

**AMARILLO COLLEGE BOARD OF REGENTS
MINUTES OF SPECIAL BOARD MEETING
August 20, 2012**

REGENTS PRESENT: Mr. Don L. Nicholson, Vice Chair; Ms. Mary Jane Nelson, Secretary; Mr. Carroll M. Forrester; Ms. Michele Fortunato; Dr. Gene Norman; and Dr. Paul L. Proffer

REGENTS ABSENT: Mr. John D. Hicks, Chair; Mr. H. Bryan Poff; and Dr. David C. Woodburn

OTHERS PRESENT: Mr. Terry Berg, Vice President of Business Affairs; Mr. Lee M. Colaw, Chief Information Officer; Mrs. Ellen Robertson Green, Chief of Communication and Marketing; Dr. Russell Lowery-Hart, Vice President of Academic Affairs; and Dr. Paul Matney, President

Mrs. Jennifer Ashcraft – Grant Compliance Officer, Assessment & Development
Ms. Cara Crowley – Director/Instructor, Title V Project, Center for Teaching & Learning
Mrs. Cara Hendricks – Resident of Amarillo
Mr. Jacob Mayer – representing *Amarillo Globe News*
Mrs. Lori Merriman – Executive Secretary, President’s Office
Mr. Wayne Moore – Attorney, Sprouse, Shrader, Smith P.C.
Mrs. Jeanette Nelson – Budget Manager, Business Office
Mrs. Brenda Sadler – Exec. Asst., Pres’s Off. and Asst. Secy. to the Board of Regents
Mr. Robert Sanders – Legal Counsel
Dr. Kathy Wetzel – Department Chair, Mathematics & Engineering
Mr. John Windham – Resident of Amarillo
Mr. Joseph Wyatt, Communications Coordinator, College Relations

The meeting was called to order by Mr. Nicholson, Vice Chairman. Dr. Proffer gave the invocation.

PUBLIC HEARING ON THE PROPOSED TAX RATE FOR 2012:

In accordance with provisions of Section 26.06 of the Texas Property Tax Code, a notice of public hearings regarding the proposed tax rate for 2012 was published in the newspaper on August 10, 2012.

At this time any person and/or persons wishing to come before the Board of Regents regarding the proposed tax rate for 2012 for the Amarillo Junior College District is given the opportunity to be heard. Mrs. Cara Hendricks, Amarillo resident, presented a compelling request for not increasing the tax rate. Mr. John Windham, Amarillo resident, approved and was in favor of a tax increase, praising Amarillo College.

DATE, TIME, AND PLACE OF THE MEETING TO ADOPT THE TAX RATE ANNOUNCED:

Mr. Nicholson announced that the date to adopt the 2012 tax rate is set for Tuesday, August 28, 2012 at 6:00 p.m., in the Palo Duro Room of the College Union Building on the Washington Street Campus.

Minutes of the Amarillo College Board of Regents Special Meeting of August 20, 2012**REQUEST FOR CHANGE ORDER FOR 4TH FLOOR LYNN LIBRARY RENOVATION – 2007 BOND PROJECT, UPGRADES TO MUSIC BUILDING FOR AMARILLO COLLEGE, WASHINGTON STREET CAMPUS APPROVED:**

This change order is included in the contract for renovation of the Music Building in order to expedite the renovations to the 4th floor of Lynn Library. A Change Order in the amount of \$109,736.00 for the partial renovation of the fourth floor of the Lynn Library to create office space and one classroom was requested. This project allows some logistical moves to be made in order to completely renovate the first and second floors of the Library. This Change Order includes demolition, general construction, some HVAC work, electrical, and other miscellaneous items.

Funds are available in the 2007 Bond Budget.

Ms. Fortunato moved, seconded by Dr. Proffer to approve the Change Order for the Lynn Library renovation. The motion carried unanimously.

