



PET FORM

Planning and Evaluation Tracking

(2011-2012 Assessment Period)

Division of:

Career & Technical Education

Person Responsible for this Division:

Shawn Fouts

Department of:

Professional Truck Operations

Person Responsible for this Form:

Robert Mathews

Purpose Statement:

Train students to be safe, productive and desirable employees (Last Reviewed Fall 2011).

GOAL NO. 1

Adequately prepare students with proficient skills and knowledge (AC Strategic plan through 2015: Strategy 1.4 and 1.5.).

OUTCOME/OBJECTIVE STATEMENT:

After completing the Beginning Course in the Professional Truck Operations, composed of 168 hours: 95% of the students will have a Commercial Truck Driver's License, 95% will have a Defensive Driving Certificate from The National Safety Council and 95% will have an OSHA Certificate for a Forklift Operator.

The Commercial Truck Driving Statistics are produced by the student passing all the testing by the Texas Department of Public Service. The Defensive Driving Certificate Depends on a passing score of 80% issued by National Safety Council Certified Instructors. The Forklift certificate is issued by National Safety Council Instructor and requires a grade over 80% on the written and skill exams(AC Strategic plan through 2015: Tasks 1.4.1 and 1.5.3.).

RESULTS DATA:

A Commercial Operators License

2009-2010-Out of 226 students: 223 received their license-Percent Passing = 99

2010-2011-out of 236 students, 233 received their license-Percent Passing = 99

- B Defensive Driving
 - 2009-2010-Out of 246 students, 245 received a Certificate-Percentage Passing = 99
 - 2010-2011-Out of 225 students, 220 received a Certificate-Percentage Passing = 98
- C. Fork Lift Operator
 - 2009-2010-Out of 47 students 47 received an OSHA Operators Certification-Percentage Passing = 100
 - 2010-2011-Out of 197 Students, 195 received an OSHA Operators Certification, Percentage Passing = 99

ANALYSIS - Provide previous data/results Analysis: The 95 Percent Goal of Students receiving Certification in courses appears to be achievable.

IMPROVEMENTS - The Fork Lift Certification Program was introduced in 2010-2011 with the intent of increasing student participation and to add a tool to the student tools thus making them a safe and more desirable employee.

The 2010-2011 Forklift Class provided training to 197 new students in the program.

GOAL STATEMENT NO. 2 To improve our process of providing students with the knowledge and skill necessary to become a successful Truck Operator in the Transportation Industry.

OUTCOME OBJECT STATEMENT: In January of 2012, we intend to introduce a new course for our students. The present course will be shortened from a 7-week program to a 5-week program and will be Academic and Continuing Education. This will open additional financial aid to students and cut the length of time they have to spend before they can be employed. We feel we can maintain our 95% certification rate in all segments of the course.

RESULTS: Not available until a first new class is complete in February, 2012.

ANALYSIS A support group made up of a potential employers was brought into the planning of the new courses. Their feedback was

positive. They felt the new courses will give them an improved employee.

IMPROVEMENTS:

A-course will open up additional avenues for student support funds

B-The shorter course will impose a smaller financial burden on the student. Less time to train quickens employment.

Training will meet the Industries Requirements.

RECOMMENDED ACTIONS FOR 2011-2012 A-Person responsible-Robert L. Mathews

B-Action Plan

1 The new course is being designed on a 5-week Base --5 days per week -- 8 hrs. per day = Total 200 Hrs.

2 Syllabus is being laid out

3 The course will need to obtain the Academic Committee approval

4 The CEU course will need to be laid out for the Spring Scheduled

C-Expected Time Frame

1 Spring schedule will be laid out and submitted in September 2011 for a January, 2012 start

2 Course is planned to be submitted to the Academic no later than November 2011

3 Course Syllabus will be laid out by October, 2011

BUDGET

No Additional Funds Required.