over the QEP rough draft. She sent Bloom's Taxonomy for the team to review ahead of time. This review will provide some insight into what is expected in the off-site review. We will receive our off-site review at the end of May and will have six weeks to respond. We should expect that the Deans Council role will include faculty credentials and overload. Our overload report used the Kansas study and faculty/student ratio.

### **Questions from Faculty Senate**

- Why are some Deans teaching courses?  
Answer: This saves the institution money since they are paid at the adjunct rate, does not take load away from full-time faculty but is used to fill in the gaps, and is important to keep Deans attuned with faculty/students.
- Why are faculty required to return on Tuesday (August 21) rather than Wednesday as in the past?  
Answer: Duty days include actually starting on Monday. They have, in reality, been getting two extra days.

Schedules for General Assembly and First Week's Activities have not yet been created.

### **New Business**

There was a brief discussion regarding an articulation agreement AC has with a proprietary school in Illinois. We have a state obligation to create partnerships

with these schools, and agreements with schools in other states, rather than with Texas schools, help our students.

The Core Curriculum Committee continues to meet – no recommendations yet. There is a group going to Cisco College in Abilene for a Core Curriculum conference this month.

Bill Crawford, Sheryl Mueller, and Richard Pullen met with TTH-HSC about creating concurrent enrollment with the Tech Nursing program. We need to move to a 1+2+1 model for Nursing because the nursing field is working to eliminate the Nursing associate degree. AC may need to consider including Human Behavior and Personal Adjustment in the core curriculum.

ACTS has been modified. The group will not go to Talon Point this year due to low-interest and budget constraints. Instead, there will be a one-day retreat to Saltgrass.

MCC had a nice QUEST awards ceremony today and has a good list of prospective AC students.

A No Excuses event was held at the East Campus yesterday. It originally included only Sam Houston Middle School but expanded to our No Excuses middle school partners. Each middle school was allowed to bring 10 students; a total of 40 students attended. They went to classes, such as trigonometry and electrical wiring, and did the class work with an AC student. During the last hour the HR director from Bruckner Trucking spoke to the group about the importance of an education.

- It appears we are not making headway with local middle school counselors. They are not supporting the notion that high school students come to AC. We need to send data sheets to middle school counselors.

We will teach machining at Caprock next year.

Wind Energy update: Zargas is closed; Alstom's director has disappeared; the tax credit for wind energy production has been repealed. Market and need is not what was projected.

Adjourned at 3:15.