

PET FORM
Planning and Evaluation Tracking
(2011-2012 Assessment Period)

Division of: Academic Success

Person Responsible for this Division: Tamara Clunis

Department of: Honors Program

Person Responsible for this Form: Judy H. Carter

Purpose Statement (With Last Updated Date): Enlarge the Honors Program to meet the division goal of helping underprepared students to prepare; prepared students to succeed; and successful students to excel. The Honors Program will focus on the last leg of that goal.

Goal Statement #1:

President and academic leadership will expand the Honors Program (*AC Strategic Plan through 2015: Strategy 2.4*).

Outcome/Objective Statement #1 :

(Be sure to include audience, behavior, conditions, degree/benchmark, and evaluation method):

Expand the existing Honors Program of 30 students to 100 annually (*AC Strategic Plan through 2015: Task 2.4.1*).

- Results (Provide Numbers and Percentages for Quantitative Data)

- Honor Student Retention Numbers and Percentages:

- **2009-2010 Data:** Numbers = **26** out of **30** and Percentage = **87%**
 - **2010-2011 Data:** Numbers = **27** out of **30** and Percentage = **90%**

- Analysis

- Provide Previous Data/Result Analysis
(Include if benchmark was met and how results relate to outcome statement):
For 20 years the Honors Program has been limited to 30 students.

- Improvements

- List any Improvements Made in the **2010-2011** (Last Academic) Year Based on the **2009-2010** PET Results:
The President and academic leadership began conversations on ways to expand the Honors Program.
Faculty/administrator and student focus groups were formed
A budget increase was noted and a budget prepared.
 - Evaluate Why Improvements Were Successful/Were Not Successful:
The administration has always been supportive of the Honors Program. However, this goal brought in an increased number of stake holders.
 - Provide the Budget Information Needed to Make Past Improvements (Cost/Details):
The proposed budget expanded from \$14,700 in 2010-2011 to \$89,387 in 2011-2012

- Recommendations/Actions for **2011-2012**

- Person Responsible (Who will complete the action?):
Russell Lowery-Hart
 - Action Plan:
Form a Task Force initially to include Russell Lowery-Hart, Bob Austin, Ellen Green, Tracy Dougherty, Lou Ann Seaborne, April Sessler and Judy Carter

- Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date):
 - Fall 2010: the task force reviews the college strategic plan as it relates to the Honors Program
 - Spring 2011: hold a student retreat to determine needs/goals for a robust Presidential Scholar program
 - Spring 2011: give the charge to the faculty honors committee to expand course offerings
 - Fall 2011: The Honors Program will become a member of the Academic Success Division
 - Fall 2011: Presidential Scholars will continue to be limited to 30 students
 - Fall 2011: Seven new honors courses will be added to host up to 140 additional students
- Budget Information Needed for Future Action (Cost/Details):
No budget required for this goal; \$89,387 needed for the expanded Honors Program.

Outcome/Objective Statement #2:

(Be sure to include audience, behavior, conditions, degree/benchmark, and evaluation method):

Appoint a task force (AC Strategic Plan through 2015: Task 2.4.1.1).

- Results (Provide Numbers and Percentages for Quantitative Data)
A taskforce was appointed
- Analysis
 - Provide Previous Data/Result Analysis
The administration has been supportive of the Honors Program for the past 20 years. The program has been conducted under the direction of the Vice President.
- Improvements
 - List any Improvements Made in the **2010-2011** (Last Academic) Year Based on the **2009-2010** PET Results:
 - Spring 2011: Establishment of the Administrative Task force to include Russell Lowery-Hart, Bob Austin, Ellen Green, Tracy Dougherty and Judy Carter
 - Spring 2011: Establishment of the Faculty Honors Program Committee: Russell Lowery-Hart, Bob Austin, Ellen Green, Tracy Dougherty, Lou Ann Seaborne, April Sessler, Judy Carter, Linda Barksdale, Amber Brookshire, Monique Dupuis, Jill Gibson, Alan Kee, Carol Nicklaus, and Joan Urban.
 - Spring 2011: Hold a student retreat to learn the needs and concerns of honors students.
 - Fall 2011: The Honors Program will become a member of the Academic Success Division
 - Evaluate Why Improvements Were Successful/Were Not Successful:
Each of these initiatives expanded the stake holders in the honors program. With more input came additional accountability and concrete plans were formed for Program expansion.
 - Provide the Budget Information Needed to Make Past Improvements (Cost/Details):
No budget required for this goal; \$89,387 needed for the expanded Honors Program.
- Recommendations/Actions for 2011-2012
 - Person Responsible (Who will complete the action?):
Russell Lowery-Hart, Judy Carter
 - Action Plan:
 - Administrative Task force will continue to meet on a regular basis
 - The Faculty Honors Program Committee will evaluate the new Honors Courses and recommended additional courses for spring 2012.
 - The Honors Program became a member of the Academic Success Division
 - Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date):
Ongoing

- Budget Information Needed for Future Action (Cost/Details):
No budget required for this goal; \$89,387 needed for the expanded Honors Program.
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Goal Statement #3:

Student enrollment will grow to at least 100 honors students enrolled annually (*AC Strategic Plan through 2015: Task 1.4.3.2*).

