

AMARILLO COLLEGE

ASSOCIATE DEGREE NURSING FACULTY COMMITTEE MINUTES

DATE: August 23, 2012

TIME & PLACE: 10:00 a.m.-West Campus Jones Hall, Room 205

ATTENDANCE:

PRESENT: Jan Cannon, Ginny Coppock, Cindy Crabtree, Theresa Edwards, Jeanette Embrey, D'dee Grove, Deborah Hall, Carol Hergert, Denise Hirsch, Paul Hogue, Verena Johnson, Marianne Jones, Marcia Julian, Jody Kile, Tabatha Mathias, Susan McClure, Khristi McKelvy, Sheryl Mueller, Richard Pullen, Claudia Reed, Angie Ross, Kelly Savage, Lyndi Shadbolt, Ruth Whitehead, Kim Wright, Mona Yarbrough, Kerrie Young and Carolyn Leslie-Administrative Assistant

ABSENT: Angela Downs and Marcia Green

AGENDA: See Attached

MINUTES:

TOPIC	DISCUSSION/RATIONALE	ACTION/RECOMMENDATION
<p>1.0 Opening Remarks Approval of Minutes</p> <p>2.0 ASSOCIATE DEGREE NURSING PROGRAM DIRECTOR'S REPORT</p>	<ul style="list-style-type: none"> • Opening Remarks-S. Mueller • Ms. Mueller called the meeting to order at 10:00 a.m. • Ms. Mueller called for the approval of the Associate Degree Nursing Program minutes from the May 2, 2012 meeting. <p>2.0 Director's Report</p> <ul style="list-style-type: none"> • Texas Team—The AC ADN Program applied and has been accepted for membership in Texas Team: Advancing Health Through Nursing Coalition for the Panhandle Region. The application and notification of acceptance is attached. Our commitment as a Coalition member is to “improving nursing education”. Some strategies that will be utilized to achieve this goal are: <ul style="list-style-type: none"> ○ Promote the importance of lifelong learning to students during enrollment in the ADN program, including the pursuit of higher level nursing degrees ○ Participate in educational articulation agreements with regional baccalaureate programs ○ Strengthen content and clinical experiences in the leadership/management didactic and clinical courses to facilitate more effective graduate transition to practice ○ Mentor potential nursing faculty from among CTAs and nurses enrolled in graduate nursing education programs 	<p>Ruth Whitehead made a motion to accept the May 2, 2012 minutes. Mona Yarbrough seconded the motion. The motion carried by a majority vote.</p>

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	<ul style="list-style-type: none"> • NLNAC 2013 Standards and Criteria—The first draft of the new 2013 NLNAC Standards and Criteria was published in May. The comment period closed in June. A second draft will be available for comments and input in September. There was minimal reorganization and wording changes in Standards 1-5 in the first draft. Notably a criterion was added to include preceptors. Most of the rewording was confined to Standard 6: Outcomes. Program satisfaction and job placement rate measures were specifically limited to six to twelve months post-graduation. • Implementation of DEC's Report—The required program report verifying implementation of the DEC's was submitted to the Texas BON on June 12th. • Committee Assignments and Meeting Dates—Faculty committee assignments have been made. See handout. Committee assignments are based on Faculty Organization bylaws for committees, prior faculty service on committees, length of faculty employment, and other factors that may create conflict with committee membership responsibilities. All full-time ADN faculty must serve on two departmental/program committees in addition to Faculty Organization. Please see me if you have an issue with your committee assignments. Committee meeting dates will be disseminated by the committee chairs to committee members. • Faculty Professional Development—Almost one-third of the full-time ADN faculty have been able to attend a major external professional development opportunity during the past 6 months. These professional development opportunities have been funded by THECB NSRP<70% graduation rate funds. Several faculty will be attending the Elsevier Faculty Development Conference in Las Vegas in January. Please continue to look for faculty development opportunities during this next academic year to attend. The purpose of faculty professional development is to enhance teaching effectiveness and promote student success. • Summer and Fall 2012 Admission Statistics— <ul style="list-style-type: none"> ○ <i>Fast Forward Transition Option</i>—There were 67 applications. Four applicants were ineligible. 33 applicants were offered admission, but three declined the offer. 30 applicants were admitted to the FF Transition option, but 30 were not offered admission (50% admission rate). ○ <i>Fast Forward Generic Option</i>—There were 48 applications. Nine were ineligible due to a GPA below 3.0. Two applicants decided to seek admission to the Traditional Generic program. 23 were offered admission and all 23 accepted. 21 applications were moved to the Traditional Generic program pool. Two did not wish to be placed in the Traditional Generic program pool. ○ <i>Traditional Generic Program</i>—There were 188 applications. Two 	

