

PRESIDENT'S CABINET MEETING

July 27, 2012

MINUTES

MEMBERS PRESENT:

Bob Austin, Lee M. Colaw, Russell Lowery-Hart, Danita McAnally, and Paul Matney

MEMBERS ABSENT:

Terry Berg and Ellen Robertson Green

OTHERS PRESENT:

Joy Brenneman and Brenda Sadler

Core Values: Integrity + Innovation + Teamwork = SUCCESS

McAnally reported that a Women in Industry Conference is being held on campus this morning. The Perkins grant along with Amarillo Area Foundation funded the conference. This conference is being held for females who have decided to make their careers in the industry field. There are around 30 in attendance. ACE students were contacted and offered the opportunity to attend. After departing the Washington Street Campus, they will get on a bus and tour East and West Campuses. If this conference is successful there may be one offered in October.

Discussion:

COUNCILS AND COMMITTEES – Joy Brenneman distributed a handout of committee assignments for 2012-2013; discussion ensued. The Safety Committee's charge may change as the Police Department is restructured. Cabinet members approved all committee membership recommendations. Once all committees have a full membership, Ms. Brenneman will furnish the Cabinet with a clean document.

GENERAL ASSEMBLY & FIRST WEEK ACTIVITIES – A copy of the draft of the First Week Activities was distributed and discussed. It was decided to change the AC Instructional Innovation Workshops to AC Student Success Workshops on Wednesday beginning at 1:00 p.m.; Lowery-Hart discussed models he heard about from other community colleges. A request to submit proposals for these 30-minute, concurrent presentations will be sent out via email. Presentations should feature strategies that are integrated into promoting student success and No Excuses. Also, added to the draft of activities on Thursday at 11:00 a.m. was a session regarding SACS and what to expect of the site visit. At General Assembly on Wednesday, August 22, there will be a presentation showcasing the Achieving the Dream and No Excuses initiatives with a brief glance back over the past year and an update of the Quality Enhancement Plan will be presented by Jill Gibson and Dr. Judith Carter. Michelle Orcutt, speech faculty member, will give a presentation regarding TACCTA.

SACSCOC REAFFIRMATION UPDATE – McAnally distributed bios of the on-site committee scheduled to be at Amarillo College September 17-20, 2012. There was discussion regarding the members of the committee. McAnally would like to have the bios posted on the AC website. Also, distributed was the on-site team visit schedule. There were seven schools which AC offers dual credit classes selected; the team will make the decision regarding which ones they will visit. On

Tuesday, September 18 from 1:15 – 1:45 p.m., the team will visit with Cabinet. On Wednesday, September 19 from 1:30-2:15 p.m., the on-site committee will meet with Board of Regents representatives; from 2:00-2:30 p.m., Dr. Anthony Wise, chair of on-site committee, and Dr. Marcy Stoll, SACSCOC, will visit with Dr. Paul Matney. On Thursday, September 20 from 8:30-8:45 a.m., Dr. Wise and Dr. Stoll will meet with Dr. Matney; the exit conference will be at 9:00 a.m. in Ordway Hall Auditorium.

SURVEY OF INSTITUTIONAL IMPLEMENTATION OF COST EFFICIENCIES REPORT FOR THECB – Matney has read over the submitted responses; Brenda Sadler will complete the on-line survey, with all responses submitted by August 1.

AMARILLO COLLEGE POLICE DEPARTMENT – Mike Duval, current AC Police Chief, will be resigning at the end of August; Steve Chance will take the interim position. Chance is working with Matney and Berg on any changes which are deemed necessary. Updates will be given at a future Cabinet meeting.

NEW EMPLOYEE ORIENTATION – Matney said he would like to begin offering new employee orientation on-line; it will be a good opportunity for most, but not all employees have access to computers. He said the orientation should be customized for the new employee and their position.

Announcements:

- Matney spoke of the recent TACC Summer Conference he attended; 40 of the 50 community colleges are planning to give their faculty and staff a raise this fall; 29 plan to raise tuition; and 20 are raising taxes.
- Upcoming August Board meetings: August 9, 17, 20 and 28.
- Due to a 21st Century Prep Grant, Jen Crawford, IT Customer Service Assistant-User Support Services, has been exposing children from Whittier, Eastridge and San Jacinto Elementary Schools to technology; she did this once a week for four weeks.
- The search committee is doing a good job in interviewing for the Dean of Health Sciences; there were three finalists; the committee hopes to make their selection by August 1.
- Phyllis Nicholl, the 100-year old Amarillo College graduate has been invited to and will be recognized at the August 28, 2012 Board of Regents meeting.

Next meeting: August 7, 2012

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