

PET FORM
Planning and Evaluation Tracking
(2011-2012 Assessment Period)

Division of: Student Affairs

Person Responsible for this Division: Robert Austin

Department of: Tutoring

Person Responsible for this Form: Charlotte Goebel

Purpose Statement (With Last Updated Date): To promote student success by providing tutoring for students currently enrolled in academic courses (Last Reviewed: Fall 2011).

Goal Statement #1:

Adjust instruction and services based on assessment data (AC Strategic Plan through 2015: Strategy 1.1).

Outcome/Objective Statement :

Employees will use institutional data/evidence to determine sustainability and viability based on trend lines for instruction, academic support services, and student services (**AC Strategic Plan: Task 1.1.1**).

At the end of each year, the Tutoring Dept. will use institutional data/evidence based on usage reports and transcripts to determine whether 70% of students using SMARTHINKING online tutoring successfully complete (with a "C" or better) the course in which they are tutored (No Excuses).

- Results (Provide Numbers and Percentages for Quantitative Data)
 - **2009-2010 Data:** Numbers = 157 out of 222 and Percentage = 71%
 - **2010-2011 Data:** Numbers = 159 out of 204 and Percentage = 78%
 - Analysis

Benchmark was met.
 - Improvements
 - List any Improvements made in the **2010-2011** (Last Academic) Year Based on the **2009-2010** PET Results: Evaluated another delivery system (Cengage) and determined that SMARTHINKING continues to be the best choice for online tutoring.
 - Evaluate Why Improvements Were Successful/Were Not Successful:
 - Provide the Budget Information Needed to Make Past Improvements (Cost/Details):
 - Recommendations/Actions for **2011-2012**
 - Person Responsible (Who will complete the action?): Charlotte Goebel
 - Action Plan: Will continue to monitor. If anticipated English course redesign significantly increases student usage during Spring 2011, will weigh cost benefit of purchasing more hours as the budget allows.
 - Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date): Will evaluate in May, 2011.
 - Budget Information Needed for Future Action (Cost/Details): SMARTHINKING is purchased by yearly contract at the rate of \$32.00 per hour. For this fiscal year, 550 hours were purchased at a cost of \$19,360.
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Goal Statement #2:

Promote student success for individuals enrolled in Reading Tech I and Reading Tech II by providing a professional tutor ten hours per week.

Outcome/Objective Statement

2.a. After Tech I and Tech II students work with a professional tutor, 70% will successfully complete the reading course in which they are enrolled as demonstrated by a grade of "C" or higher, based on data collected by the reading department and student transcripts (No Excuses).

2.b. After Tech I and Tech II students work with a professional tutor, all participating students will exhibit a success rate that is 10% higher than students who choose not to participate in tutoring practices as evaluated by course grades.

- Results (Provide Numbers and Percentages for Quantitative Data)
 - **2010-2011 Data:**
 - 2.a. Numbers = 93 out of 145 and Percentage = 64%
 - 2.b. Of the students who did **not** take advantage of the opportunity to work with a tutor, only 47% that were placed in Tech I or Tech II based on ACCUPLACER/THEA scores received an A, B, or C (322 out of 685). Whereas, 64% that took advantage of the tutoring that had been placed in Tech I or Tech II based on ACCUPLACER/THEA scores, were able to advance based on the course grade.
- Analysis
 - Provide Previous Data/Result Analysis
 - 2.a. Benchmark was not met.
 - 2.b. Benchmark was met. Tutoring clearly increases student pass rates.
- Improvements
 - List any Improvements Made in the **2010-2011** (Last Academic) Year Based on the **2009-2010** PET Results:
 - Evaluate Why Improvements Were Successful/Were Not Successful:
 - Provide the Budget Information Needed to Make Past Improvements (Cost/Details):
- Recommendations/Actions for **2011-2012**
 - Person Responsible (Who will complete the action?): **Charlotte Goebel**
 - Action Plan: **Increase students' success (and participation) in tutoring by offering one hour sessions in additional critical thinking skill building.**
 - Expected Time Frame Needed to Implement Action Plan (Please provide specific deadline date): **immediately (Fall 2011)**
 - Budget Information Needed for Future Action (Cost/Details): **No additional cost if additional skill building is offered during the 10 hours per week the tutor is already available. If attendance increases and a tutor works additional hours, it will cost \$16.64 per hour.**