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	<p>applicants were ineligible. 102 were offered admission. Two applied to other programs, and 1 withdrew her application. 10 alternates were identified and 71 applicants were not offered admission. (56% admission rate).</p> <ul style="list-style-type: none"> • BON Self-Study Process—A BON Self-Study Report is required for programs whose pass rate is below 80% for an academic year. It is unlikely that the program pass rate will be below 80% for the academic year 2011-12 because the pass rate for the December 2011 class was 87%. However, it is prudent for us to complete the self-study anyway. The BON publishes a guideline called, “Writing a Self-Study Report on Evaluation of Factors that Contributed to the Graduates’ Performance on the NCLEX-RN Examination.” The first part of the self-study involves an analysis of seven possible contributing factors—students, policies, faculty, curriculum, testing and evaluation, evaluation methods for class and clinical, and total program evaluation. The team coordinators and I have divided up these factors to analyze as a first step in the self-study process. After our work is completed, then we will meet as a faculty to discuss these findings and plan for corrective measures and program improvement. • 2011 Graduation Rate—The THECB has published the 2011 graduation rates for institutions with initial RN licensure programs. The AC ADN Program graduation rate for 2011 is 60%. • Student Success Initiatives—Given the lack of improvement in graduation rates and declining first-time NCLEX-RN Exam pass rates, all student success initiatives need to be re-evaluated. Liz Matos resigned as the Retention Coordinator effective July 31st. We will not try to re-hire for this position until we have determined the need for and effectiveness of this position. We will continue to offer SI in RNSG 1331 and RNSG 1301 for the next academic year, but we will need to continue to evaluate the effectiveness of SI to student success. The Student Success Task Force will be disbanded for now. Other student success initiatives, such as the NCLEX Teams will also need to be re-evaluated. 	<p>Since prioritization is critical to graduate success on the NCLEX-RN Exam, a copy of the book, Prioritization, Delegation, and Assignment: Practice Exercises for the NCLEX Examination, by LaCharity, et.al., will be ordered for each of the full-time ADN faculty. Some graduates have reported that this book has been particularly helpful in preparing them for the NCLEX-RN Exam.</p>
<p>3.0 ASSOCIATE DEGREE NURSING REPORTS</p>	<p>3.0 ASSOCIATE DEGREE NURSING REPORTS</p> <p>3.1 Level I--Cannon</p> <ul style="list-style-type: none"> • 103 students are enrolled in Intro • 130 students are enrolled in Level I classes. <p>3.2 Level II--Shadbolt</p> <ul style="list-style-type: none"> • 82 students total are enrolled in Level II classes. <p>3.3 Level III--Wright</p> <ul style="list-style-type: none"> • 129 students total are enrolled in Level III classes. 	

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	<p><u>3.4 Level IV--Pullen</u></p> <ul style="list-style-type: none"> • 115 students are enrolled in Level IV classes. 	
4.0 ADN COMMITTEE REPORTS	<p><u>4.0 ADN COMMITTEE REPORTS</u></p> <p><u>4.1 Advisory Committee--Mueller</u></p> <ul style="list-style-type: none"> • No Report <p><u>4.2 Admission/Progression—Mathias</u></p> <ul style="list-style-type: none"> • Ms. Mathias will set a meeting time this week. <p><u>4.3 Curriculum Committee—Shadbolt</u></p> <ul style="list-style-type: none"> • No Report 	
5.0 ADDITIONAL ITEMS	<p><u>5.0 ADDITIONAL ITEMS</u></p> <p><u>5.1 Team Meetings</u></p> <ul style="list-style-type: none"> • Meeting times and places were clarified for the team meetings. 	
6. ADJOURNMENT	<p><u>6.0 ADJOURNMENT</u></p> <ul style="list-style-type: none"> • The meeting was adjourned at 10:40 a.m. by faculty consensus. 	

Sheryl Mueller, Nursing Department Chair/ADN Program Director

Date