Outcome/Objective Statement #1:

(Be sure to include audience, behavior, conditions, degree/benchmark, and evaluation method):

Develop a two-tier program: Presidential Scholars and Honors Program

- Results (Provide Numbers and Percentages for Quantitative Data)
Honor Student Retention Numbers and Percentages:
 - **2009-2010 Data:** Numbers = 26 out of 30 and Percentage = 87%
 - **2010-2011 Data:** Numbers = 27 out of 30 and Percentage = 90%
- Analysis
 - Provide Previous Data/Result Analysis
(Include if benchmark was met and how results relate to outcome statement):
There are excellent retention and transfer rates among the 30 Honors Program students. We want to expand the program with the hope of mirroring these numbers in a larger population
- Improvements
 - List any Improvements Made in the **2010-2011** (Last Academic) Year Based on the **2009-2010** PET Results:
No change was made in 2010-2011; however, plans were put in place for change in 2011-2012
 - Evaluate Why Improvements Were Successful/Were Not Successful:
With a retention rate of 87 – 90% we felt successful. However, we decided we could expand that success to more students in 2011-2012
 - Provide the Budget Information Needed to Make Past Improvements (Cost/Details):
The budget was \$14,700 in 2010-2011. It will be expanded to \$89,387 in 2011-2012
- Recommendations/Actions for 2011-2012
 - Person Responsible (Who will complete the action?):
Judy Carter, Russell Lowery-Hart, Advising and Counseling staff
 - Action Plan:
Expand the Honors Program to become two-tiered:
 - Tier One: Presidential Scholars – 30 students
Courses include: EDUC 1100 PSH Learning Frameworks Seminar, SPCH 1315 PSH, HUMA 1315 PSH
 - Tier Two: Honors Program – add seven honors courses to serve up to 140 students.
Courses include: BIOL 2401 H, BIOL 2421 H, SPCH 1318 H, MUSI 1310 H, PSYC 2301 HIST 1301 H, BCIS 1305 H.
 - Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date):
 - Spring 2011: identify faculty and schedule seven courses
 - Summer & Fall 2011: recruit and enroll new students with GPA of 3.5 or better
 - Budget Information Needed for Future Action (Cost/Details):
 - \$1,400: enrichment activities for Tier Two Honors Program students – picnic, mailing, honors cookie break, class sets of course text books

- \$87987: faculty salary, student help, supplies, travel, student driven activities for the Presidential Scholar program (Tier one).

Outcome/Objective Statement #2:

(Be sure to include audience, behavior, conditions, degree/benchmark, and evaluation method):

Articulate transfer credit into honors programs at the five top universities where AC students transfer and five targeted out-of-state universities (*AC Strategic Plan through 2015: Task 1.4.3.2*).
Dr. Lowery-Hart, Bob Austin, and Judy Carter

- Results (Provide Numbers and Percentages for Quantitative Data)
No agreements currently in place
 - Analysis
 - Provide Previous Data/Result Analysis
(Include if benchmark was met and how results relate to outcome statement):
N/A - There are no agreements currently in place
 - Improvements
 - List any Improvements Made in the **2010-2011** (Last Academic) Year Based on the **2009-2010** PET Results:
Discussion for the need of a transfer agreement between AC Honors Program and transfer universities was discussed in Administrative Task Force meetings.
 - Evaluate Why Improvements Were Successful/Were Not Successful:
Bob Austin accepted the responsibility of developing a Memo of Agreement with at least five universities.
 - Provide the Budget Information Needed to Make Past Improvements (Cost/Details):
No budget considerations for this goal.
 - Recommendations/Actions for **2011-2012**
 - Person Responsible (Who will complete the action?):
Bob Austin; assisted by Judy Carter and Tamara Clunis
 - Action Plan:
 - Identify target universities
 - Prepare a MoA to present to the admission officers at the target universities
 - Contact admission officers and present the MoA
 - Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date):
 - Fall 2011: Identify target universities
 - Fall 2011: Prepare a MoA to present to the admission officers at the target universities
 - Fall 2011: Contact admission officers and present the MoA
 - Have agreements with at least five universities by spring 2012
 - Budget Information Needed for Future Action (Cost/Details):
No budget considerations for this goal.
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