REQUEST FOR PROPOSAL NO. 1273 – MATH CENTER DEVELOPMENT AT DURRETT HALL FOR AMARILLO COLLEGE, WASHINGTON STREET CAMPUS APPROVED:

RFP No. 1273, for the partial renovation of the first floor of Durrett Hall to create a Math Outreach Center for Amarillo College, Washington Street Campus, was advertised in the newspaper for sub-contractors and suppliers, by Page & Associates, Inc., Construction Manager-at-Risk (CMR). Proposal Package includes demolition, general construction, some HVAC work, electrical, and other miscellaneous parts of the project. This is the first phase of this project with other phases to follow.

Page & Associates, Inc. provides a Guaranteed Maximum Price of \$512,012.00.

Funds are available in the HSI STEM Grant Budget.

Ms. Fortunato moved, seconded by Ms. Nelson to approve the Math Outreach Center in Durrett Hall. The motion carried unanimously.

REQUEST FOR PROPOSAL NO. 1275 – DEMOLITION AND REMOVAL OF BUILDINGS #1300, #3805, AND #5220, AMARILLO COLLEGE, EAST CAMPUS APPROVED:

RFP No. 1275, for the demolition and removal of three buildings located on the East Campus was advertised in the newspaper. Project Documents were obtained by twelve (12) contractors. Six (6) contractors submitted proposals. A tabulation of the proposals received is attached at page 254.

Award of Proposal No. 1275 to M. Hastey Construction Co. Inc., the low proposer to the specifications, for the amount of \$74,000.00 was recommended.

Funds for the project are available in the current 2011 - 2012 A & I Budget.

Mr. Forrester moved, seconded by Dr. Proffer to approve the demolition and removal of three buildings located on the East Campus. The motion carried unanimously.

Minutes of the Amarillo College Board of Regents Special Meeting of August 20, 2012**REQUEST FOR PROPOSAL NO. 1278 – EVERETT & MABEL MCDUGAL HINKSON MEMORIAL CAMPUS STRUCTURAL PACKAGE FOR AMARILLO COLLEGE, HEREFORD CAMPUS:**

RFP No. 1278, for the Structural Package for the New Hereford Campus, was advertised in the newspaper for sub-contractors and suppliers, by Page & Associates, Inc., Construction Manager-at-Risk (CMR). Proposal Package includes site work, parking lot, building pad, concrete foundation and slab, rebar, structural steel, bar joist, and other miscellaneous steel components. Approval of this request will allow the CMR to expedite the project, complete the overall project, and have the facility open by fall semester 2013.

Page & Associates, Inc. provides a price of \$1,203,599.00. Funds are available in the Hereford A & I Budget.

This item was deferred.

APPOINTMENT OF TERM DIRECTOR TO EVERETT & MABEL MCDUGAL HINKSON FOUNDATION, INC. APPROVED:

A vacancy has arisen in the Board of Directors of the Everett & Mabel McDougal Hinkson Foundation, Inc. ("Foundation") by reason of the resignation of Mike Mauldin. There are three directors and Mr. Mauldin must be replaced. The Bylaws of the Foundation require that Amarillo College appoint Directors of the Foundation. It was recommended to appoint Jerry Smith. This item is on the agenda so the appointment may be made by the Board of Regents. The resolution by the foundation directors so recommending such appointment is attached at pages 255 through 256.

Dr. Proffer moved, seconded by Mr. Forrester to approve the appointment of Jerry Smith as Term Director to the Everett & Mabel McDougal Hinkson Foundation, Inc. The motion carried unanimously.

CONSIDERATION OF EAST PROPERTY DEVELOPMENT:

At 12:25 p.m., Mr. Nicholson announced there would be a closed meeting so the Amarillo College Board of Regents could discuss the consideration of East property development under the Texas Government Code 551.087, Deliberation Regarding Economic Development Negotiations.

At 1:08 p.m., Mr. Nicholson reconvened the Amarillo College Board of Regents open meeting, having concluded its closed meeting. No final decision, action or vote was taken during the closed meeting.

ADJOURNMENT:

There being no further business, the meeting was adjourned.

Mary Jane Nelson, Secretary

